Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC)

MINUTES

EXECUTIVE COMMITTEE MEETING

October 9, 2018

Present: Simone Kortstee, Vicky Wolfe, Deanne Simms, Marcie Balch, Amanda Pontefract (recorder)

Regrets: Julia Grummisch

1. Approval of Minutes from August 9, 2018
   • Minutes approved (Simone, Vicky)

2. Approval/ Additions to Agenda (All)
   • Agenda approved with addition of letter from Sam Mikael

3. Chair’s Report  (Simone)
   a. 2019 Convention
      i. Pre-convention Workshop (submissions due by Oct. 15)
         o We will not submit a pre-convention workshop, as too many of Executive cannot attend

Topics for other PHHC events:
How to translate psychological knowledge to other health professionals/team communication

Showcasing hospital research
- Academic and health centre partnerships that foster excellence in care
- We could get several to talk about their partnerships - we could have panel answering key questions

Mentorship for early career psychologists
- “Speed dating” is a possibility for mentorship

We could consider a webinar on CPA to offer something to our PHHC members who cannot attend CPA Convention

**ACTION:** Simone to add Deanne (convention coordinator) to have access to convention scheduling

ii. Invited speakers
- We need to check out how much we need to cover for invited speaker costs
  - Ken Zucker or Mental health journalists are possible options

iii. Student involvement and awards
- Plan is to continue to encourage student involvement

b. Committees- Leadership (Simone)
   i. Leadership options
      - Nothing to report
   ii. Guidelines Revisited
      - Nothing to report

c. Letter from Sam Mikail- President, CPA

   - Asking for our input regarding vision for our Section
   - We can communicate to Council chair, any concerns
   - Perhaps theme around increasing communication outside of convention
   - Recognition of lessening of academic role within hospital, how changing needs may impact training future generations
   - Discussed challenge in research/academic mandate within hospital
   - Interprofessional education – provided earlier in our training would help us stay relevant

**ACTION:** Simone will connect with Sam Mikail and send a response

4. Reports from Executive
   a. Communications Committee Report (Marcie)
      - Newsletter ready to go once Simone submits
   b. Secretary – Treasurer’s Report (Amanda)
5,863.63 balance; have not received invoice for convention expenses from ICAP

c. Student Report (Julia)
   o Deferred

5. **Meeting schedule** (Amanda)
   - Set for next couple of months

6. **Adjournment**
   - Meeting adjourned at 4 pm, EST