

PSYCHOLOGISTS IN HOSPITALS AND HEALTH CARE CENTRES

SECTION OF THE CPA

CANADIAN
PSYCHOLOGICAL
ASSOCIATION



SOCIÉTÉ
CANADIENNE
DE PSYCHOLOGIE

PSYCHOLOGUES EN MILIEUX HOSPITALIERS ET EN CENTRES DE SANTÉ

SECTION DE LA SCP

Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC)

MINUTES

EXECUTIVE COMMITTEE MEETING

June 23, 2020

Present: Simone Kortstee, Cheryl Nekolaichuk, Stephanie Greenham, Vincent Santiago, Amanda Pontefract (recorder)

Regrets: Sandra Clark

1. Approval of Minutes from May 26, 2020 (All)
 - Minutes approved
2. Approval/ Additions to Agenda (All)
 - Agenda approved
3. Chair's Report (Simone)
 - Virtual Convention
 - Schedule of events
 - PHHC AGM
 - We can hold it at any time, very few Sections have held their AGM's
 - The Section Chair meeting was already held
 - Most sections are interested in developing platforms
 - ACTION-** Simone to email Cara for direction re: PHHC AGM
 - Executive positions
 - Amanda's term is up

- We are proposing to add 2 members-at-large and seek more regional representation

ACTION: Amanda, Simone, and Stephanie will review the bylaws and make the amendments, based on 2017 AGM

- Kerry Mothersill- guidelines
 - Simone sent the guidelines to Tim to upload to Section website**ACTION:** Simone to check to see if they have been posted

4. Other business

- None reported

5. Reports from Executive

a. Communications Committee Report (All)

- Newsletter
- Webinars
- Communication Platform for PHHC Members
List serve/ Google Groups (Stephanie)
-we need to make it attractive to sign up, and to seed the discussion

ACTION: Simone and Stephanie to meet to discuss the mailouts

- PL list is started, but input still required from Pearson

ACTION: Stephanie to continue to work on growing the PL contact list

b. Secretary – Treasurer’s Report (Amanda)

- \$7076.90 (PHHC Section balance)
CPA has indicated while preparing a budget is not mandatory, they recommend doing so, in that is a useful tool to describe (financially) our upcoming activities and priorities

c. Student Report (Vincent)

- Vincent clarified to convention manager that student symposium cancelled
- Stephanie and Simone will be following up on the email to students

6. Meeting schedule (Amanda)

- Next meeting July 14, 2020- 10:45-11:30

7. Adjournment

- 11:30 EST