



**Section on Clinical Psychology**  
**La Section de la psychologie clinique**

**Executive Committee Fall Meeting 2022**

**- AGENDA -**

**October 19, 2022**

**2:00 pm – 4:00 pm CST**

**Attendees: Ms. Lily Pankratz, Dr. Megan Ames, Dr. Zoe Therrien, Dr. Brigitte Sabourin, Dr. Mathew Fetner, Dr. Kristi Wright**

**1. Approval of the Agenda**

- Proposed: M. Fetzner; Second: Megan

**2. Approval of Spring Executive Meeting Minutes**

- Proposed: Matt; Second: Megan

**3. Review of Executive Positions and Roles**

- Discussed open executive positions and reviewed roles of positions.
- Dr. Sabourin to prepare email searching for volunteers for clinical executive positions. Dr. Therrien to send out email to listserv.

**4. Report from the Chair (Dr. Zoe Therrien)**

a. Convention

i. CPA Convention Planning

- Abstracts are to be submitted from December 2022 to February 2023; reviewing of abstracts will occur in mid-December and are due mid January 2023. Executive members are to begin preparing schedules to account for time to review abstracts.
- Discussed review process: One person coordinates the reviews, and is not allowed to review due to the blinding procedure. Coordinator will send out abstracts to reviewers and to coordinate to ensure timely completion. Dr. Sabourin volunteered to review abstracts; Dr.'s Ames and Fetzner volunteered to be reviewers.
- Dr. Therrien to send out message to list serv members seeking reviewers.
  - Student Symposium
- Dr. Sabourin discussed process wherein SPECA award winner (Dr. Brianna Turner) is involved in creating a topic for submission and call for submission is sent out informing potential applicants of topic. Dr. Ames indicated that Dr. Turner is currently on leave, thus, coordination should be begin early in order to account for potential communications delays. Ms. Pankratz to reach out to Dr. Turner to inquire about specific topic(s) for submission.
- Dr. Turner will be chairing the symposium, with three student presenters; email to be sent out to clinical psychology student members once Dr. Turner informs us of topic.
- Discussed the purchase of gift cards for student presenters. Further discussion on coordinating the purchase of gift cards to continue at future meeting.
  - Joint Reception
- Attendees agreed that joint reception at 2022 CPA conference went well and attempts should be made to have this happen again. Discussed holding joint reception with clinical, neuropsychological, health psychology, and psychologists in hospitals section.

- Discussed message from chair for psychopharmacotherapy, asking if we are interested in a social event at next CPA. Dr. Therrien to reach out to see what the request entails.
  - Convention Planner
- Sr. Sabourin discussed her communications with Dr. Radomsky, who was recently inducted as clinical psychology fellow, regarding acting as the section featured speaker. Dr. Sabourin to reach out to Dr. Radomsky to obtain an abstract for the talk.
  - ii. Annual Business Meeting Planning
- Agreement that the hybrid model that was used last meeting went well and facilitated increased attendance.
- Agreement from everybody involved that a hybrid model would be ideal for future meetings and that we would advocate for this model going forward.
  - b. Awards
    - i. Scientist Practitioner Early Career Award (SPECAs)
    - ii. Award for Clinical Excellence (ACE)
    - iii. Fellows
- Discussed having deadlines set around the end of April 2023 time frame, with a target date of April 30<sup>th</sup> 2023, with the call for submissions being sent out in November 2022, and again at the end of January 2023.
- SPECAs and ACE will be go out as one call; other awards can be sent out at different times.
- Executive members volunteered to coordinate call outs for awards and to receive applications (Dr. Ames: Fellow; Dr. Fetzner: SPECAs; Dr. Sabourin: ACE).
- Information regarding each of these awards is kept in the dropbox folder, and can be duplicated rather than re-done.
  - iv. Ken Bowers Student Research Award
- Ms. Pankratz proposed April 1<sup>st</sup> 2023 deadline for applications. Discussion about the need for an earlier date to allow for more prep time. Dr. Sabourin noted that a minimum 10-page writeup was tough for students to get this done; and that the change to “any CPA accepted manuscript” led to a marked increase in submissions this past year. Discussed trying to find a “happy medium”.
- Discussion arrived that award would be open to all students, not just from clinical psychology section, and would include papers accepted or published in the last year (i.e., starting January 1<sup>st</sup> 2022 to the time of the application). Dr. Ames – assisted by Dr. Wright – volunteered to develop a rough draft of the evaluation form. All agreed that March 27<sup>th</sup> 2023 would be the deadline for submissions, and must include some sort of proof of acceptance. The call for applications will be redone and sent out after Dr. Ames and Dr. Wright completes evaluation form.
- If call for submission is greater than several sentences, then it will be sent out for translation; otherwise, Dr. Therrien to translate.
  - v. Collaborative Research Grant
- Discussion regarding Dr. Howe and research team received the award, and how this was meant to be a single award, but was subsequently given out again due to the presence of extra funds in the budget. Dr. Sabourin noted that applications were not about the profession of psychology, but it was more clinically focused; thus, it was uncertain whether it was worthwhile to continue this award. Dr. Ames indicated her preference was to divert as much money as possible to students; all agreed. This award was not to be given out this year.
- Dr. Fetzner noted that no money has been transferred to last year’s award recipient.

