



**Section on Clinical Psychology
La Section de la psychologie clinique**

Executive Committee Fall Teleconference 2017

**MINUTES
September 29, 2017**

**ATTENDEES: Maxine Holmqvist, Aislin Mushquash, Caelin White, Kristin Reynolds,
Matthew Bernstein**

REGRETS: Pamela Holens

1. Welcome

Aislin opened the meeting

2. Additions to the agenda and approval of the agenda

Maxine made motion to approve, Caelin seconded. No additions to the agenda were made.

3. Conference Planning – ICAP 2018

a. Updates/Communication

Reviewed recent updates from ICAP/CPA. Agreed to continue to highlight meaningful updates for members, but not to re-send information already circulated by CPA or circulate notices that have no new information.

b. Activities

Aislin reviewed the overall program for ICAP, including the following:

Welcome Reception – June 25th 5-7pm

Pre-Congress Professional Development Workshops – June 24th and 25th

Opening Ceremony – June 26th (time TBD)

Congress workshops – over 20 professional development workshops

Advanced research training seminars – capacity building for doctoral students

Invited congress presentations

- State of the Art Lecture
- Keynote Address
- Symposium
- Division President/Section Chair Address

Maxine noted that Dr. Jobes (section nominee) was invited to present a state of the art lecture but his name is not on the list- not sure what happened. Aislin to follow up- Maxine will forward email.

The clinical section is responsible for covering costs for section invited speakers. Agreed to revisit potential speakers once we have a better sense of the budget. Aislin to connect with ICAP clinical section chair to discuss potentially coordinating programming.

Other new submission types- spoken presentations. Will wait from CPA for further guidance about these.

b. Submission system

Will open October 3rd

CPA is overseeing submissions/abstract review system

No information yet on criteria/method for evaluating submissions

Format will be different from previous years, based on feedback during Chairs meeting

As the chair-elect, Kristin will be the submission review coordinator. Aislin will forward email template, mailing list, etc. Notice likely to go out towards the end of October.

Formats include:

- Pre-Congress Professional Development Workshops (section support/fees; ½ day or full day)
- Printed posters (similar to previous years)
- GIMME-5 presentations (similar to last year)
- Spoken presentations (new; for sharing information about series of studies/involved program or intervention; limited number)
- Symposium (include 5 presenters; must have presenters from at least 3 different countries)
- Discussion forum (similar to previous years?)
- In-Congress Professional Development Workshops (section support/fees; 90 minutes)

The clinical section will have an opportunity to submit the following as part of Section Invited Program:

- Section Chair Address
 - o Discussed possibility of a talk focused on evidence-based practice, practice guidelines and an update regarding CPG site
- Invited Keynote/Featured Speaker
 - o Executive will consider possible speakers. Will depend on budget. Should be topical- areas that may be appropriate
 - Suicide prevention & advances in suicide-specific treatments
 - Pseudoscience & how to communicate about psychological science given current climate (could link with social psych?)
 - Clinical Impact of marijuana & implications of legalization (could partner with addictions?)
 - Importance of cross-cultural considerations to clinical psychology (how are TRC recommendations being

implemented? Or best practices with refugees? Could partner with cross-cultural section)

- Invited Symposia
 - o Heather Hadjistravopoulos is part of main program- executive to consider whether there are others we may want to invite
 - o Note that symposia need to be from 3 different countries- likely to limit the number of submissions.
- Section Annual Meeting
- Section Reception (food/drinks?)
 - o Has been poorly attended past few years; last year, very few people had alcohol. Agreement that food should be provided this year; likely alcohol should not (scheduling may have an impact, also depends on budget)

Some discussion of whether we will post handouts/slides for sponsored sessions this year- Maxine to follow up about getting data on what was accessed/downloaded from this site- will report back to committee

c. Registration/costs

Will open in September

Early bird rate of \$595; CPA to give \$100 reduction to all CPA members who register by early bird deadline

Students will receive \$75 reduction – meaning they can attend for \$175

4. Clinical Practice Guidelines Project Update

Maxine reported that the grant money awarded to Martin Drapeau and colleagues has been received and matched. A team is in place and is developing content and processes for the site. Goal is to begin developing prototype site in a few months; this will allow for some beta testing and piloting of content to support a larger grant application to develop a more comprehensive resource. There was general agreement that it is likely to be more feasible to develop and host the site externally (i.e., not on CPA site), and that the clinical section will continue to act as a partner to this team, who will carry the project forward. Some discussion of whether a liaison position could be created as part of an executive portfolio (see discussion of executive roles, below). Maxine will circulate the proposed summary form for comment and will relay this discussion back to the CPG team.

5. Section Finances update

Update on current section finances (Pam) - deferred due to illness

Section bookkeeping/bank account balances

- Informed at Chairs meeting in June that all excess funds in Section accounts will be returned to general “Section Fund” to be used for awards, projects, etc.
- Informed at Chairs meeting that Sections could propose special projects for any surplus will be reviewed at Fall board meeting (no further details of this have been received)

- Identified sponsoring speakers for ICAP and travel grants for members and students as potential priorities for these funds depending on how much surplus we may have

Section membership (as of September 21, 2017):

	Numbers
CPA Fellow	5
CPA Member	501
CPA Honorary Life Fellow	5
CPA Honorary Life Member	4
CPA International Affiliate	3
CPA International Student Affiliate	2
CPA Retired Member	5
CPA Special Affiliate	4
CPA Student Affiliate	269
CPA Student Affiliate - Campus/Student Rep	11
CPA/APA Joint Member	1
CPA Complimentary Membership	0
CPA Retired Fellow	0
Total	810

Aislin reviewed notice that CPA will be taking over book-keeping- available as of January, 2018, will be mandatory by January, 2019. Aislin to discuss with Pam how to manage this, given that her term is up June, 2017

6. Executive Structure

Reviewed Lachlan's proposal for changes to the executive structure that was presented at the 2017 section meeting, and recent challenges in recruiting executive members. Discussed pros and cons of different options and agreed to review all executive positions/roles as part of the January executive meeting in light of new budgetary considerations, book-keeping services, etc.

7. Section Awards

- Educational Activity Grant for Students
- Clinical Section Travel Award
- Ken Bowers Award for Student Research
- Best Student Conference Presentation Award
- Scientist Practitioner Early Career Award
- Section Fellows

Discussed current award structure and agreed that we will likely offer all of these awards again next year (assuming this is feasible given budget update). Discussed the proposal brought up at the section business meeting of creating a new award primarily for clinicians. Maxine offered to

follow up with Lachlan about this- also agreed that we might announce our intention to create this award in the fall newsletter, and then reach out to section fellow and/or past chairs for more specific feedback about criteria, processes, etc.

8. Section Newsletter/Website

Newsletter- our current newsletter editors have announced that they do not intend to continue editing the newsletter next year. Discussed whether a different format could be considered- Maxine noted that having a newsletter is a section requirement. Caelin observed that there are a lot of variability among the sections in newsletter format. Agreed to re-visit at January meeting.

9. New Business

None

10. Next meeting

Agreed mid-winter meeting will again be in Winnipeg- tentatively scheduled for January 19th. Maxine will look into booking a space.

11: **Adjournment:** Aislin.