1. Approval of Agenda (Martin moved, Liz seconded)

2. Approval of Minutes – June 16, 2012 Executive Committee Meeting (post-ABM meeting) (Jennifer move, Emma seconded); minutes will be posted on website.

3. Report from Chair
   - Update of executive list: Committee discussed the positions that will be open in the coming year (student rep, member-at-large, secretary-treasurer, chair elect). Call for applications will be included in the fall newsletter.
   - Psychotherapy Practice Research Network (PPRNet) contacted the Committee to ask for a representative from the Clinical Section – Martin will be our delegate.
   - Committee discussed possibilities for co-sponsored talks at CPA 2013.
   - Committee was requested to develop a vignette for EBP Task Force: Margo developed one.
   - Pending Deadlines for 2013 Québec Convention:  
     - Nominations for Invited Speakers (Category 2 and 3) Oct 1, 2012  
     - Pre-Convention Workshops Oct 15, 2012  
   - Committee discussed the profit made by the 2012 pre-convention workshop ($4000).

4. Membership and financial report
   - Membership:  
     - Total: 1047 (last year was 1096)
   - Financial report: (September 16, 2012)  
     - Community plan: $13,601.79 (last year Sept. 21 was 16,724.11); GIC: $12,443.47  
     - Total: $26,045.26 (last year total assets were $28,756.79)

5. Student Report
   - Ken Bowers award: The advertisement for 2013 is prepared and will be included in the Fall newsletter. The 2012 winner will provide a summary of the research for the newsletter. Deadline is May 1, 2013 (submissions go to Martin).
   - Student Travel awards: 3 winners (Joyce Ip, Skyler Fitzpatrick, Sarah Hines); Committee discussed changing the ‘out of province’ criteria to be more transparent to applicants; Advertisement for 2013 will be included in Fall newsletter. Deadline: May 1, 2013.
   - Student Educational Activity Grant: Deadline: December 15, 2012 – advertising through list serve and website; Criteria for application were modified so that it is clear:
     a. basic information
b. 1 page proposal

c. 1 page budget

d. Letter of support from DCT and department

• Student column for Fall newsletter: Emma working on column, will send to editors
• Student symposium for CPA 2013: Deadline for abstracts **November 1, 2012** (applicants will be notified by November 8th so that they can still submit to CPA if abstract not accepted for student symposium). Topics/possible discussants were discussed.

6. Past-Chair Report

• Executive Nominations needed for 2012-2013: Deadline for nominations is **March 25, 2013** (sent to Peter)

7. Communications

• Fall newsletter:
  ❖ deadline for submissions
  ❖ **Friday, October 19th** (to E. Levin or A. Woznica).
  ❖ Committee will include reports from Margo, Emma, Liz and photos of new Fellows and award winners
• Call for nominations for Clinical Section Fellows: call will be made in Fall newsletter, list serve, website (deadline: **March 15 2013** sent to Martin)
• Call for nominations for Scientist-Practitioner Early Career Award: (Deadline: **April 15th 2013** sent to Martin). Committee determined that previous nominees will be considered for 3 years (if still meet criteria for ‘early career’).
• Listserv and website: communication seems to be working fine.

8. CPA Québec Convention 2013: Committee discussed topics of interest to psychologists in general, with a focus on the topics pertinent to Quebec clinicians. Topics for the pre-convention workshop, public lecture, keynote speakers, and student symposium were brainstormed. Travel costs for Committee will remain at $500/member.

9. Update re existing projects

• Advocacy project: Committee discussed the conditions of the advocacy grant:
  1) Timeline by which the money needs to be spent will be 2 years
  2) Recipient needs to provide document or summary of activities (e.g., talk at the CPA convention (2014) and/or summary of the project in the Clinical Section newsletter
  3) Final financial report is required
• Committee reviewed the criteria for CS Fellow status and discussed importance of making sure applicants for Early Career Scientist-Practitioner award are members of section before being considered.

10. Mid-winter Executive meeting

  ❖ **Mid-winter 2013 Meeting:** Scheduled for **January 25-26, 2013** in Toronto. Committee will meet for dinner on the 25th and meet all day on the 26th.

Adjournment – Martin moved, Jennifer seconded