c. Newsletter

- Discussed goal of having two newsletters a year.
- Discussed including winners of Ken Bowers award, pictures from convention (taken by Dr. Sabourin), call out for other awards, message from president, and write up from Ms. Pankratz.
- Dr. Sabourin to reach out to Matilda to send out callout to listserv members about articles or items to include in newsletter.
- Reminder that we are still looking for someone to assist with doing the newsletter.

**5. Report for the Past Chair (Dr. Brigitte Sabourin)**

a. Recruitment for executive positions (Chair-Elect, other)

- Discussed that we are still looking for a chair-elect and member at large. Dr. Sabourin to send out a callout to listserv seeking volunteers.
- Discussed how registration and costs to attend the annual CPA convention were traditionally covered, and acted as incentives; however, this is no longer done according to CPA.
- Discussed that in other CPA sections chair-elect and chair are two-year positions; discussed options for adjusting term timelines.

**6. Report from the Secretary/Treasurer (Dr. Matthew Fetzner)**

a. Membership numbers

i. 9% increase in CPA members; 18% increase in student affiliates

ii. 12% increase in overall memberships

- Didn't account for this increase in budget, thus, we may be in a better position than we had initially thought at the end of the fiscal year.

Membership Count	Oct-22	May-22	Feb-22	Feb-21	Feb-20	Apr-19
CPA Complimentary Membership	3(NC)	3	3	3	2	0
CPA Fellow	31(NC)	31	31	38	32	35
CPA Honorary Life Fellow	4(NC)	4	4	2	2	2
CPA Honorary Life Member	5(-1)	6	6	2	2	2
CPA International Affiliate	4(+1)	3	2	8	2	5
CPA International Student Affiliate	3(+1)	2	1	5	0	1
CPA Member	655(+54)	601	551	521	487	493
CPA Member Early Career Year 1	31(+5)	26	21	26	19	0
CPA Member Early Career Year 2	35(+3)	32	30	24	0	0
CPA Member Parental Leave	5(NC)	5	5	0	0	0
CPA retired Fellow	0(NC)	0	0	2	1	1
CPA Retired Member	5(+1)	4	4	3	5	3
CPA Special Affiliate	14(+6)	8	6	3	5	1
CPA Student Affiliate	342(+51)	291	209	183	142	164
CPA Student Affiliate - Campus/Student Rep	4(+1)	3	2	9	5	0
CPA/APA Joint Member	5(+1)	4	4	3	2	2
<b>Grand Total</b>	<b>1,146(+123)</b>	<b>1023</b>	<b>879</b>	<b>832</b>	<b>706</b>	<b>709</b>

b. Financial status

i. Balance

	<b>Amount</b>
Balance from last meeting (2022-4-30)	\$31,134.12
Balance from ABM (2022-6-16)	\$30,484.12
Funds deposited from (2022-6-16 to 2022-9-30)	\$0.00*
<b>Balance as of 2022-9-30</b>	<b>\$23,429.09</b>

\*section dues are to be transferred at the end of January 2023.

