

**PSYCHOLOGISTS IN HOSPITALS AND HEALTH CARE CENTRES**

**SECTION OF THE CPA**

CANADIAN  
PSYCHOLOGICAL  
ASSOCIATION



SOCIÉTÉ  
CANADIENNE  
DE PSYCHOLOGIE

**PSYCHOLOGUES EN MILIEUX HOSPITALIERS ET EN CENTRES DE SANTÉ**

**SECTION DE LA SCP**

## Canadian Psychological Association

### Section on Psychologists in Hospital and Health Centres (PHHC)

#### Minutes

#### EXECUTIVE COMMITTEE MEETING

January 12, 2021

Present: Simone Kortstee, Stephanie Greenham, Vincent Santiago, Sandra Clark, Cheryl Nekolaichuk  
Amanda Pontefract (recorder)

1. Approval of Minutes from December 1, 2020 (All)
  - Minutes approved
2. Approval/ Additions to Agenda (All)
  - Agenda approved
3. Chair's Report (Stephanie)
  - Bylaw changes
    - Revised document -update
    - Stephanie sent proposed changes to CPA; waiting to hear back
  - Executive positions
    - Role clarity (Communication/newsletter; COVID, Leadership)
      - Consider inviting Bob McIlwraith or Kerri Mothersill to discuss PHHC vision (Fellows, awards etc)
  - ACTION:** Sandra will reach out to both Bob and Kerri
  - Convention Planning (to take place: June 7-25, 2021)
    - Proposed speakers
      - Update on ZOOM meetings to review plan with presenters
      - Amanda, Vincent and Stephanie met with Sean Kidd and Chris Mushquash
      - Executive was copied on communication re: presentation/panel discussion to be submitted
      - Vincent will participate in panel to provide student perspective
      - We will consider other panel members to add

- Sandra offered to assist with coordinating reviews (Cheryl, Amanda, Simone, Vincent can assist if needed), but preference is to engage members in review process
- Update on submissions
  - Programming requests consist of:
    - 90 -minute session (speakers + panel)
    - 60- minute Graduate student symposium
    - Networking events (student event and an additional networking session to tag on to AGM)
    - Networking should not overlap with activities from other Sections where there might be cross interest for Members
    - We will explore if we can cluster our scheduling with sections with cross interest (ie. Not IO)
  - Discussed some of the challenges of participating in convention that spans weeks

- Emerging Issues -COVID issues- virtual care, student concerns
- Bringing Section together- for networking, learning, meeting needs of group, since virtual care is here to stay
- Defer until needs assessment complete

- Email messages to members
  - Convention (Stephanie)
    - Message sent out on Section platform
    - May have been some technical issues with the sendout
      - ACTION:** Stephanie and Executive to check to see if sendout was received by PHHC members
  - Draft survey asking about Members' needs (Stephanie)
    - To be sent out once submissions are finalized

4. Other business

- None noted

5. Reports from Executive

a. Communications Report (All)

- Newsletter
- Webinars
- Communication Platform for PHHC Members
  - List serve/ Google Groups (Stephanie)
  - PL List
- No updates

b. Secretary – Treasurer's Report (Amanda)

- \$7,318 in available funds
- Dues for 2021 not included yet

c. Student Report (Vincent)

- Symposium submitted in December
- All 7 submissions rated and ranked and picked top 3
- Western/McMaster students (semi structured mentoring/RCT)

- University of Toronto student (general health practitioners understanding and response to domestic violence/qualitative, across country)
- Memorial student (systematic review of literature on transgender cancer patients/recommendations/online survey with key stakeholders)
- Received some French language submissions as well this year

6. Meeting schedule (Amanda)

- Meeting invites to be sent out by Amanda

7. Adjournment

- Adjourned at 11:30 E.S.T.