Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC)

MINUTES

EXECUTIVE COMMITTEE MEETING

July 12, 2018

Present: Simone Kortstee, Amanda Pontefract (recorder), Marcie Balch, Vicky Wolfe; Deanne Simms, Julia Grummisch

1. Minutes from May 22, 2018-approved; AGM Minutes from June 26, 2018 approved

2. Agenda approved

3. Chair’s Report (Simone)

   a. Summary of 2018 Convention (ICAP)

   - AGM-few attendees, but valuable contributions were made
   - What’s Happening in Hospital Psychology discussion at ICAP
     - Discussed how to best connect with our members, without relying only on convention to do so; looking for a different platform, getting members more engaged
     - Discussed list serve, we have a FaceBook page, and a Twitter handle
     - In today’s meeting, it was noted that there have been some restrictions from Head Office with regards to what is communicated by sections
     - We discussed that despite budgetary challenges, Psychologists are thriving in specially funded programs
Psychologists have been involved in developing on some of these programs
Could offer a seminar on how to develop these programs

b. Section Program (see other entries)

c. Section Fees
   • No change to fees

d. Psynopsis
   • Could we use Psynopsis to reach out and recruit new PHHC members
   • Next issue is focusing on refugees

ACTION: Simone will review how we can contribute as a Section

e. 2019 Convention
   • Executive agreed that collaborating with other Sections to bring in speakers/reception/program is a practical approach

ACTION: Simone to connect with other relevant sections (Health, Clinical, Neuropsychology) if interest in working together to bring in a speaker.

i. Timeline
   • Simone will receive notices on timing for various submissions

ii. Pre-convention Workshop (submissions due by Oct. 15)
   • How to translate psychological knowledge to other health professionals/team communication
     o How to talk about evidence-based treatment so people can hear it
   • Mentorship for early career psychologists
     o “Bootcamp Idea”, may involve quick meetings with experts/mentors

iii. Invited speakers (See Chair’s Report, d. 2019 Convention)

iv. Student involvement and awards
   • Simone, Julia and Amanda attended the student presentations
   • We did not see any PHHC submitted posters, apparently 4 posters submitted under PHHC, but not necessarily by students
   • Agreed to split the award two students who co-presented
   • Should we combine student presentations with other Sections in future, to increase attendance?

ACTION: Amanda to contact Julia for student names and contact info.
f. Committees- Leadership (Simone)
   - Discussion Deferred
     i. Connect with CPA- is there a need for this committee within PHHC?
     ii. How to support one’s organization through leadership in Psychology
   - We have had advocacy committee, and guidelines committee in past

4. Reports from Executive
   - Reports from Executive deferred until next meeting
   a. Communications Committee Report (Marcie)
   b. Secretary – Treasurer’s Report (Amanda)
      - We’ve adjusted the budget for 2018, based on AGM
      - Voted to allocate less funds to catering, given the small turnout; we should be within new budget, even for this past AGM
      - Voted to increase funding for SSHRC project to $500
      - Voted to earmark $500 in funding for technical support-for communication
   c. Student Report (Julia)

5. Meeting schedule
   - Agreed it was important to meet again this summer to keep momentum going

**ACTION:** Amanda to send out next meeting date

6. Adjournment
   - Meeting adjourned at 4:00 pm, EST.