- -\$7,705.03 since spring meeting (2022-5-13)
  - -\$7,055.03 since annual business meeting (2022-6-16)
    - ii. Update on expenses paid out since ABM
      - \$400x2 (\$800 total): newsletter reimbursement of costs
        - a. F. Schwartz and M. Nowakowski
      - \$545x1 student research grant
        - a. C.. Couchesne
      - \$300x9 \$100x1 (\$2,800 total): student travel awards
        - a. S. McKeag, E. Jopling\*, H. McCall, J. Dumont, R. Katzman, M. Amestoy, L. Pankratz , S. Shivak, & N. Mehdzadeh Jafari
          - \* received a \$300 and \$100 award
      - \$75+\$398.93 (\$473.93 total): Reimbursements
        - a. B. Sabourin & M. Fetzner
      - \$480+\$156.10 (\$636.10 total): Convention costs
      - \$1,000: Conference speaker honorarium
        - a. Dr. Tomfohr-Madsen
      - \$100x2 (\$200 total): CPA best conference presentation award
        - a. S. Shitnell & J Zhang
      - \$500x2 (\$1,000 total): Ken Bowers Award
        - a. K. Prada & J. Ho
    - iii. Update on upcoming budgeted expenses between fall and mid-winter meeting
      - \$5000 for the award collaborative research grant
      - \$1,000: Branding and outreach expenses
      - \$3,350: Mid-Winter 2022 executive meeting in Winnipeg MB
- All executive members agreed that the winter meeting should happen in person, and will happen in Winnipeg.
  - o Zoe to send out options for dates (Friday, January 27<sup>th</sup> 2023)
  - o Plan to arrive the Thursday before supper, have dinner, leave Friday afternoon.
  - o Megan: Reminder: book early
  - o Brigitte: to book hotel for 2 nights (fort Gary hotel, eaten at a nearby restaurant)
  - o Individual members to book their own flights, and submit for reimbursement.
  - o Matt: to send a message to Bev, informing her that we will be doing an in-person, and ask how flights and expenses will be reimbursed.
- Brigitte: based on rules for non-profit we can't pay for executive members to attend conference.
- Zoe to reach out to Bev CPA financials) to see if the executive members can be reimbursed some of the costs to attend ABM at conference.
- Brigitte, reminded that balance goal is \$5000

Proposed: Matt

Brigitte: approved

Zoe: all in favor. All agreed

## **7. Student Report (Lily Pankratz)**

- a. Best Student Presentation Conference Awards
  - Decision was made to make deadline in early May. Decision was also made to have a best poster and best presentation award, and have reviewers review either one of those two categories.
  - Decision was made to make mandatory, in the submission, to specify whether the presentation is a poster or presentation.
- b. Student Research Awards
  - Discussion about the topic for last year (innovative research methods), and discussion regarding potential topics for this year (equity, diversity, and inclusion, which was suggested by a member at the last annual business meeting). All attendees agreed that this would be the theme for this upcoming year.
  - A date of February 28<sup>th</sup> 2023 was proposed for a deadline for submissions.
- c. Student Travel Awards
  - Decision was made to set the deadline for April 3<sup>rd</sup> 2023.

Clinical excellence award

- Dr. Fetzner to send out draft of call for submissions to executive committee for feedback. Due date for submissions will need to be later to account for students that are finishing their practicum (e.g., after the winter semester, and to be awarded in the summer).
- Discussed having two clinical excellence awards at \$500 each, to match the 2 Ken Bowers Awards, that are also at \$500 each; in that way we are prioritizing clinical training and research for our members.
- Dr. Sabourin to send out call through listserv to have the award named after somebody (e.g., former fellow, or section member) who demonstrated clinical excellence throughout the career. Preference will be given to somebody who is no longer active in practice to honor history of practice.

Educational Activity Grant.

- Discussion around putting out a call to listserv for an educational activity grant and to include this call in the newsletter. Applications to be completed by January 16<sup>th</sup> 2023.

## **8. Other Business**

- a. Indigenous Student Award
  - This award was highlighted in the discussion and members were encouraged to further communicate to networks the presence of the award and it's purpose (i.e., encourage and support indigenous students in psychology; training students that have an interest to work in those communities). The award is given to 1 graduate and 1 undergrad student, and is worth \$4000, which is renewable 3 years for undergrad, 5 for graduate student. Information about this award can be found on the CPA website.
  - Dr. Therrien to send out message to listserv reminding members about this award.
- b. Request from Chair of Black Psychology section
  - Discussed an email that was received from the Chair of Black Psychology section asking to collaborate for more programming for CPA and the public; more specifically, to organize monthly presentations and to see if there were any topics that we would be interested in.

- Dr. Therrien to send out message to listserv to ask if there are any topics of interest or anybody interested in collaborating.
  - c. Social media presence
- Ms. Pankratz indicated discussed Clinical Psychology section's presence on twitter, noting that so far it has been very appropriate and in line with our intention of increasing awareness of section activities. Reminder to remainder of executive to contact student coordinator if there was anything that we felt could be sent out on social media.
- Subcommittee formed for psychology month on social media, including Dr. Fetzner, Ms. Pankratz, Dr. Sabourin, and Dr. Wright.

#### **9. Adjournment**

**Motion to adjourn: Dr. Therrien**

**Time: 1554 (Ontario Time)**