Canadian Psychological Association
Section for Students in Psychology Executive - Fall Conference Call

SUMMARY OF MINUTES
Wednesday, May 13, 2009
8:30pm EST

Present: Annie Drouin (Communications Officer), Kelly Hayton (Website and Listserv Manager), Philip Jai Johnson (Chair-Elect), Pamela Seeds (Secretary-Treasurer), Kelly Smith (Chair), Lindsay Uman (Past-Chair), Nicole Wilson (Campus Representative Coordinator)
Absent: Margaret Hilton (Undergraduate Affairs Coordinator)

Highlights:
- Discussion of who plans to attend the CPA Convention this year in Montreal (June 11-13, 2009) → Philip, Nicole, Pamela, Kelly S., Annie
- Summary and preparation plans for the 4 workshops for this year’s convention
  - Lindsay & Kelly S. (how to present results effectively), working with Dr. Adam Radomsky
  - Lindsay & Kelly S. (applying for internship), with Canadian Council of Professional Psychology Programs (CCPPP) and CPA Clinical Section
  - Philip & Pamela (teaching strategies workshop), with Dr. Nicholas Skinner
  - Pamela & Annie (scholarship and grant applications), with Dr. David Dozois
- Planning for Student Social
  - 3 venue options, ideally want francophone-friendly venue
  - Plan for potentially 75 to attend
  - Philip and Veronica Whitford (McGill campus rep) to organize
  - Finalized date = Thursday, June 11, 2009
  - Discuss how to distribute drinks to students
  - Plan for advertising over listserv
  - Targeted emails to campus reps at francophone universities to encourage them to come out
- Preparing student package for Convention
  - Review last year’s contents and plan for this year’s inclusions
  - Provide online/electronically to save trees and money
  - Distribution via listserv
- Review Student Section Budget
  - How much left in account, expected costs/expenses until Convention
- Election Results
  - Chair-elect (Rana Pishva, Queen’s University)
  - Communication Officer (Annie will stay on for the next 2 years)
  - Positions start June 12th after our Business Meeting
- Student Photo Request from Dr. Catherine Lee
  - No photos of Student Section Executive or events
  - Plan to take some photos and gather after this year’s Convention
  - Will post on our website
- Student Membership
  - 1600 current members on listserv
• Request for student testimonials
  o Dr. David Dozois (Chair of Membership Committee for CPA) proposed as a way to increase student membership
  o Plan to gather testimonials (e.g., why are you a student affiliate? what does CPA mean to you?)

• Psynopsis
  o Update on recent articles
  o Brainstorm and discuss ideas for articles

• Campus Reps
  o Update on # of reps/vacancies for undergraduate, graduate, faculty rep positions
    - Lots of rep switchover now, get reps to replace themselves
    - Rep report feedback currently being compiled
  o Targeted recruitment of faculty reps who already involved at CPA
  o Faculty rep job description drafted and being revised
  o Rep reception Friday, June 12, 2009; 4:30-5:25pm at Convention
    - Discussion of format and catering

• Listserv Update & Status
  o New format as Section News rather than old format of listserv
  o Ensures everyone receives emails, but cannot opt out/unsubscribe
  o Format as digest, send only once per month
  o Only Student Section executive can post
  o Cannot attachment documents
  o Less activity this past year because of listserv difficulties and transition
  o Process for posting items: send to Kelly H. and she distributes

• Technical Updates & Translations
  o Website Needs to be updated, prior to Annie translating
  o Review of translation priority and reminder to allow Annie time to translate emails prior to sending out to listserv
  o Plan to post meeting minutes on website, based on how other Sections post similar materials
    - Will be incorporated into job description for Secretary-Treasurer

• New Initiatives
  o Reminder to send position updates by May 15, 2009 to Kelly S.
  o Annual task document outlining “suggested schedule of duties” for each executive member currently being drafted by Kelly H.; will be reviewed by Kelly S. and rest of executive
  o Email from student inquiring about student awards/travel funding
    - Perhaps something for our Section to consider in the future when we have more money available
    - Possibility of facilitating network to defray costs of attending convention (hotel, transportation)?
    - Compile list of tips for saving on travel costs/doing conventions on the cheap
    - CPA does offer travel grants to students who are presenting (1st author)
  o Chair of Professional Affairs (Dr. Lorne Sexton) wants to know if we’re doing anything to try and change internship process
- We will contact CCPPP student rep to let her know our concerns and will try to incorporate into internship workshop (Lindsay & Kelly S.)

- **New Business**
  - CISN Annual Meeting (March 21-22, 2009)
    - CPA Student Section a member for past 2 years
    - Pamela acting as our liaison with that network
    - Kelly S. attended meeting in Kingston this year
    - 15 student healthcare professions attended (e.g., physiotherapy, naturopathic medicine, chiropractic, nursing, etc.)
  - Student has a school journal he wants us to help promote

- **Next Meeting:** CPA Convention (Friday, June 12 at 8:00am in Duluth Room)