Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC)

Minutes

EXECUTIVE COMMITTEE MEETING

May 9, 2022

Present: Stephanie Greenham, Sean Kidd, Kelsey Collimore, Kerry Mothersill, Joseph Pellizzari, Rebecca Vendittelli, Amanda Pontefract (recorder)

1. Approval of Minutes from April 12, 2022 (All)
   • Approved

2. Approval/ Additions to Agenda (All)
   • Approved

3. Chair’s Report  (Stephanie)

   • Goals for 2021/22
     o See Communications Report for the following:
       - Optimize uptake of Google Group
       - Continue to identify PPL/Chiefs and facilitate leadership networking Opportunities
       - Plan for virtual Town Hall based on survey feedback (Stephanie)
     o On-demand CPA Continuing professional development (webinar content)
     o Advocacy for retention and recruitment of psychologists
• Convention planning-speakers, awards
  o Speakers and section programming
    ▪ Our PHHC speakers cannot attend in-person
    ▪ Option is to do a pre-recorded session that is uploaded
    ▪ This approach will ensure presentation is not impacted by technology challenges
    ▪ We could request that someone on site from speaker program assist with Q and A
    ▪ Looking into CPA options regarding format
    ▪ Stephanie sent out PHHC section programming for Friday and Saturday
    ▪ Suggestion is for us to share in our institutions, including info on AGM and nominations
    ▪ Nominations to be sent to Stephanie
  o AGM
    ▪ Content needs to be developed, similar to previous years
  o Reception
    ▪ Cost sharing with Clinical/Neuropsychology/Health sections
    ▪ Proportional contributions requested

• Executive positions
  o Nominations for vacant positions
    ▪ One member at large, secretary/treasurer
  o Role clarity (Communication/newsletter; COVID, Leadership) -deferred

4. Reports from Executive

a. Communications Report (All)

  • May 4 Leader Community of Practice Feedback and next steps
    ▪ Good attendance, and a lot of interest in growing community of practice
    ▪ We can plan for another session in late September/October
    ▪ We could also have people meet in person at CPA
    ▪ Importance of training in terms of recruitment was raised and could potentially help us to increase resources for internship
    ▪ Identified that there is no consistency on titles, identify, JD’s
    ▪ Reviewed some of the common challenges
    ▪ We will send out a summary- Kelsey kindly drafted a summary
    ▪ **ACTION:** Amanda offered to review summary notes

  • PL List
    ▪ Being expanded through community of practice

  • Communication Platform
    ▪ List-serve/ Google Groups (Stephanie) -deferred
  • Newsletter -deferred
  • Webinars- deferred
b. Secretary – Treasurer’s Report (Amanda)
   • We will start to plan AGM content
     o PHHC Section Fellow/award nominations
     o We can proceed to ward nominee from last year
       **ACTION:** Amanda to arrange for a plaque for award
     o Special project or other awards
       ▪ Discussed option of bursary for program evaluation to support our section
       ▪ May be administrative challenges (who’s paying for their time)
       ▪ We can look at innovative ways to offer this, especially for residents seeking program evaluation project
       ▪ Could consider graduate students who aren’t residents as well
       ▪ Consider a symposium to showcase their program eval work
       ▪ We had a symposium about research in hospital settings about 10 years ago
     o Reception expenses and menu are being arranged

c. Student Report (Rebecca)
   • Student event at Convention
     o Will extend award deadline until May 16
     o Meetings- not everyone can attend,
     o and they really shouldn’t be on committee if not participating
     o need core 4-5
     o set some terms for what is required at front end
     o most members of the student committee are not planning to attend in person;
       we will just leave with invite to reception

5. Meeting schedule (Amanda)
   • TBA

6. Adjournment
   • Meeting adjourned 2:00 p.m. EST