

Section for Students

Business Meeting Minutes

8:00-8:55am, Saturday June 14, 2008 (Suite 207)



1.0 Welcome!

2.0 Attendance and Introductions

- 2.1 2008-09 / Student Rep, Board of Directors (Kelly Smith) – present
- 2.2 Past Chair (Lindsay Uman) – present
- 2.3 Chair Elect (Philip Jai Johnson) – present
- 2.4 Secretary / Treasurer (Pamela Seeds) – present
- 2.5 Campus Rep Coordinator (Nicole Wilson) – unable to attend
- 2.6 Undergraduate Affairs Coordinator (Margaret Hilton) – unable to attend
- 2.7 Communications Officer (Annie Drouin) – present
- 2.8 Website & Listserv Manager (Kelly Hayton) – unable to attend
- 2.7 Others!

- Roxanne Sterniczuk (Past Undergraduate Affairs Coordinator), Dr. Martin Antony (CPA Board of Directors President Elect), Dr. Peter Graf (CPA Convention Committee Member), 2 student members

3.0 Summary of 2007-08 Activities (Lindsay Uman)

3.1 2007-08 Budget

- money allotted from CPA increased this year (from \$3000 to \$4500)
- no dues for our section
- able to stay within budget, despite some unanticipated expenses and higher-than-expected costs for translations
- smaller overflow this year, only about \$400, but hopefully the surplus will increase over the next few years

3.2 Student Member Listserv

- approximately 1,300 members
- moderated by Kelly Hayton to monitor content and frequency of posts. Consultation with Chair when needed
- able to send election information, info about convention, etc. to all members

3.3 Campus Representative Program/Faculty Representative Program

- over 46 filled undergraduate, graduate, and faculty mentor reps across Canadian schools
- rep meeting yesterday (Friday, June 13 at 1 pm)
- some vacant positions → check list from convention package for schools with open spots
- faculty rep positions → we need to draft and clarify the description of the position and role

3.4 Psynopsis

- includes student articles, book reviews, campus profiles
- 4 to 5 new articles this year
- the Section will continue to solicit student articles

3.5 Awards List

- sent around in Fall, contains all available awards for students from various CPA sections
- our section updates this list yearly
- we will continue to email reminders about the list to the student section listserv

3.6 Psychology Month-Resources Page

- activities, events, links, ideas for Psychology month projects

- for example, movie nights, fundraisers, etc.
- 3.7 Executive Elections
- for the incoming year, positions of Chair-elect, Campus Rep Coordinator, and Undergraduate Affairs Coordinator were available
 - procedure: open call for nominations to all student members, bios sent around to all students, votes from students compiled by Kelly Hayton, non-voting member of the Executive
 - less than 100 students voted by email
- 3.8 Options in Psychology Presentation Program
- created by Roxanne and Dr. David Dozois
 - emailed to all campus reps, including slides and accompanying notes
 - posted on student section webpage
 - now available in both French and English
- 3.9 Bylaws
- set of written regulations to describe how elections should occur, description of executive positions and roles, etc.
 - original Student Section templates were never translated electronically and cannot be located
 - Lindsay generated new ones based on the CPA template, we received feedback from the board on them
 - now revised to be more streamlined and shortened
 - received final approval of bylaws by CPA Board at Board meeting held during this convention
 - *Kelly Hayton will post on our website*
- 3.10 Creation of Communications Officer Position
- new position on the executive to fulfill role of facilitating communications and assisting with translations
 - rationale: professional translations from English to French were costing too much, but we wanted to be inclusive of the Francophone population
 - Annie Drouin began position in October 2007
 - thus far, we have been able to translate our website, all emails, presentations, etc. into French
 - lots of positive feedback and praise for our initiative
- 3.11 Canadian Interprofessional Student Network (CISN)
- interdisciplinary group of students from health and allied health professional programs (e.g., Medicine, Physio, OT, Nursing, etc.)
 - Pamela Seeds represented Student Section at their first annual meeting in London, Ontario in January
 - The network is in the process of formalizing its mandate and getting up and running
 - aim is to have biannual teleconferences with student reps from all programs
 - first project is to compile a brief summary of the scope of practice, training model, etc. from each profession → *Pamela will draft these and get feedback from other Student Section executive*
- 3.12 Student Positions on Scientific Affairs Committee; Canadian Council of Professional Psychology Programs, Prescription Task Force Committee
- these committees wanted student involvement and approached us about student reps
 - we conducted election and voting to find students for these committees
 - lots of positive feedback so far on our ability to assist in finding student reps
- 3.13 Conference Planning
- saved money this year on convention packages (did all electronically)
 - really tried to have bilingual documents for most things where possible → Communications Officer translated and lots of positive feedback so far from francophone members
 - this year, we presented several workshops, including "Is a Postdoc Right for Me?", "Applying to Graduate School in Psychology," "Effective Teaching Strategies for Teaching

