



## Canadian Psychological Association

### Section on Psychologists in Hospital and Health Centres (PHHC) Minutes

#### EXECUTIVE COMMITTEE MEETING

February 2, 2021

Present: Stephanie Greenham, Vincent Santiago, Cheryl Nekolaichuk Amanda Pontefract (recorder)

Regrets: Sandra Clark, Simone Kortstee

1. Approval of Minutes from January 12, 2021 (All)
    - Approved
  2. Approval/ Additions to Agenda (All)
    - Approved
  3. Chair's Report (Stephanie)
    - Bylaw changes
      - No response yet from CPA
    - Executive positions
      - Role clarity (Communication/newsletter; COVID, Leadership)
        - Bob McIlwraith/Kerry Mothersill to discuss PHHC vision (Fellows, awards etc) (Sandra)
        - We will invite them to our March meeting
- ACTION:** Amanda will send Sandra Bob's email address  
**ACTION:** Sandra to extend invites to Bob and Kerry
- PHHC Executive terms ending 2021: 2 Members at-Large (Sandra & Cheryl), Chair-Elect, Student Representative
  - Convention Planning (to take place: June 7-25, 2021)
    - Proposed speakers
      - Additional panel members

- Leslie Graff will join panel with Sean Kidd and Vincent Santiago
    - Update on submissions
      - 5-6 submissions
    - Clustering us with other sections that appear unrelated
      - Rationale: we would be competing for limited time if grouped with health, clinical or neuropsychology
        - We can prepare a communication for other sections to promote our own section's activities, as well as other sections'
    - Update on reviews (Stephanie, in Sandra's absence)
      - Reviews to be completed by Feb. 26
    - Student presenters will record presentations, some may do live Q & A as well
    - PHHC Section AGM date
      - Tentative date is Tuesday June 15; 1-3 p.m. E.S.T.
      - This time proposed to support national attendance
  - Emerging Issues -COVID issues- virtual care, student concerns (deferred until needs assessment complete)
  - Bringing Section together- for networking, learning, meeting needs of group, since virtual care is here to stay (deferred until needs assessment complete)
  - Email messages to members
    - Convention (Stephanie)
      - Message sent in January
    - Draft survey asking about Members' needs (Stephanie)
      - To be sent after we meet with Bob and Kerry
    - Send-outs- PHHC Executive
      - Stephanie will let us know when she sends a message out, ACTION: please confirm if received the message
4. Other business
5. Reports from Executive
  - Communications Report (All) defer
    - Newsletter
    - Webinars
    - Communication Platform for PHHC Members
    - List serve/ Google Groups (Stephanie)
    - PL List
  - Secretary – Treasurer's Report (Amanda)
    - \$7,318 in available funds
    - 146 members- 39/146 are students
      - Decrease in membership
      - Will explore if other sections also experiencing decrease
  - Student Report (Vincent)
    - Will open up election process, in preparation for June
6. Meeting schedule (Amanda)
  - Feb. 23 meeting already scheduled
  - Tentative meeting for either March 23 or 30
7. Adjournment

- Meeting adjourned at 11:30 a.m., E.S.T.