



Readoutⁱ - Board of Directors Meeting June 21st, 22nd & 25th, 2023

The CPA Board of Directors met at the Sheraton Centre Toronto Hotel in Toronto, Ontario on June 21st, 22nd & 25th, 2023 at which time the following topics were discussed, and decisions made:

FINANCES

- The CFO presented the Board with:
 - The 2023 Budget update which included a report on the status of the reserve funds currently on hand, inclusive of the excess surplus spending plan approved by the Board. This plan includes 4 term staff and one-time spending initiatives, such as: lobbying and advocacy initiatives, EDIB consulting and initiatives, Fact sheet video project, FR companion manual production, Governance consultation, and CEO recruitment.
 - The April 2023 Interim Financial Statements
 - The Management Fiduciary Statement
 - An update on the CPA/CPAP professional liability insurance program

PARTNER REPRESENTATIVES

- The CPA's partner associations – the Council of Canadian Departments of Psychology (CCDP), the Council of Professional Associations of Psychologists (CPAP), the Council of Professional Psychology Programs (CCPPP), and the Canadian Society for Brain, Behaviour and Cognitive Science (CSBBCS) provided written reports on their activity since the February 2023 CPA Board meeting. For information on the activities of these organizations, please visit their respective websites.

GOVERNANCE

- The President provided a written report to the board, which included a final update on the CEO recruitment process. The CEO selection committee was thanked for all their work. Dr. Lisa Votta-Bleeker was congratulated for being appointed new CEO of the CPA and Mr. Glenn Brimacombe was thanked for his contribution as Interim CEO. A motion was passed to sunset the hiring committee.
- Dr. Kerri Ritchie was thanked for her time and service as CPA President and Chair of the CEO hiring committee.
- The Incoming President, Dr. Eleanor Gittens, provided a written report to the Board. She outlined her goals for her presidency, plans for the fall Board meeting in Winnipeg and highlighted the

thought leaders meeting on equity that would be taking place during the convention. As part of this planned work, the following motions were passed:

- that a working group be formed to examine the establishment of a bursary for equity deserving students.
- that a working group be formed to establish an EDI framework.
- to support an RFP to develop a CPD course on the history of anti-black racism and its impact on psychology.

CPA HEAD OFFICE

- The Interim CEO and Senior Staff provided a head office review including an annual report which details staff-led activity. The 2022-23 CPA Annual Report was shared as part of the Board material and Head Office staff were acknowledged for the tremendous work put into the report on behalf of the membership. Also presented to the Board was an updated risk management report, detailing the status of any risks facing the Association. Issues discussed in the context of the Head Office review included:
 - An information management discussion regarding what is done with all the digital information that is being collected and what is done with digital information when Board members leave the CPA Board. It was recommended that there be a “reach out” to past Board members requesting that they shred and delete any old Board communication and documents. At the same time Head Office staff will move ahead with deleting and shredding of documents that are more than 5-7 years old.
 - An update on the CPA Head Office lease was shared. The current lease ends at the end of 2023. A 5-year lease extension has been negotiated with a clause to be able to leave after 1 year. Current building has significant HVAC problems; staff is currently looking at new space options taking into consideration location, cost, parking, and access to public transportation.
 - The 2022 Psychology Month report and a membership benefits report was included in the Board material.

CPA BOARD COMMITTEES AND ACCREDITATION

- The CPA’s Pillar Committees (Science, Education and Training, Practice) submitted written reports to the Board.
- A motion was passed that a working group be created with representatives from the 3 pillars and relevant experts to explore the impact artificial intelligence is having and will have on psychology.
- Five motions were passed in relation to the Accreditation Panel:
 - That the CPA Board approve the signature of a 5-year initial contract with Armature Inc. to develop and host the CPA’s accreditation management system.
 - That the CPA Board approve the use of excess reserves to offset rising site visit costs over two years to gather data and set a new per visitor site visit fee, in addition to an increase in the level of reserves.
 - That the CPA Board approve an increase in site visitor fees to \$2,200.00 per visitor for the 2023-2024 academic year, and to \$2,500.00 per visitor for the 2024-2025 academic year.
 - That the CPA Board approve the appointment of Dr. Joshua Madsen from the University of British Columbia for a 3-year term, as Panel Member, effective immediately.

- That the CPA Board approve the appointment of Mr. Patrick Hickey for a 3-year term, as the Student Panel Member, effective immediately.
- As part of the governance review, the Nominations Committee's role and function is being reviewed. An update was provided on the 2023 nominations received for the CPA Board of Directors and winners were announced at the CPA's Annual General Meeting on June 24th – in keeping with current practices, election results were posted on the CPA's website after the AGM
 - Nominations for the position of Director Representing Practice:
 - Ms. Carmen Bellows
 - Dr. Mitch Colp
 - Nomination for the position of Director Representing Science:
 - Dr. Adam Sandford
 - Nomination for the position of Director Representing Education:
 - Dr. Meghan Norris
 - Nominations for the position of Director-at-Large:
 - Ms. Zuraida Dada
 - Dr. Claire Sira
- Human Rights and Social Justice in Psychology Committee provided a written report as well as verbal update on current committee work. There are currently working groups that focus on homelessness/food insecurity/poverty, climate change, and societal and sexual violence. Quarterly newsletters are posted to CPA website.
- The Committee on Ethics provided a written report to the Board. A motion was passed that the 2020 Interim Ethical Guidelines for Psychologists Providing Psychological Services via Electronic Media be rescinded and archived.

SECTIONS

- A motion was passed to approve the proposed memorandum of understanding between the CPA Student Section and the PsySSA Student Division.
- Terms of reference were approved for the:
 - Black Psychology Section
 - Teaching of Psychology Section
 - History and Philosophy Section for which a name change to the Section on History, Theory, and Qualitative Inquiry in Psychology was also approved.

MANAGEMENT COMMITTEES

- Update on Convention 2023 was provided to the Board. Projections and reforecasting based on past Toronto conventions were not met. Motions were passed to approve the signing of the 2025 convention contract in St. John's, Newfoundland from June 10-15, and the signing of the 2026 convention contract at the Westin Montreal from May 22-24 (allowing the association to use the attrition from ICAP).

WORKING GROUPS

- A motion was passed to approve the telepsychology guidelines prepared by the Telepsychology Working Group.
- Dr. Andrew Kim attended Board meeting to present the Decriminalization Working Group report and background on the issue of decriminalization of illegal substances in Canada. The Board supported the decriminalization of illegal substances for personal use and approved the report on The Decriminalization of Illegal Substances in Canada with further edits by CPA staff. Senior staff to work with the working group to make necessary edits to the proposed report.

STRATEGIC DISCUSSION

- A half day of meetings was dedicated to strategic discussion. The three areas of discussion were the CPA Sections, Committees, and the CPA's Operating Regulations.

POST-AGM BOARD MEETING

- During the post AGM Board meeting, Shelly Skinner from Uplift Black facilitated an Anti-Black Racism in Canada workshop for CPA Board members and staff.

The next CPA Board meeting will be held in October in Winnipeg, MB

ⁱ Readout: a document that summarizes the content of a meeting; official statement