

Readoutⁱ
Canadian Psychological Association (CPA)
Board of Directors Meeting
February 24-26th, 2023

The CPA Board of Directors met at the Westin Hotel in Ottawa, Ontario from February 24th-26th, 2023 at which time the following topics were discussed, and decisions made:

- The CFO presented the Board with:
 - The unaudited December 31, 2022 financial statements
 - The 2023 auditor recommendation to the membership
 - An update on reserve levels and surplus spending
 - An update on the head office lease at 141 Laurier Avenue
 - An investment portfolio review with Alex Charette, CPA's investment adviser, Senior Wealth Advisor with Charette Group
 - The Management Fiduciary Statement
 - An update on the CPA/CPAP professional liability insurance program

- CPA's partner associations – the Council of Canadian Departments of Psychology (CCDP), the Council of Professional Associations of Psychologists (CPAP), and the Council of Professional Psychology Programs (CCPPP) provided written reports on their activity since the November 2023 CPA Board meeting. For information on the activities of these organizations, as well the Canadian Society for Brain, Behaviour and Cognitive Science (CSBBCS), please visit their respective websites.

- The President shared an update on the CEO recruitment process and next steps. Work is also in progress on a transition document for the incoming CEO.

- The CEO and senior staff provided an operations report which details staff-led activity. Also presented to the Board was an updated risk management report, detailing the status of any risks facing the Association. Issues discussed in the context of the Operations Report included:
 - An overview of the work being done with the Institute on Governance to update the current Operating Regulations and develop a Governance 101 webinar for incoming board members.
 - Discussion on policy gaps and consideration of reconstituting the Public Policy & Advocacy Committee.
 - An update on head office issues, including office space and lease renewal.
 - A staffing update on recent positions filled, including the Director of Events and Graphic Designer.
 - An update on the CPA logo and rebranding launch planned for the spring of 2023.
 - A communications report that was shared with the Board.

- CPA's Pillar Committees (Science, Education and Training, Practice) submitted written reports to the Board. As part of the Governance review, the form and function of all committees, including the pillar committees will be reviewed. The goal is to harmonize and align their form and function.

- An update was provided on the Fellows & Awards Committee. The Chair position is no longer filled by the Past President and is currently a past member of the committee who will serve for a two-year term. The committee will review current awards in advance of the 2024 call for nominations.
- A motion to approve the 2023 Student Section budget was passed.
- Terms of reference were received and reviewed for the Black Psychology Section, minor edits were requested. Terms of reference were received and approved for the Psychology Careers and Professionals Section.
- A proposal was received to change the name of the Adult Development and Aging Section. The Board discussed the proposal and clarification was requested on change of scope before final approval.
- A proposal was received from the Counselling Section to revise the CPA's position on evidence-based treatment. A motion was passed to form a working group and terms of reference. Dr. Sephehry will speak with the section and begin to establish the process to populate the working group.
- Update on Convention 2023 was provided to the Board. Approximately 1800 submissions were received; numerous featured addresses are planned including Addresses by the President and Honorary President.. It will be an in-person convention, without hybrid components. AV costs are skyrocketing, and the CPA is not able to fund the high cost of hosting a virtual offering within an in-person convention. .
- Membership numbers have increased again in 2023. Leanna Verrucci, Director of Marketing and Communication, and her team were recognized for their hard work.
- The Committee on Ethics provided a written report to the Board.
- The Committee on Reconciliation with Indigenous Peoples (Knowledge Sharing Group) provided a written report to the Board. Of special note are the two student bursaries recently awarded by the committee.
- The Human Rights and Social Justice Committee provided a written report to the board.
- The Telepsychology Working Group continues its work which has included member and committee consultation. A draft will be available shortly for feedback.
- The CPA's Governance Coach, Laura Edgar, from the Institute on Governance spent a day with Board as part of the strategic discussion. The following topics were discussed:
 - CPA Mandate

- Putting Governance into Practice
 - Feedback from the Accreditation Panel & next steps in approving the 7th revision of the Accreditation Standards and Procedures
 - CPA Position Statements
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- A motion was passed approving the 2022 Revision of the Accreditation Standards. The Board thanked the Accreditation Panel, and its Standards Review Committee for its thorough and excellent work. The Board specifically remarked that the revised Standards, addressing equity, diversity and inclusion were indeed exemplary among like professions.
 - Board of Director nominations were discussed, specifically repopulating the Nominations Committee and reviewing the committee's terms of reference. A motion was passed to populate the nominations committee with a representative from the 3 pillar committees (Scientific Affairs, Education and Training, Professional Affairs), the Council of Sections, the Student Section, the HRSJ Committee and the Knowledge Sharing Group for a three-year term (two-year term for the student representative).

The next CPA Board meeting will be held in June at the CPA Convention.

ⁱ Readout: a document that summarizes the content of a meeting; official statement