



Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC) Minutes

EXECUTIVE COMMITTEE MEETING

May 9, 2022

Present: Stephanie Greenham, Sean Kidd, Kelsey Collimore, Kerry Mothersill, Joseph Pellizzari, Rebecca Vendittelli, Amanda Pontefract (recorder)

1. Approval of Minutes from April 12, 2022 (All)
 - Approved
2. Approval/ Additions to Agenda (All)
 - Approved
3. Chair's Report (Stephanie)
 - Goals for 2021/22
 - See Communications Report for the following:
 - Optimize uptake of Google Group
 - Continue to identify PPL/Chiefs and facilitate leadership networking Opportunities
 - Plan for virtual Town Hall based on survey feedback (Stephanie)
 - On-demand CPA Continuing professional development (webinar content)
 - Advocacy for retention and recruitment of psychologists

- Convention planning-speakers, awards
 - Speakers and section programming
 - Our PHHC speakers cannot attend in-person
 - Option is to do a pre-recorded session that is uploaded
 - This approach will ensure presentation is not impacted by technology challenges
 - We could request that someone on site from speaker program assist with Q and A
 - Looking into CPA options regarding format
 - Stephanie sent out PHHC section programming for Friday and Saturday
 - Suggestion is for us to share in our institutions, including info on AGM and nominations
 - Nominations to be sent to Stephanie
 - AGM
 - Content needs to be developed, similar to previous years
 - Reception
 - Cost sharing with Clinical/Neuropsychology/Health sections
 - Proportional contributions requested
- Executive positions
 - Nominations for vacant positions
 - One member at large, secretary/treasurer
 - Role clarity (Communication/newsletter; COVID, Leadership) -deferred

4. Reports from Executive

- a. Communications Report (All)
 - May 4 Leader Community of Practice Feedback and next steps
 - Good attendance, and a lot of interest in growing community of practice
 - We can plan for another session in late September/October
 - We could also have people meet in person at CPA
 - Importance of training in terms of recruitment was raised and could potentially help us to increase resources for internship
 - Identified that there is no consistency on titles, identify, JD's
 - Reviewed some of the common challenges
 - We will send out a summary- Kelsey kindly drafted a summary
 - **ACTION:** Amanda offered to review summary notes
 - PL List
 - Being expanded through community of practice
 - Communication Platform
 - List-serve/ Google Groups (Stephanie) -deferred
 - Newsletter -deferred
 - Webinars- deferred

b. Secretary – Treasurer’s Report (Amanda)

- We will start to plan AGM content
 - PHHC Section Fellow/award nominations
 - We can proceed to ward nominee from last year
 - **ACTION:** Amanda to arrange for a plaque for award
 - Special project or other awards
 - Discussed option of bursary for program evaluation to support our section
 - May be administrative challenges (who’s paying for their time)
 - We can look at innovative ways to offer this, especially for residents seeking program evaluation project
 - Could consider graduate students who aren’t residents as well
 - Consider a symposium to showcase their program eval work
 - We had a symposium about research in hospital settings about 10 years ago
 - Reception expenses and menu are being arranged

c. Student Report (Rebecca)

- Student event at Convention
 - Will extend award deadline until May 16
 - Meetings- not everyone can attend,
 - and they really shouldn’t be on committee if not participating
 - need core 4-5
 - set some terms for what is required at front end
 - most members of the student committee are not planning to attend in person; we will just leave with invite to reception

5. Meeting schedule (Amanda)

- TBA

6. Adjournment

- Meeting adjourned 2:00 p.m. EST