Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC) Minutes

EXECUTIVE COMMITTEE MEETING

January 17, 2022

Present: Stephanie Greenham, Sean Kidd, Kelsey Collimore, Kerry Mothersill, Joseph Pellizzari Amanda Pontefract (recorder)
Regrets: Rebecca Vendittelli

1. Approval of Minutes from November 15, 2021 (All)
   • Approved

2. Approval/ Additions to Agenda (All)
   • Approved

3. Chair’s report (Stephanie)
   • Terms of reference - update
     o Approval pending

   • Goals for 2021/22
     o See Communications report for the following
       - Optimize uptake of Google Group
       - Continue to identify PPL/Chiefs and facilitate leadership networking opportunities
       - Plan for virtual Town Hall based on survey feedback (Stephanie)
o On-demand CPA Continuing professional development (webinar content) (deferred)
o Advocacy for recruitment/retention of hospital psychologists (deferred)

- Convention Planning
  o Submission reviews (Sean)
    -11 Reviews
    -Decisions out mid-March
  o Speakers and section programming
    -There will a virtual option for participation for AGM etc.
    -Shared reception between clinical, clinical neuropsychology, behavioural medicine, PHHC
    -Judith Laposa to present on “Developing Roles for Hospital-Based Psychologists: The Ontario Structured Psychotherapy Program”
    -Martin Antony- will also contribute to presentation

- Executive positions
  o Role clarity (Communication/newsletter; COVID, Leadership)
    -Need to include bios of PHHC Executive on section website
    
    ACTION: New members to send bio statements to Stephanie

4. Reports from Executive

- Communications Report (All)
  o Newsletter
    -Started discussion on how best to communicate with members, and is newsletter becoming obsolete
    -AGM feedback was more frequent, brief communications preferred (e.g. one pager)

  o Webinars (deferred)
  o List serve/ Google Groups (Stephanie)
    -Google group hasn’t taken off
    -Not clear if we need to put in more effort for it to take off, or if a list serve feels like an extra step for busy members
    -Consider focusing on a specific topic by list serve or by email
    -An eye catching or splashy communication is helpful
    -For example, if we are providing updates, “Did you know?” as a header or - We could send out a tweet
    -Students have Twitter account – we can discuss with Rebecca
    -Based on interest, we could bring interested members together for virtual discussions on a topic (could offer a series)
    -Initial topic ideas: storage of files, MRP, Residents, online assessments

    ACTION: Identify potential topics to start strategizing approach
• Secretary – Treasurer’s Report (Amanda)
  o 5,829.56 -as of Dec 31, 2021
  o Consider special project or other awards, such as EDI award
  o Plan to maintain a list of award winners and share it on our PHHC site
  o Consider naming PHHC Section Fellows
  **ACTIONS:** Amanda will review PPHC Fellows
  Kerry will review past award winners

• Student Report (Rebecca-regrets)
  o Student symposium submitted for review

5. Meeting schedule (Amanda)
   • Next meeting Feb. 28 at 1 pm E.S.T.

6. Adjournment
   • 1 p.m. E.S.T.