

**PSYCHOLOGISTS IN HOSPITALS AND HEALTH CARE CENTRES**

**SECTION OF THE CPA**

CANADIAN  
PSYCHOLOGICAL  
ASSOCIATION



SOCIÉTÉ  
CANADIENNE  
DE PSYCHOLOGIE

**PSYCHOLOGUES EN MILIEUX HOSPITALIERS ET EN CENTRES DE SANTÉ**

**SECTION DE LA SCP**

## Canadian Psychological Association

### Section on Psychologists in Hospital and Health Centres (PHHC)

#### Minutes

#### EXECUTIVE COMMITTEE MEETING

November 6, 2018

Present: Simone Kortstee, Julia Grummisch, Marcie Balch, Deanne Simms, Vicky Wolfe,  
Amanda Pontefract (recorder)

1. Approval of Minutes from October 9, 2018 (All)
  - Minutes approved (Simone, Marcie)

**ACTION:** Amanda to send Simone past minutes to upload to CPA/ PHHC section
2. Approval/ Additions to Agenda (All)
  - Agenda approved with removal of b. Leadership committees
3. Chair's Report (Simone)
  - a. 2019 Convention
    - i. Convention PHHC events
    - ii. Invited Speakers
      - Deadline of November 15
      - Simone has sent Executive documents regarding various event formats for this year's convention
      - Discussion followed around what Executive plans to submit and format for presentation
      - Section could have an Invited speaker or deliver our view as Executive

- Convention -PHHC can have up to 3 hours total programming includes reception, annual meeting

**How to translate psychological knowledge to other health professionals/team communication**

- Will not offer this for June 2019 convention

**Expert panel-to field practice questions submitted by Members of PHHC section of CPA**

- Have informed panel members participate in discussion around practice questions that includes organizational scope of practice, college perspective, and legal perspective
- Mathew Wagner, assistant Registrar, NS, Susan Marsh, Executive Director, APNS, Karen Cohen, David Pilon (formerly oversaw professional practice for adult mental health, Alison Lamb Director of interprofessional practice, child system), organizational scope of practice and college perspective, also ask legal representative

**Mentorship for early career psychologists**

- Speed mentoring with experts in area on various topics
- Matching up with mentors, need to figure out how specific the request, or offer should be
- We should submit a high level abstract

**ACTION:** Vicky to draft a submission and include names of some of PHHC Executive committee who will participate

**ACTION:** Proposed panel members will be invited by Executive committee members

**ACTION:** We will communicate by email by Friday

- iii. Student involvement and awards
  - nothing to report

4. Reports from Executive
  - a. Communications Committee Report (Marcie)
    - Thanks to Marcie for excellent Newsletter
    - Minor edits before submission (wraparound text, wrong year for student award)
  - b. Secretary – Treasurer’s Report (Amanda)
    - \$5,861.13 in account
    - \$1,101.12 is total convention catering cost
    - \$4,760.01 (after catering expenses)
  - c. Student Report (Julia)
    - Deferred
5. Meeting schedule (Amanda)
  - Meeting set for next month (Dec. 4)
6. Adjournment
  - Meeting adjourned at 4 Pm, EST