

CPA - Counselling Psychology Section Executive Meeting - Minutes

Friday April 24th, 2020 @ 9:00-10:00 am MST

Newsletter planning & adjusting to COVID-19

<https://twu.zoom.us/j/97334350962?pwd=RWpKaU1ENjRsUEQ2SndGMWpxQWF0Zz09>

Meeting called to order at 9:03am MST

Present: Marvin (chair), Kirby (convention coordinator), Payden (student rep), Danielle (secretary-treasurer), Tanya (awards coordinator), Janet Miller (newsletter)

Absent: Anusha (past-chair)

Item	Action	Person(s) Responsible
1. Approval of agenda. Motion carried.		
2. Newsletter Updated exec updates needed. Anusha's suggestion: add personal piece on how we have all been coping / adjusting to this new reality, to normalize the situation for our members and community	Updates written by each exec member and send to Janet by May 4	All
Write student awards advertisement with new deadlines. Adjudicators will review the materials submitted for the virtual convention.	Student awards information	Tanya

<p>Students awards</p> <ul style="list-style-type: none"> - Poster awards - MA thesis - PhD thesis <p>Remind section of the opportunity to nominate for the section distinguished member award.</p> <p>New awards deadline of June 15 (adjusted for COVID-19)</p> <p>Send a listserve email to advertising student awards.</p> <p>Discussion of the plan for an upcoming newsletter devoted to student work.</p> <ul style="list-style-type: none"> - How they are supporting one another - Student research - Blog site could be linked as well. <p>Executive members terms are coming to an end:</p> <ul style="list-style-type: none"> - Payden – Student rep - Kirby – Member-at-large (convention coordinator) - Chair-elect 	<p>Listserve email announcing section awards</p>	<p>Marvin</p>
<p>Advertise in newsletter and a call for positions via the section listserve</p>	<p>Listserve email to call for exec positions</p>	<p>Danielle and Marvin</p>
<p>Summary of NEWSLETTER content reviews (May 4 deadlines for exec)</p> <p>Plan to distribution newsletter mid-May 2020. Contingent on Janet receiving all content early May 2020.</p>	<p>Newsletter content sent to Janet by May 4</p>	<p>All</p>

<p>3. Discussion of the section’s participation in priorities for CPA-mediated virtual convention.</p> <p>Discussion of the desire advocate that CPA waive <u>waive</u> student fees for CPA due to COVID-19. Marvin will raise the issue at the section chairs meeting.</p> <p>Plans to hold an AGM in the timeframe around the original convention.</p> <p>As discussed during newsletter planning, plan to adjudicate student poster awards for the virtual convention. Waiting for more information from CPA regarding timing and submission formats.</p>	<p>Advocate for waiving student convention fees.</p>	<p>Marvin</p>
<p>4. Discussion of offering section activities mediated on our own.</p> <p>Discussed the possibility of offering alternative award options we could provide to the student section members if student fees aren’t waived (section-sponsored activities). Decided to wait for further details from CPA re: virtual convention.</p>		
<p>5. Section Business</p> <p>Marvin will follow-up with a plan for facilitating the electronic voting discussed during the 2019 AGM in Halifax. Voting needs to happen before this year’s AGM. Watch for details of this from Marvin.</p>	<p>Facilitate electronic voting of section business before 2020 AGM.</p>	<p>Marvin</p>
<p>6. Meeting adjourned. 10:05am.</p>		