



TELECONFERENCE MINUTES

CPA Section of Psychologists in Hospitals and Healthcare Centres Executive Committee Meeting

Wednesday, November 8, 2017
4:00-5:30 pm Atlantic Daylight Time (Halifax)

Present: Vicky Wolfe (Chair), Dawn Phillips, Amanda Pontefract (recorder), Julia Grummisch, Deanne Simms, Simone Kortsee, Marcie Balch

- 1. Approval of Minutes from AGM (June 9, 2017) and April 28, 2017**
 - Deferrred
- 2. Approval/ Additions to Agenda (Vicky)**
 - Approved
- 3. Chair's Report (Vicky)**

Business arising from AGM

- i. Planning for Convention
 - Concerns about cost and time required to attend and how clusters are organized
- ii. Timeline
 - Abstract submission deadline is Dec. 1
- iii. Speakers/ topics
 - Medical Assistance in Dying (MAID)
 - Marijuana –in a hospital setting
 - Technostress or technology in health care setting

- Perhaps generate a pre-convention leadership workshop or smaller workshop to work on common problems
- iv. Workshops
 - Open to any ideas, not clear how it's working this year
 - v. Student involvement
 - vi. Survey of Psychologists in Hospitals and Health Centres
[See attached survey poster form Association of Psychologists in Academic Health Centers (APA counterpart)]
 - Would like to survey our members from time to time on issues
 - If we think the attached survey is relevant to us; we can do so in Spring

ACTION: Amanda will connect Vicky to Keith Wilson re: MAID

4. Reports from Executive

- a. **Communications Committee Report** (Marcie)
 - Marcie agreed to take on Chair for this committee
 - Encourage people to submit to convention
 - Could highlight achievements (award winners) at last June's convention
 - Students are interested in writing something for the newsletter
 - We can ask Vincent to summarize what he presented or give an update on project
 - Vicky could send out letter asking members to volunteer to help out
 - Theo was previously working on newsletter, listserv and social media presence
 - We will aim to disseminate by mid January
 - Vicky will urge submissions for convention in the interim
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- b. **Secretary – Treasurer's Report** (Amanda)
 - \$6,060.88 o
 - We provided Theresa Newlove with \$300 to offset some of the printing costs for the workshop
- c. **Leadership & Mentorship Committee** (Simone)
 - No update
- d. **Students** (Julia Grummisch)
 - Two presentations took place to our knowledge
 - Need to consider how to encourage students to apply for our award competition
 - Graduate symposium- are we offering it this year?

- Anyone can present, oral presentation (about 15 min)
- We select 2-3 of the submissions to present at the graduate symposium
- Nov 17 submissions due, Nov 24 we will notify those selected-

ACTIONS:

Vicky to investigate if we can email students and if Julia can have access to list

Vicky to ask CPA if Dec 1 is deadline for our section submissions to be submitted to CPA

5. Meeting schedule

- Deferrred

6. Other

- Psychology Month
 - Perhaps we could talk about in cross-country check up?
 - Host a movie that has psychology themed movie- Vicky
 - Amanda discussed some of TOH's activities (mobile clinics for staff)
 - 2 years ago in Halifax, mindfulness and stress-Michael Vallis

7. Meeting adjourned : 5:30 Atlantic time