



CANADIAN PSYCHOLOGICAL ASSOCIATION STUDENT RESEARCH AND KNOWLEDGE DISSEMINATION GRANTS : RULES AND ELIGIBILITY CRITERIA

APPLICANT ELIGIBILITY CRITERIA

The Canadian Psychological Association wishes to support student research and knowledge dissemination in all areas of psychology. At the time of application and if successful, award of funding, the applicant (or in the case of joint submissions, the applicants) must be a current **graduate student affiliate** of the CPA; enrolled full time in a psychology graduate program at provincially or territorially chartered Canadian University. The student's direct supervisor must also be a current member of the CPA.

Funding up to \$1,000 is available per project. A maximum of 10 awards will be made. The adjudication committee will consider the following in evaluating proposals: overall research approach/methodology, feasibility of the research and the environment in which conducted, originality of research, impact of research, and applicant's qualifications.

For funded projects, the CPA will release funds upon receiving a valid certificate of compliance from the Research Ethics Board (REB) of the applicant's institution along with confirmation from the CPA's Membership Department of applicant's current affiliate status and supervisor's current membership status.

RESPONSIBILITIES OF GRANT RECIPIENTS

Successful applicants will be expected to provide a final (or progress) report to the CPA's Science Directorate of the outcome of their research (approximately 500 words) within 18 months of receiving funding; successful applicants will also be expected to submit a 150-word write up of their research for *Psynopsis*. The CPA should be acknowledged in any publications or presentations resulting from the research. Unused funds after the defense of the thesis must be returned to the CPA.

Of note, students can only be funded once from this funding opportunity.

GENERAL RULES

- Students must be a current affiliate with the CPA both at time of application and award of funding; applicant's direct supervisor must also be a current member of the CPA.
- Grants are awarded to eligible student researchers and are administered through the institution's administration systems. The student grantee authorizes expenditures in accordance with the CPA's policies and requirements, as outlined here, and with institution policies. No one may initiate or authorize expenditures from the CPA grant account without the student grantee's delegated authority.
- Grant funds must contribute towards the direct costs of the research for which the funds were awarded, and the benefits should be directly attributable to the grant. The institution pays for the indirect or overhead costs associated with managing the research funded by CPA.
- Expenditures will only be authorized once REB approval is obtained.
- Each institution establishes appropriate procedures, systems and controls to ensure that the CPA's requirements are followed. The institution has the right and responsibility to withhold and withdraw approval of expenditures proposed by a student grantee that contravene the CPA's requirements or the institution's policies and, when appropriate, to seek advice or ruling from the CPA as to eligibility of expenses.

ELIGIBLE EXPENSES

- Research personnel
- Consulting fees (e.g., programmer, statistician)
- Fees paid for the purpose of participant recruitment, such as modest incentives to consider participation (i.e., to establish a potential participant pool), where approved by a Research Ethics Board
- Fees paid to research participants, such as modest incentives for participation, where approved by a Research Ethics Board
- Materials

NON-ELIGIBLE EXPENSES

- Conference registration/travel/accommodation
- Publication costs (e.g. open access journal/publishing fees)
- Costs of alcohol
- Costs of entertainment, hospitality and gifts
- Costs related to staff awards and recognition
- Education-related costs such as thesis preparation, tuition and course fees, leading up to a degree
- Costs involved in the preparation of teaching materials

- Costs of basic services such as heat, light, water, compressed air, distilled water, vacuums and janitorial services supplied to all laboratories in a research facility
- Insurance costs for buildings or equipment
- Costs associated with regulatory compliance, including ethical review, biohazard, or provincial or municipal regulations and by-laws
- Monthly parking fees for vehicles, unless specifically required for field work
- Sales taxes to which an exemption or rebate applies
- Costs of regular clothing
- Patenting expenses
- Costs of moving a lab