



## Canadian Psychological Association

### Section on Psychologists in Hospital and Health Centres (PHHC) Minutes

EXECUTIVE COMMITTEE MEETING

January 17, 2022

Present: Stephanie Greenham, Sean Kidd, Kelsey Collimore, Kerry Mothersill, Joseph Pellizzari Amanda Pontefract (recorder)

Regrets: Rebecca Vendittelli

1. Approval of Minutes from November 15, 2021 (All)
  - Approved
2. Approval/ Additions to Agenda (All)
  - Approved
3. Chair's report (Stephanie)
  - Terms of reference -update
    - Approval pending
  - Goals for 2021/22
    - See Communications report for the following
      - Optimize uptake of Google Group
      - Continue to identify PPL/Chiefs and facilitate leadership networking opportunities
      - Plan for virtual Town Hall based on survey feedback (Stephanie)

- On-demand CPA Continuing professional development (webinar content) (deferred)
- Advocacy for recruitment/retention of hospital psychologists (deferred)
- Convention Planning
  - Submission reviews (Sean)
    - 11 Reviews
    - Decisions out mid-March
  - Speakers and section programming
    - There will a virtual option for participation for AGM etc.
    - Shared reception between clinical, clinical neuropsychology, behavioural medicine, PHHC
    - Judith Laposa to present on “Developing Roles for Hospital-Based Psychologists: The Ontario Structured Psychotherapy Program”
    - Martin Antony- will also contribute to presentation
- Executive positions
  - Role clarity (Communication/newsletter; COVID, Leadership)
    - Need to include bios of PHHC Executive on section website

**ACTION:** New members to send bio statements to Stephanie

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#### 4. Reports from Executive

- Communications Report (All)
  - Newsletter
    - Started discussion on how best to communicate with members, and is newsletter becoming obsolete
    - AGM feedback was more frequent, brief communications preferred (e.g. one pager)
  - Webinars (deferred)
  - List serve/ Google Groups (Stephanie)
    - Google group hasn't taken off
    - Not clear if we need to put in more effort for it to take off, or if a list serve feels like an extra step for busy members
    - Consider focusing on a specific topic by list serve or by email
    - An eye catching or splashy communication is helpful
    - For example, if we are providing updates, “Did you know?” as a header or -
    - We could send out a tweet
    - Students have Twitter account – we can discuss with Rebecca
    - Based on interest, we could bring interested members together for virtual discussions on a topic (could offer a series)
    - Initial topic ideas: storage of files, MRP, Residents, online assessments

**ACTION:** Identify potential topics to start strategizing approach

- Secretary – Treasurer’s Report (Amanda)
  - 5,829.56 -as of Dec 31, 2021
  - Consider special project or other awards, such as EDI award
  - Plan to maintain a list of award winners and share it on our PHHC site
  - Consider naming PHHC Section Fellows

**ACTIONS:** Amanda will review PHHC Fellows  
Kerry will review past award winners

- Student Report (Rebecca-regrets)
  - Student symposium submitted for review

5. Meeting schedule (Amanda)
- Next meeting Feb. 28 at 1 pm E.S.T.

6. Adjournment
- 1 p.m. E.S.T.