

CPA - Counselling on Psychology Fall Executive Meeting - Agenda

Monday August 27th, 2018 @ 10am PST

Meeting called to order at 11:05am MDT

Present: Anusha (chair), Marvin (chair-elect), Kirby (convention coordinator), Payden (student rep), Danielle (secretary-treasurer)

Absent: Martha (awards coordinator)

Item	Action	Person(s) Responsible
1. Approval of Agenda Motion carried		
2. Approval of Minutes (Monday, April 20th, 2018) Cannot approve minutes as present members did not attend past meeting.	Carry forward approval of minutes to next meeting.	Everyone
3. Welcome New Members & Mini Orientation (Anusha) Anusha gave an overview of the executive's function and individual roles. This year's main focus is on the CCPC conference in October. Web master – Andrea Rivera Newsletter editor – Janet Miller	Anusha and Marvin to meet one-on-one to review chair-specific information.	Anusha & Marvin

<p>Membership grew in 2010 around first CCPC conference and then reduced. At its peak, membership was ~450, down to below 200 in subsequent years and now ~350.</p> <p>b. Upcoming Conference Reflections (2018 CCPC)</p> <p>120 registered. Capacity 150.</p> <p>Anusha initiated discussion of creating information postcards to advertise the section to CCPC conference attendees. Proposal to prepare information in French and English was discussed.</p> <p>Broader discussion arose around making the section more accessible for Francophones. Ideas included translations of section information, outreach to French clinical programs and associations. Discussed the need for multilingual psychologists more generally.</p> <p>The section has typically had very low retention rate of section members post-graduation. Few practitioners remain connected to the section (practitioners prefer CCPA).</p>	<p>Ongoing discussion and ideas for advertising the section at CCPC conference will be included in the ‘section work’ email</p> <p>Anusha will consider writing an article for OPQ newsletter</p> <p>Danielle to inform executive about \$ available for possible initiatives.</p>	<p>Everyone (Danielle to send email)</p> <p>Anusha</p> <p>Danielle</p>
<p>5. New Business</p> <p>Discussion regarding the desire to raise section dues. Marvin suggested postponing a raise in dues until it is specifically tied to an initiative. Table decision until budget review.</p>		

<p>a. September Newsletter (deadlines?)</p> <p>3 newsletters per year.</p> <ul style="list-style-type: none"> - Introductions / Updates from all executive members - CPA fellow (announcement?) - Section Featured Speaker Question and response style. - Awards winners (3) - Practitioner Series Practitioner article is ready for fall newsletter. - Internship Series Internship series for next newsletter (Training director and intern). SFU and Edmonton Consortium on the deck for invitation for winter and spring newsletters. 	<p>September 30th deadline for newsletter content.</p> <p>Each executive member to write an introduction.</p> <p>Payden to draft questions for speaker article to circulate for feedback in response to ‘work email’</p> <p>Anusha to contact Edmonton Consortium</p> <p>Kirby to contact SFU</p>	<p>Everyone</p> <p>Everyone</p> <p>Payden</p> <p>Anusha</p> <p>Kirby</p>
<p>b. Undergraduate Student Representative (Danielle)</p> <p>Discussion of the potential for an UG student representative with the goal of educating UGs about counselling psychology and encouraging engagement with the section.</p> <p>Danielle put forward motion to pilot an UG student representative member of the executive for one year. Student will be selected and supervised by Danielle for the duration of the pilot. Seconded by Anusha.</p> <p>Motion passed.</p>	<p>Danielle to invite and coordinate with an UG student rep for pilot project.</p>	<p>Danielle</p>

<p>c. Award Nominations (Martha) - Section distinguished member - CPA fellow Typically nominate one or two per year. Already in process: Denise Larson from UofA</p> <p>- Other CPA awards - Tracking nominations - Transition to new member-at-large Martha may not be at conference in Halifax. Consider bringing new member on board earlier.</p> <p>Nominations due in Spring. All members to consider award nominations.</p> <p>c. Upcoming Conferences - 2018 CCPC - 2019 CPA (Keynote)</p> <p>Discussion re: keynote for 2019 Halifax convention. Submission deadline (Mid-Nov/Dec). Anusha suggested exploring a more procedural approach to selecting keynote. Diversity and social justice have been the focus of recent years. Can explore other themes.</p> <p>- Conference review process (Kirby)</p> <p>d. New Initiatives (All)</p> <p>Already discussed.</p>	<p>All executive members consider nominations for awards and fellows. Send to Anusha or Martha.</p> <p>Add discussion of potential keynote themes or persons to ‘work email’</p>	<p>Everyone</p> <p>Everyone (Danielle to send email)</p>
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<p>e. Executive Process - What would we like our group to look like for the upcoming year?</p> <p>Organization useful for now.</p> <p>f. Website Review - Anything we would like to see - new/different/etc?</p> <p>All members review website and provide feedback for changes or additions.</p> <p>- Stipend for Andrea? Not discussed</p> <p>Discussed need for a message from the chair, 'welcome to the section' for website homepage.</p> <p>g. Archive Committee (Jane Fix / Janet Miller)</p> <p>Important to document our history.</p> <p>Email sent from Jane Fix requesting information about involvement in the section for Archiving purposes.</p>	<p>Review website and provide feedback for changes or additions.</p> <p>Anusha to draft and coordinate with Marvin on a 'welcome to the section' note for homepage.</p> <p>Look for email from Jane Fix re: information for Archive.</p> <p>Anusha to have Jane resend email to members not receiving (Kirby).</p>	<p>Everyone</p> <p>Anusha & Marvin</p> <p>Everyone</p> <p>Anusha</p>
<p>6. Adjournment</p> <p>Provided we are able to correspond well via email, our next meeting will be in January 2019.</p> <p>Meeting adjourned at 12:35pm MDT</p>		

