



Section on Clinical Psychology  
La Section de la psychologie clinique

**Executive Video-Committee Fall Meeting 2020**

**- Minutes -**

**Friday October 23, 2020 2:30pm CDT**

**Via Zoom Videoconference**

**Present: Drs. Kristin Reynolds, Kristi Wright, Brigitte Sabourin, Zoe Therrien, and  
Ms. Jordana Summer**

- 1. Call to order: 2:40pm CDT**
- 2. Approval of Agenda**
  - a. Additions: Scoring of SPECA award**

Proposed by: Kristi Wright  
All in favour

Seconded by: Brigitte Sabourin

- 3. Approval of Minutes from 2020 Spring exec meeting (May 19, 2020)**

Proposed by: Brigitte Sabourin      Seconded by: Kristin Reynolds  
All in favour

**4. Executive positions and roles**

**a. 2020-2021 year**

- i. Chair – Kristi Wright
- ii. Past chair - Kristin Reynolds
- iii. Chair elect – Brigitte Sabourin
- iv. Secretary-Treasurer – vacant (Brigitte to fulfil role until filled)
- v. Member-at-large – Zoe Therrien
- vi. Student Representative – Jordana Summer

- b. Actionable Item: Kristin to send out an additional notice to the list-serv to recruit for Secretary-Treasurer position. In recruitment notice – she will highlight that clinical section members who are early-mid career are welcome and encouraged to put their names forward.**

**a. CPA's 2021 Annual National Convention**

**• Logistics:**

**i. Virtual**

- Next meeting of the convention planning committee November 2, 2020 – looking for ideas to make it more engaging/ having it on set days/ not in July**

ii. June 2021

- **Section activities:**

- i. Preconvention workshops – section executive to approach anybody the section would like to encourage to do a pre-convention workshop
- ii. Two student symposia possibly and two SPECA talks possibly
- iii. Reception
  - Shared reception with other sections (Counselling, Neuropsychology)
- iv. Section Chair Address - TBD
- v. Invited talks - Dr. David Dozois has expressed consideration to be the Section Featured Speaker
- vi. Section-sponsored symposium – none planned for the moment
- vii. Student symposium – Pre-call to be sent out to the list-serv, to the DCT's, and to individual researchers in this area and ask them to distribute to known colleagues in the area.

- **Preconvention workshops (PCW) submission system:**

- i. CPA is overseeing submissions/abstract review system
- ii. No information yet on criteria/method for evaluating submissions
- iii. Responsibilities for submission review in light of current executive members – normally the role of the Member-at-large. Kristin to provide list of reviewers to Zoe through the Drop-Box. Kristin will draft the message inviting reviewers.

## **5. Report from the Secretary/Treasurer – Brigitte Sabourin**

Update on current section finances : Current bank balance as of Sept 30, 2020:  
\$16,117.74

Costs normally incurred during CPA will again not be incurred for CPA 2021  
(confirmed virtual)

a. Membership numbers:

<b>Membership Type</b>	<b>Count</b>	
CPA Complimentary Membership	2	
CPA Fellow	33	
CPA Honorary Life Fellow	2	
CPA Honorary Life Member	2	
CPA International Affiliate	9	
CPA International Student Affiliate	1	
CPA Member	582	
CPA Member Early Career Year 1	21	
CPA Retired Fellow	1	
CPA Retired Member	5	
CPA Special Affiliate	7	
CPA Student Affiliate	210	
CPA Student Affiliate - Campus/Student		
Rep	5	
CPA/APA Joint Member	2	
<b>Grand Total</b>	<b>882</b>	

Historical membership information:

Sept 2019: 820

Sept 2018: 881

Sept 2017: 810

Sept 2016: 901

## 6. Executive Structure

- Familiarity with roles and responsibilities: Review Dropbox Information (2018 Clinical Section Handbook)
- Recruiting for student representative (for June 2021)
- Recruiting for Secretary Treasurer (immediate)

## 7. Section Awards

- Educational Activity Grant for Students
- Award for Clinical Excellence (ACE)
- Ken Bowers Award for Student Research
- Best Student Conference Presentation Award
- Scientist Practitioner Early Career Award (SPECA) - criteria
- Section Fellows

## 8. Fall Section Newsletter/Website

- Recruitment for abstract reviewers
- SPECA Student Symposium Pre-call

- Ads: Student representative and Chair Elect (June 2021) / Secretary Treasurer (immediate)
- EAG award – will send call out for proposals with deadline of end of February 2021
- ACE / SPECA / FELLOWS award (past chair co-ordinates the awards)
  - i. Scoring of the SPECA Zoe and Kristi to meet and revise scoring criteria
- EAG award and Ken Bowers award winners
- New roles: Brigitte Chair-Elect / Zoe Member-at-large
- Section Chair and student updates

#### 9. **New Business**

- Council of Chairs – deferred
- Asthma Fact Sheet – executive to send suggestions / changes
- COVID-19 student research award (16 submissions received 3 submissions awarded) Jordana and Kristi to try to contact a student who has not responded yet to the award notification.
- Grant to promote the field of clinical psychology / contribute to the advancement of the science and practice of clinical psychology
  - i. Seed grant for funding for a larger grant (prioritizing new partnerships)
  - ii. Feasibility
  - iii. Knowledge translation / dissemination / knowledge mobilization
  - iv. At least 2 provinces and at least 2 different institutions
  - v. 1-pager 11 font (2 cm margin)

#### 10. **Next meeting – January 2021**

- Virtual

#### 11. **Adjournment**