Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC)

Minutes

EXECUTIVE COMMITTEE MEETING

February 2, 2021

Present: Stephanie Greenham, Vincent Santiago, Cheryl Nekolaichuk Amanda Pontefract (recorder)
Regrets: Sandra Clark, Simone Kortstee

1. Approval of Minutes from January 12, 2021 (All)
   • Approved

2. Approval/ Additions to Agenda (All)
   • Approved

3. Chair’s Report (Stephanie)
   • Bylaw changes
     o No response yet from CPA
   • Executive positions
     o Role clarity (Communication/newsletter; COVID, Leadership)
       ▪ Bob McIlwraith/Kerry Mothersill to discuss PHHC vision (Fellows, awards etc) (Sandra)
       ▪ We will invite them to our March meeting

ACTION: Amanda will send Sandra Bob’s email address
ACTION: Sandra to extend invites to Bob and Kerry

• PHHC Executive terms ending 2021: 2 Members at-Large (Sandra & Cheryl), Chair-Elect, Student Representative

• Convention Planning (to take place: June 7-25, 2021)
  o Proposed speakers
    ▪ Additional panel members
Leslie Graff will join panel with Sean Kidd and Vincent Santiago

- Update on submissions
  - 5-6 submissions
- Clustering us with other sections that appear unrelated
  - Rationale: we would be competing for limited time if grouped with health, clinical or neuropsychology
  - We can prepare a communication for other sections to promote our own section’s activities, as well as other sections’
- Update on reviews (Stephanie, in Sandra’s absence)
  - Reviews to be completed by Feb. 26
- Student presenters will record presentations, some may do live Q & A as well
- PHHC Section AGM date
  - Tentative date is Tuesday June 15; 1-3 p.m. E.S.T.
  - This time proposed to support national attendance

- Emerging Issues -COVID issues- virtual care, student concerns (deferred until needs assessment complete)
- Bringing Section together- for networking, learning, meeting needs of group, since virtual care is here to stay (deferred until needs assessment complete)

- Email messages to members
  - Convention (Stephanie)
    - Message sent in January
  - Draft survey asking about Members’ needs (Stephanie)
    - To be sent after we meet with Bob and Kerry
  - Send-outs- PHHC Executive
    - Stephanie will let us know when she sends a message out,
      ACTION: please confirm if received the message

4. Other business

5. Reports from Executive

- Communications Report (All) defer
  - Newsletter
  - Webinars
  - Communication Platform for PHHC Members
  - List serve/ Google Groups (Stephanie)
  - PL List
- Secretary – Treasurer’s Report (Amanda)
  - $7,318 in available funds
  - 146 members- 39/146 are students
    - Decrease in membership
    - Will explore if other sections also experiencing decrease

- Student Report (Vincent)
  - Will open up election process, in preparation for June

6. Meeting schedule (Amanda)
- Feb. 23 meeting already scheduled
- Tentative meeting for either March 23 or 30

7. Adjournment
• Meeting adjourned at 11:30 a.m., E.S.T.