



## **Director, CPA Practice Directorate**

The Practice Directorate of the Canadian Psychological Association is organized to facilitate advocacy for the practice of psychology across and among Canada's jurisdictions. The Practice Directorate's primary mandate is to support and facilitate advocacy across provinces and territories by

- coordinating and centralizing information and resources about the practice of psychology across Canada (e.g. advocacy initiatives, information about scopes of practice and licensed acts, legislation and changes to legislation affecting the practice of psychology)
- coordinate advocacy initiatives and strategies that are common and can be commonly implemented across jurisdictions
- organizing advocacy and leadership training for provincial and territorial leaders of psychology

The Directorate operates under the oversight of a Council made up of representatives from the provincial and territorial associations of psychology across Canada. CPA, through its Director of Professional Affairs, also has a seat on the Council. The Council operates as a functionally autonomous body that is accountable to the CPA Board for matters relating to policy and finance. The Council is led by a Chair appointed from among the provincial and territorial representatives of psychology.

The Directorate and its staff also work closely with CPA's Chief Executive Officer, senior staff and Professional Affairs Committee whose responsibility for national-level practice advocacy (e.g. partnership with other national health care professional associations, partnerships and liaisons with federal government departments and other national level stakeholders) is relevant to the interests and activities of the provinces and territories.

### **Qualifications**

This is a .5FTE six-month contract to replace the sitting Director who will begin a maternity leave in January 2017 with an intended return in July 2017. It is open to an Ottawa-based psychologist with the following credentials:

- Doctoral degree in an area of professional psychology (clinical psychology, counselling psychology, school psychology, clinical neuropsychology) registered in Ontario
- Ideally mid or later career with practice and leadership experience
- Expertise, skills and experience representing psychology for the purposes of bringing about policy and system change necessary to optimizing the delivering of psychological services (e.g. with funders, within organizations, with governments at their many levels)

- Knowledge of health policy and the health care environment at provincial/territorial and/or national levels
- Experience working with colleagues across specialty areas of professional psychology, preferably across Canada's jurisdictions
- Good interpersonal skills, efficient, organized, able to work independently and with a team, good written and verbal communication, able to process and review high volumes of written materials
- Administrative experience
- Bilingualism an asset
- Availability for occasional travel

### **Position and Duties**

The Director of the Practice Directorate will report to the Chief Executive Officer (CEO) of the CPA. His or her work will be directed by the Chair of the Practice Directorate Council. The duties as defined below are defined and guided by the Terms of Reference of the Practice Directorate. In addition, the Director will perform his or her duties in collaboration, consultation, and with the support of CPA Head Office. When time permits, under the direction of the CEO, the Director may also be involved in activities and duties that support practice at the national level. Information about the activities of the Practice Directorate can be found at <http://www.cpa.ca/practitioners/practicedirectorate/>

The Director of the Practice Directorate's duties are as follows:

- Provide support and leadership to implement the strategic vision and objectives of the PD.
- Liaise with representatives of the jurisdictional members of the Council for the purposes of knowledge exchange and transfer.
- Maintain the official set of Practice Directorate archives and maintain the Practice Directorate website.
- Develop, coordinate and maintain a repository of information about the practice of psychology in Canada within jurisdictions as directed by the Council. The repository will include information about local advocacy issues and initiatives, information about legislation and standards affecting professional practice, and challenges and opportunities for the practice of psychology.
- Develop, coordinate and maintain leadership and advocacy forums and training for Council members and the constituencies they represent.
- Provide leadership in the identification, development and implementation of advocacy objectives and strategies for psychology within and across its jurisdictions (e.g. advocacy to enhance access to psychological service).

- Assist provincial/territorial associations to develop the materials and initiatives necessary to respond to their local health-related issues, events and initiatives, inclusive where possible of setting up meetings with governments and stakeholders.
- Contribute to the development and presentation of position papers, briefs and statements about the practice of psychology.
- Prepare annual budget and monitor expenditures of the PD.
- Assist in the preparation of agendas and organize Council meetings semi-annually (meetings are two days long, convened at least partially over a weekend).
- In accordance with the mandate and resources of PD, attend meetings and engage with partners on matters relating to the practice of psychology in Canada.

**Start Date:** January 2017.

**Application process:**

Letters of application, with accompanying curriculum vitae, should be sent to the following address. Please put **Director, Practice Directorate in the subject line**. Applications will be received until **December 5<sup>th</sup>, 2016**:

Executive Office, Canadian Psychological Association  
141 Laurier Avenue West, suite 702  
Ottawa ON K1P 5J3  
[executiveoffice@cpa.ca](mailto:executiveoffice@cpa.ca)

For more information about the position, contact:

Dr. Karen Cohen, CEO  
Canadian Psychological Association  
[kcohen@cpa.ca](mailto:kcohen@cpa.ca)  
613-237-2144, ext. 323 or 888-472-0657, ext. 323