

**PSYCHOLOGISTS IN HOSPITALS AND HEALTH CARE CENTRES**

**SECTION OF THE CPA**

CANADIAN  
PSYCHOLOGICAL  
ASSOCIATION



SOCIÉTÉ  
CANADIENNE  
DE PSYCHOLOGIE

**PSYCHOLOGUES EN MILIEUX HOSPITALIERS ET EN CENTRES DE SANTÉ**

**SECTION DE LA SCP**

## Canadian Psychological Association

### Section on Psychologists in Hospital and Health Centres (PHHC) MINUTES

EXECUTIVE COMMITTEE MEETING

July 12, 2018

Present: Simone Kortstee, Amanda Pontefract (recorder), Marcie Balch, Vicky Wolfe; Deanne Simms,  
*Julia Grummisch*

1. Minutes from May 22, 2018-approved; AGM Minutes from June 26, 2018 approved
2. Agenda approved
3. Chair's Report (Simone)
  - a. Summary of 2018 Convention (ICAP)
    - AGM-few attendees, but valuable contributions were made
    - What's Happening in Hospital Psychology discussion at ICAP
      - Discussed how to best connect with our members, without relying only on convention to do so; looking for a different platform, getting members more engaged
      - Discussed list serve, we have a FaceBook page, and a Twitter handle
      - In today's meeting, it was noted that there have been some restrictions from Head Office with regards to what is communicated by sections
      - We discussed that despite budgetary challenges, Psychologists are thriving in specially funded programs

- Psychologists have been involved in developing on some of these programs
- Could offer a seminar on how to develop these programs

b. Section Program (see other entries)

c. Section Fees

- No change to fees

d. Psynopsis

- Could we use Psynopsis to reach out and recruit new PHHC members
- Next issue is focusing on refugees

**ACTION:** Simone will review how we can contribute as a Section

e. 2019 Convention

- Executive agreed that collaborating with other Sections to bring in speakers/reception/program is a practical approach

**ACTION:** Simone to connect with other relevant sections (Health, Clinical, Neuropsychology) if interest in working together to bring in a speaker.

i. Timeline

- Simone will receive notices on timing for various submissions

ii. Pre-convention Workshop (submissions due by Oct. 15)

- How to translate psychological knowledge to other health professionals/team communication
  - How to talk about evidence-based treatment so people can hear it
- Mentorship for early career psychologists
  - “Bootcamp Idea”, may involve quick meetings with experts/mentors

iii. Invited speakers (See Chair’s Report, d. 2019 Convention)

iv. Student involvement and awards

- Simone, Julia and Amanda attended the student presentations
- We did not see any PHHC submitted posters, apparently 4 posters submitted under PHHC, but not necessarily by students
- Agreed to split the award two students who co-presented
- Should we combine student presentations with other Sections in future, to increase attendance?

**ACTION:** Amanda to contact Julia for student names and contact info.

f. Committees- Leadership (Simone)

- Discussion Deferred
  - i. Connect with CPA- is there a need for this committee within PHHC?
  - ii. How to support one's organization through leadership in Psychology
- We have had advocacy committee, and guidelines committee in past

4. Reports from Executive

- Reports from Executive deferred until next meeting

a. Communications Committee Report (Marcie)

b. Secretary – Treasurer's Report (Amanda)

- We've adjusted the budget for 2018, based on AGM
- Voted to allocate less funds to catering, given the small turnout; we should be within new budget, even for this past AGM
- Voted to increase funding for SSHRC project to \$500
- Voted to earmark \$500 in funding for technical support-for communication

c. Student Report (Julia)

5. Meeting schedule

- Agreed it was important to meet again this summer to keep momentum going

**ACTION:** Amanda to send out next meeting date

6. Adjournment

- Meeting adjourned at 4:00 pm, EST.