

PSYCHOLOGISTS IN HOSPITALS AND HEALTH CARE CENTRES

SECTION OF THE CPA

CANADIAN
PSYCHOLOGICAL
ASSOCIATION



SOCIÉTÉ
CANADIENNE
DE PSYCHOLOGIE

PSYCHOLOGUES EN MILIEUX HOSPITALIERS ET EN CENTRES DE SANTÉ

SECTION DE LA SCP

Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC)

MINUTES

EXECUTIVE COMMITTEE MEETING

October 6, 2020

Present: Simone Kortstee, Stephanie Greenham, Vincent Santiago, Sandra Clark, Amanda Pontefract (recorder)

Regrets: Cheryl Nekolaichuk

1. Approval of Minutes from September 22, 2020 (All)
 - Minutes approved
2. Approval/ Additions to Agenda (All)
 - Agenda approved
3. Chair's Report (Stephanie)
 - Bylaw changes
 - Meeting focused on revising bylaw document
 - Executive positions
 - Role clarity (Communication/newsletter; COVID, Leadership)

ACTION: Stephanie will contact last year's proposed speakers to check interest in presenting at 2021 CPA Convention

-Stephanie to Send out message to Section membership

-Stephanie to Check if Member-at-Large can assume control of List-Serve for Section, as per initial By-Laws
-Amanda to send out revised By-Laws document for PHHC Executive Committee to review

- Emerging Issues (defer)
 - COVID issues- virtual care, student concerns
 - Virtual Town Hall – purchasing subscriptions
 - YouTube Channel subscription
 - Zoom Webinar subscription
 - Software to link the two live.
4. Other business (defer)
5. Reports from Executive
- a. Communications Report (defer) (All)
 - Newsletter
 - Planning for it
 - Webinars
 - Communication Platform for PHHC Members
 - List serve/ Google Groups (Stephanie)
 - PL List
 - b. Secretary – Treasurer’s Report (defer) (Amanda)
 - Financial support for virtual town hall
 - Purchasing subscriptions
 - Removal of student membership fee for 2021
 - We will need to cover \$1 per
 - c. Student Report (Vincent)
 - 2/3 students scheduled for last year’s symposium unable to present in 2021
 - Vincent to open student submissions
 - 1 student member will be graduating, so cannot assist with reviews
 - 2 students to assist with reviews
 - ACTION:** Vincent will draft a message for Stephanie to send to students
6. Meeting schedule (Amanda)
- October 27, 2020- 10:45 E.S.T.
7. Adjournment
- 11:40 E.S.T