Assistants and New Faculty,” and “The Right Way to Write: Tips on Writing for Publication”

- also hosted Student Social on Thursday night and Rep Reception on Friday afternoon
 - we were involved in reviewing student submissions for the Convention → approximately 8 workshops/conversation sessions and 15 posters
 - this figure is lower compared to other CPA Sections, because student often submit based on topic area (e.g., Clinical) rather than to our section
 - suggestions for next year:
 - more student awards for 1st authored publications, across areas (e.g., best poster and best talk)
 - need to approach CPA about providing the funding for this
 - conversation sessions
 - 10 round tables, over the lunch hour, using a speed-dating model (e.g., 5-10 minutes per table and then switch)
 - facilitate networking?
 - posters
 - 1 minute to provide quick speech on poster to solicit viewers
 - increase poster exposure and hype
- Or
 - 3 minutes to discuss poster in corner of poster hall
- *Dr. Peter Graf needs feedback on these ideas by August*

4.0 Summary of 2008-09 Activities (Kelly Smith)

4.1 2008-09 Budget

- adjustment to student allocation (i.e., from \$3000-\$4500) from CPA will continue for next year
- significant cost saving from convention expenses and translation costs
- plan to streamline budget and cut costs, so that greater surplus in account is built up over the next few years
- this year, approximately \$400 rollover from last year → lower than hoped, because of unexpected expenses of recruitment posters and translation costs

4.2 Review of 2008-09 Calendar

- outlines when events, emails, convention occur in the coming year, send Psynopsis deadlines to students
- e.g., September – welcome article in Psynopsis, 2 conference calls with executive, timing of elections, etc.

4.3 Psychology Month planning

- provide resources online for students and campus reps to access to increase awareness
- provide suggestions of what schools have done in the past, and what people can do this year

4.4 By-law and Job Descriptions Revisions

- Chair will review bylaws yearly to ensure that they are up-to-date and accurate

4.5 Student Seat on the CPA Board

- 3 year seat which coincides with Chair-Elect, Chair, and Past-Chair
- Kelly Smith last year and for next 2 years
- Kelly acts as our liaison with Board → let her know if there are issues and she will pass them on

4.6 National Health Student Sciences Association (NaHSSA)

- Pamela Seeds and Kelly Smith to write an article about this initiative (NaHSSA and CISN) for Fall edition of Psynopsis

4.7 Executive Elections

- plans of how will run next year, voting by student members for all positions

5.0 2008 Conference Student Social

5.1 Thank you for attending!

- huge success, biggest turnout we have ever had!

- Kelly S. and Lindsay U. interacted with many students and introduced themselves as members of the Student Executive
- need for a plan for a more systematic method for distributing refreshments next year (e.g., tickets for beer?)

6.0 Other / New Business

- review of biannual feedback from campus reps on issues, topics, events that they have planned or obstacles which they are encountering in their positions
- Dr. Martin Antony is the new Chair of the Education and Training Committee
 - he will be wanting some student input on issues and asked if we can help in this respect
- outgoing positions (e.g., Campus Rep Coordinator and Undergraduate Affairs Coordinator) will correspond with their incoming counterparts to ensure a smooth transition
 - Undergraduate Affairs Coordinator will also discuss modifying the role of this position
- Since CPA is a bilingual association, as a section we should continue to be as bilingual as possible with the help of our Communications officer
 - Student Section now has more francophone members than previously
 - next year's convention is in Montreal, QC
 - many francophone students lack information about CPA, and there are few campus reps at many French-only schools.
 - we need to increase visibility and information for these students
- student attendee suggested setting up a CPA Student Section facebook account
 - potential means for increasing awareness of Canadian Psychology for students; however, we would need to consider privacy issues