



**Section on Clinical Psychology  
La Section de la psychologie clinique**

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**Executive Committee Spring Teleconference 2014**

**Friday April 25, 2014**

**10:00-11:00 (Mountain); 12:00-1:00 (EST); 1:00-2:00 (Atlantic)**

**Attendees: Martin Drapeau, Jennifer Garinger, Al-Noor Mawani, & Sheryl Green; Regrets-Margo Watt, Skye Fitzpatrick**

- 1. Approval of Agenda** (Jennifer move, Al-Noor second)
- 2. Approval of Meeting Notes**
  - January 24, 2014, Executive Committee Winter Teleconference Meeting Minutes (Jennifer move, Al-Noor second)
- 3. Survey of Members (Martin)**
  - Martin reported that he has received 200 responses to the survey of members that was sent out (32 of which were from student members). He stated that he would send out a notification to complete the survey once more prior to collecting and examining the results.
- 4. Chair-Elect-candidates (Jennifer, All)**
  - Jennifer indicated that no individuals came forward with interest in the position of Chair-Elect. Discussion of individuals who may be interested in the position took place and agreement over contacting these individuals followed.
- 5. Membership and Financial Report (Sheryl)**
  - Total membership as of April 24, 2014: 1002
  - Total assets as March 31, 2014: \$35, 265.03
    - Chequing balance: \$25, 265.03
    - Old GIC matured in February 2014. New GIC 5-year stepper value: \$10, 000 was formally obtained by Sheryl after options discussed by executive and agreement confirmed. The interest accumulated from the Old GIC 5-year stepper (\$3, 979.34) was deposited into the chequing account. Details of the New GIC 5-year stepper are as follows: Year 1 = 1.1%, Year 2 = 1.15%, Year 3 = 1.4%, Year 4 = 2.0%, Year 5 = 5.0% (Effective Annual Yield = 2.1%) with the option to cash out without penalty on the anniversary (March 24) of each year.
  - Sheryl confirmed that the two budgets that are complete in a year are somewhat different namely, January is more general and June is more detailed.

- Discussion on the financial situation of the clinical section over the last few years took place as it appeared that the section had been running a deficit as of late. A question as to whether to propose an increase in membership dues was raised again. There was consensus to revisit this in the next couple years as spending was minimal this past year and the interest of the GIC was recently deposited into the account. Together, this brought us to a similar chequing balance to last year.
6. **Convention: speakers-policy on honorarium and travel expenses for speakers (Martin)**
    - Discussion and agreement by executive that there should be a set amount for travel expenses for the speakers.
    - CPA covers the honorarium for Charlotte Johnson (clinical invited speaker)
    - There is no honorarium for master clinician workshops at this time.
    - The public lecture speaker has been given a \$250 honorarium in the past.
  7. **Convention: define eligible expenses for travel (Martin, All)**
    - A discussion about defining what is an eligible expense for the preconvention workshop travel took place. It was agreed that in the future the section would budget for and offer to cover airfare, two night's accommodation, meals for two days, and transportation to and from the airport up to a maximum of \$1500. It was voiced that if someone local was chosen to offer the preconvention workshop then costs could be reduce to \$1000.
    - Traditionally, the clinical section also takes the preconvention speaker for lunch the day of the workshop so to continue to budget for this activity.
  8. **Convention: public lecture by Mark Lau-registration costs (Martin)**
    - There was inquire about covering the cost of registration for the public lecture speaker. Martin brought up the fact that CPA gives us as a section one free registration per year and we may want to consider using this to offer to speakers that we invite.
    - In the past, public lecture speaker has been given a \$250 honorarium. Martin proposed to offer \$500 this year without covering registration.
  9. **Convention: public lecture-publicity (Martin, All)**
    - Martin mentioned that we need to try to promote the public lecture not only to the members of CPA but also to the public. The possibility of radio and newspaper in Vancouver was raised and Jennifer proposed that we ask Mark Lau directly about media involvement as he has had involvement with them for promoting similar events he has offered in the past. Martin suggested asking Josee to look into ways to advertise to our members and Jennifer stated that there is a poster for promoting a previous public lecture that we could use in the drop box.
  10. **Convention: awards and fellows (Jennifer)**
    - Jennifer mentioned that Paul Hewitt will be at the ABM this year and to plan to present him with his 2013 SPECA award certificate.
    - Jennifer stated that there were no nominations for fellows this year. As such, there will be no fellows for the 2014 year. She recapped what the criteria were for reference.

- Jennifer communicated that there were seven candidates for the SPECA which is up from five candidates last year. She asked the executive to have reviews and rankings of applications to her by the end of the month and once a decision is made, Josee will send out a notification to the awardee. If present, the awardee will be presented with the award at the convention ABM.
- Jennifer confirmed that the Ken Bowers student award deadline is May 1<sup>st</sup> but has not received any applications as of yet. Once applications come in she will be asking executive members to review them and the recipient will be invited to the ABM to receive their award in person.

#### **11. Convention: other updates (All)**

- In the past, students attending the convention have been asked to serve as volunteer convention reporters who would attend and report on some of the main presentations that are offered through the clinical section. Sheryl confirmed that she will ask Skye to send out an email to student members asking who might be able and willing to volunteer this year.
- Jennifer confirmed that she will not be attending the convention as she is expecting next month but mentioned that she will provide her 'chair-elect' slides for the ABM and call on one of the other executive members to present the slides on her behalf.
- Martin and Jennifer stated that outgoing members of the executive will be presented with a small gift and certificate in acknowledgment of their work on the executive. Jennifer indicated that all certificates were passed along to her from Margo and will be placed on drop box so it is easy for Josee to use as templates for future recipients.
- Martin asked us all to send slides that each member of the executive creates for the ABM directly to him or to place them on drop box.

#### **12. Section input into CPA policy development (Martin)**

- Martin reviewed the options that we have as a section with respect to CPA policy development. He mentioned that we could attend ourselves, make recommendations with respect to experts on topics, invite people or nominate people. It was also noted that we could send out a call and give names of individuals to CPA without necessarily endorsing them as a section.

#### **13. Adjournment (Martin move, Al-Noor second)**