

PSYCHOLOGISTS IN HOSPITALS AND HEALTH CARE CENTRES

SECTION OF THE CPA

CANADIAN
PSYCHOLOGICAL
ASSOCIATION



SOCIÉTÉ
CANADIENNE
DE PSYCHOLOGIE

PSYCHOLOGUES EN MILIEUX HOSPITALIERS ET EN CENTRES DE SANTÉ

SECTION DE LA SCP

Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC)

Minutes

EXECUTIVE COMMITTEE MEETING

October 27, 2020

Present: Present: Simone Kortstee, Stephanie Greenham, Vincent Santiago, Sandra Clark, Amanda Pontefract (recorder)

Regrets: Cheryl Nekolaichuk

1. Approval of Minutes from October 6, 2020 (All)
 - Minutes approved
2. Approval/ Additions to Agenda (All)
 - Agenda approved
3. Chair's Report (Stephanie)
 - Bylaw changes
 - Revised document
 - Stephanie forwarded the revised document to the PHHC Executive for review before we submit to CPA board for approval
 - ACTION:** Stephanie to follow up with Cara Bernard
 - Executive positions
 - Role clarity (Communication/newsletter; COVID, Leadership)
 - Review/coordinator

- Communication/newsletter
- Awards/recommended- Fellows – by Past chair
- ACTION:** Defer discussion to another meeting
- Consider inviting Bob McIlwraith or Kerri Mothersill to discuss Section vision (Fellows, awards etc)
- Member-at-large and control of list serve
- Chair, Chair Elect, Past Chair, Secretary have access to list serve
- ACTION:** Check messages tab re: button to send new messages

- Convention Planning (to take place: June 7-25, 2021)
 - Interest from last year’s proposed speakers
 - Susan Farrell and Sean Kidd interested in participating in programming; waiting to hear back from Sylvain Roy
 - Options for PHHC schedule
 - We will proceed with planned activities for last year
 - It seems we are limited to 3 hrs, as per usual convention
- E-mail message to members
 - Stephanie to send out message to members re: convention
- Emerging Issues
 - COVID issues- virtual care, student concerns
 - Virtual Town Hall – purchasing subscriptions
 - Perhaps virtual town hall isn’t what we need at this point
 - Consider other ways to discuss meeting needs of group, since virtual care is here to stay
 - Need to bring Section together, for networking, learning,
 - ACTION:** Stephanie will circulate to the Executive, a draft survey asking about Members’ needs

4. Other business

- Nothing to report

5. Reports from Executive

a. Communications Report (All)

- Newsletter
 - Planning for it
- Webinars (defer)
- Communication Platform for PHHC Members (defer)
 - List serve/ Google Groups (Stephanie)
 - PL List
- Agenda/Minutes: do we upload for PHHC members (defer)

b. Secretary – Treasurer’s Report (Amanda)

- \$7,076 in available funds

- Removal of student membership fee for 2021
 - Students will pay \$1 fee

- c. Student Report (Vincent)
 - E-mail message for students sent
- 6. Meeting schedule (Amanda)
 - Meeting date to follow
- 7. Adjournment
 - Adjourned at 11:30 a.m. EST