

PSYCHOLOGISTS IN HOSPITALS AND HEALTH CARE CENTRES

SECTION OF THE CPA

CANADIAN
PSYCHOLOGICAL
ASSOCIATION



SOCIÉTÉ
CANADIENNE
DE PSYCHOLOGIE

PSYCHOLOGUES EN MILIEUX HOSPITALIERS ET EN CENTRES DE SANTÉ

SECTION DE LA SCP

Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC)

MINUTES

EXECUTIVE COMMITTEE MEETING

April 30, 2019

Present: Marcie Balch; Julia Grummisch, Deanne Simms, Amanda Pontefract (recorder)

Regrets: Simone Kortstee; Vicky Wolfe

1. Approval of Minutes from April 2, 2019 (All)
 - Deferred
2. Approval/ Additions to Agenda (All)
 - Approved
3. Chair's Report (Simone)

Simone could not attend this meeting. She left notes, where indicated below.

a. 2019 Convention

i. Convention -PHHC events

- Expert Panel to field practice questions submitted by Members of PHHC Section of CPA

- Mentorship for early career psychologists
 - Co-hosting reception with other sections?
- ii. Student involvement and awards
- Process for award to be determined

(Notes from Simone)

- There is a joint reception planned on June 1 from 6:00 to 7:00 pm.
- The section meeting is on Sunday morning June 2 at 8:15 am; attendance may be a challenge
- CPA has offered to provide continuing education credits for the workshop “Creating Mentoring Opportunities for Early- and Mid-Career Psychologists in Hospitals and Health Care Settings”. We will need to have three learning objectives to submit to CPA.
- Simone asked Vicky to come up with learning objectives for the mentoring workshop. The Expert panel workshop will have the same opportunity. Simone asked the Executive to discuss this and come up with three learning objectives for each project.
- Deanne can help set up the Expert panel workshop, but cannot attend
- There have not been any emails expressing interest for the Mentoring workshop.
- Need to consider who we are reaching- beyond our section CCPPP
- Some potential topics were discussed for the Expert panel workshop, to foster panel discussion (e.g. scope of practice, test storage, test interpretation)

ACTION: Simone indicated she will send another message today asking for those interested in being a mentor for Mentoring workshop

ACTION: Deanne offered to send us the learning objectives she submitted for the previous symposium for our review. Vicky to come up with learning objectives for the mentorship workshop.

- b. Committees- Leadership (Simone)
- Deferred
- i. Leadership options
- ii. Guidelines Revisited – to review this meeting
1. Resource Guide for Managers of Psychologists
 2. Guideline for the Organization of Psychology in Hospitals and Health Centres
- Deferred
- iii. Webinar ideas
- Deferred

- c. Section nominations to attend national conferences on future training in psychology
 - i. Future of Professional Psychology Training (May 7-9, Montreal)
 - ii. Future of Psychological Science Training (May 6-7, Ottawa)

4. Reports from Executive

(Notes from Simone)

- Simone spoke with Stephanie Greenham about her role as Chair Elect. It is her understanding that she was not formally identified as Chair Elect and she expects there to be a process at the conference. She has applied to attend and is waiting for approval.
- Call out for members-Marcie's term is up as Member at Large, as well as Chair-Elect
- Vicky – past chair can support the election process

ACTION: Simone to check with Cara re: no quorum at AGM and no call out within 60 days

ACTION: Simone to do call out for chair elect and member at large

d. Communications Committee Report (Marcie)

- Newsletter deadline
- Will highlight Section activities
- Executive positions that will be available
- Students are interested in submitting something

e. Secretary – Treasurer's Report (Amanda)

Approximately \$6,700 in PHHC account

- T-shirts will be sent to Halifax for outgoing Executive

f. Student Report (Julia)

- 4. Once again, PHHC has agreed to provide a travel grant for the PHHC Executive student member to attend CPA. Julia cannot attend this year; Vincent Santiago, will be leading the student symposium. He will receive a \$250 travel grant.

Meeting schedule (Amanda)

- Deferred

5. Adjournment

- 3:50 p.m. EST