Executive Committee Meeting Minutes
January 21, 2012, 9:00am - 4:00pm EST, Ryerson University, Toronto

(Attendees: Patricia Furer, Peter Bieling, Margo Watt, Jennifer Garinger, Emma MacDonald, Elizabeth Nilsen)

1. Approval of Agenda:
   - Trish approved, Jennifer seconded

2. Approval of Minutes – September 21, 2011 Executive Committee Meeting Teleconference
   - Peter and Margo approved in November (newsletter deadline)

3. Report from Chair
   - Advocacy project- Task force on EBP: ($5000)
     i. Ideas for spending the advocacy money were reviewed. Consensus was to put out a request for proposals. Criteria for the RFP and timeline were discussed.

   - Clarify criteria for CS Fellow status
     i. Committee reviewed current description and decided the current criteria were fine. Committee discussed ways to solicit new candidates (newsletter, listserve, website, etc.)

   - Early Career Scientist-Practitioner award – nomination and selection process
     i. Margo (as Chair-elect) receives applications (deadline April 15), previous applicants who are still eligible can re-apply. Applicants need to be members of the section to be considered.

   - Approval of April executive meeting minutes
     i. Approved by Trish, seconded by Emma

4. Membership and financial report
   - Membership – as of January 18, 2012 (total: 584), numbers likely lower due to lapsed membership
   - Financial report: on January 18, 2012 the financial statement indicated there was $16,070.27 in the chequing account; 12,022.68 in the 5-year stepper GIC; total assets: $28,092.95.

5. Student Report
   - Ken Bowers award
i. Submission deadline: May 2, 2012 (applications sent to Margo); applicants must be clinical section member

- Student Travel awards
  i. Submission deadline: May 1, 2011 (applications sent to Emma)
  ii. Advertised through listserves and as students apply to CPA convention

- Student Educational Activity Grant
  i. Reviews by 1 executive member; 2 external reviewers (6 applications)
  ii. Changes to advertisement for next year: indicate applicants need to be clinical section member; indicate that only core application considered (supplemental information does not need to be sent).

- Student symposium for CPA 2012
  i. Abstract submitted to CPA, if not already members, all presenters will register as clinical section member prior to convention

- Other:
  i. 2012 Convention: students from local universities will be contacted to see if they can help with pre-convention workshop (will be able to attend workshop without charge).

6. Past-Chair Report
   - Executive Nominations for 2011-2012
     i. Chair-elect: call has gone out in listserve and newsletter: (deadline March 25, 2012)
     ii. Student representative
        • Emma agreed to remain on committee for one more year

7. Communications
   - Website / Listserve
     i. Will update the calls for applications/nominations on website

8. CPA 2011 Conference
   - Pre-convention workshop
     i. Alex Chapman scheduled to provide workshop on DBT/BPD
   - Public lecture
     i. Sherry Stewart agreed to speak (location not yet determined)
   - Public lecture advertising
     i. Committee reviewed ideas for advertising
   - Review process of submissions to Clinical section (176 submitted, 168 accepted)
     i. Process improvement issues: provide reviewers with information on poster requirements; make sure reviewers only review assigned numbers; emphasize guidelines about needing data before submitting
   - ABM & reception
     i. Will try to schedule together; advertise through newsletter and listserve advertisement

9. New Business
   - Psychology month- February
- Clinical section stance on Bill C10?
- Fact sheet on clinical psychology
- Comments on CPA’s definition of evidence-based practice of psychological treatments & sources of

10. Spring teleconference: scheduled for April 23, 11 – 1 EST

Adjournment
Liz motion to adjourn, Trish second