



Section for Students

STUDENT TRAVEL BURSARY

1. Overview

The purpose of Canadian Psychological Association (CPA) Student Section's Travel Bursaries is to encourage Canadian students to attend the annual conference of the CPA and present their research. This award will recognize high quality students with strong submissions (to any section of the CPA), primarily based on financial need, as determined by the executive of the Section for Students. The applicant's distance from the location of the annual convention will be taken into consideration.

2. Award Details

Travel awards will be made available to students at the conference. Students **must** be at the conference to receive their award. Students will receive their award in the form of a cheque, which may be picked up at the Section's annual business meeting. The number of awards available and the amount of each award will vary from year to year, based on available funding.

3. Application Requirement

A complete application will include:

- 1) A paragraph outlining financial need and relevance of conference attendance to training goals
- 2) A copy of the abstract submitted to the annual CPA convention
- 3) Proof of the student's acceptance to the annual CPA convention
- 4) A short statement outlining the distance between the applicant's university and the annual CPA convention (in kilometers). In the case of applicants completing online degrees or not currently registered in a program, distance may be calculated between place of residence and the annual CPA convention.

4. Adjudication

The Chair-Elect of the Section for Students will coordinate the Student Travel Awards each year. Applications must be sent directly to the Chair-Elect via email. All applications will be adjudicated by two executive members of the CPA's Section for Students. The executives will individually rank all applications submitted to the Section's Chair-Elect. The highest ranked applications, as determined by the average of the two executives, will be the winners. Conflicts of interest and ties will be resolved by having an additional executive member of the Section for Students or an executive from another division evaluate the application. Conflicts of interest are

defined as a personal relationship with the applicant, including previous work together, friendship, or family, but not attending the same institution.

Applicants will be evaluated using the following three criteria: Demonstrated need and benefit of conference attendance; quality of the abstract submission; distance from annual convention. See enclosed rubric for more details. Evaluators will inform students on an individual basis of the decision on their application.

5. Eligibility

There are **five** eligibility requirements for the Student Travel Award:

- The student must be first author of the submission
- The submission must be made to the annual convention of the CPA
- The student must be an affiliate at the time of submission and at the time of the convention
- The student must attend the convention to receive the award
- The student is not an executive of the Section for Students

STUDENT TRAVEL AWARD – EVALUATION RUBRIC

Student Name:

Title:

Category	Criteria	Total
Need	<ul style="list-style-type: none">• Financial need [3]• Relevance of conference attendance to training goals [3]	/6
Quality of Submission	<ul style="list-style-type: none">• Appropriate title [2]• Well stated aims and purpose [2]• Clear statement of methods [2]• Clear statement of results [2]• Clear statement of conclusions [2]• Overall clarity and quality [2]	/12
Distance	<ul style="list-style-type: none">• 0 points for < 500 km• 1 point for 500-2000 km• 2 points for > 2000km	/2
Overall Evaluation		/20

Comments (if applicable):