

CPA Counselling Psychology Executive Minutes

Thursday Jan. 9, 2018

Meeting called to order at 9:10 am Mountain Time

Present: Anusha, Theresa, José, Martha, Janet (joined briefly)

Item	Action	Person(s) Responsible
<p>1. Motion to approve the Agenda Motion carried</p>		
<p>2. A Motion to approve minutes of previous meetings (August 2017, October 2016) Motion carried</p>		
<p>3. Business Arising from Previous Meeting Minutes</p> <p>3.1 Update on 2018 CCPC. Good progress is being made in preparing for the conference. Submission deadline extended to February 1. Actively seeking submissions and reviewers for the submissions. Applied for SSHRC funding- waiting to hear.</p> <p>3.2 Update on 2018 CPA-ICAP conference. We received close to 100 sub-submissions to our section. The IAAP Counselling section also received close to 100. We have agreed to support 2 workshops through endorsement and promotion by our section, and financial support (\$250 per talk) to co-host 2 talks (one with SWAP; one with Sports psychology)</p> <p>3.3 Update on CPA award nominations. The section made 2 nominations for CPA Fellow. We will hear results within the next 2 months.</p> <p>3.4 Update on Section Archives. The Archives are being updated by a sub-committee of the 2018 CCPC conference.</p> <p>3.5 Update on section membership. Current membership is 306 (166 members, 140 student affiliates). This is a substantial improvement over last year, which was 176 (105 members, 71 student affiliates).</p> <p>As part of the ongoing efforts to increase membership, we will implement a draw for three \$200 Section student travel bursaries, at the Section Annual</p>	<p>Advertise the bursary draw to student section members.</p>	<p>Theresa</p>

<p>Meeting. To qualify, students will need to attend the Section meeting and be an affiliate of the Section (not just be a member of CPA).</p>		
<p>4. New Business</p> <p>4.1 Review of Section finances. Discussion of 2017 section revenues and expenditures, and proposed budget for 2018 (see 2017 Financial Report for additional information).</p> <p>Motion made for the Executive to bring the budget, as modified, to the Section Annual Meeting for approval. Motion carried.</p> <p>4.2 Executive conference travel. A proposal to increase the Executive conference travel allowance to \$750 was discussed. The executive decided against making this change.</p> <p>4.3 Web-site updates. Discussion of corrections and updates that need to be made to the awards information on the Section web-site and Student Section page. Discussed proposal to provide links or re-prints of the Internship series and Practice series articles from the Section Newsletter articles</p> <p>4.4 Section newsletter. Discussion of content of the Winter and Spring Section Newsletters. It was decided to tentatively schedule the spring newsletter to be published on April 30, with a submission deadline of April 15. However, this deadline is dependent on receiving the ICAP program in time, and may need to be changed based on when the program is released.</p> <p>Discussion of who to approach for the next Practice article. Possibly UBC Counselling Services; possibly CAMH in Toronto.</p>	<p>Submit 2017 Financial Report to CPA Head office</p> <p>Provide updated award information to Section webmaster</p> <p>Provide updated award information to Student Section</p> <p>Provide information from Newsletter to Section webmaster</p> <p>Approach contacts at potential organizations about contributing to the newsletter.</p>	<p>José</p> <p>Martha</p> <p>Theresa</p> <p>Janet</p> <p>Anusha</p>
<p>5. Next Meeting: Mid-April. Anusha will send a doodle poll.</p>		
<p>6. Adjournment. Meeting adjourned at 11:02 am Mountain Time</p>		