



Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC)

Minutes

EXECUTIVE COMMITTEE MEETING

February 28, 2022

1:00-2:00 pm E.S.T.

Present: Stephanie Greenham, Sean Kidd, Kelsey Collimore, Kerry Mothersill, Joseph Pellizzari, Rebecca Vendittelli, Amanda Pontefract (recorder)

1. Approval of Minutes from January 17, 2022 (All)
 - Minutes approved
2. Approval/ Additions to Agenda (All)
 - Agenda approved
3. Chair's Report (Stephanie)
 - Terms of reference -update
 - TOR have been approved- Spoken to Cara Bernard
 - Goals for 2021/22
 - See Communications Report for the following:
 - Optimize uptake of Google Group

- Continue to identify PPL/Chiefs and facilitate leadership networking opportunities
 - Plan for virtual Town Hall based on survey feedback (Stephanie)
 - On-demand CPA Continuing professional development (webinar content)
 - Advocacy for retention and recruitment of psychologists
- Convention planning-speakers, awards
 - Submission reviews (Sean)
 - Speakers and section programming
 - *Judith Laposa- Developing Roles for Hospital-Based Psychologists: The Ontario Structured Psychotherapy Program*
 - Presentations, symposium accepted
 - Waiting for confirmation of attendance from authors of submissions
 - Stephanie submitted hybrid request for AGM
 - We will coordinate reception later with other sections
 - Plan is to send out a reminder to our members once the program is out for the convention
 - Reminder for Rebecca and Joe to send in bios
- Executive positions
 - Role clarity (Communication/newsletter; COVID, Leadership)

4. Reports from Executive

- a. Communications Report (All)
 - Newsletter
 - Ideas for topics for newsletter for the broader group-
 - Interdisciplinary decision making in a hospital
 - Challenges regarding trainees
 - Risk management, measurement-based care

ACTION: park newsletter for now
 - Webinars
 - Communication Platform (All)
 - List serve/ Google Groups (Stephanie)
 - PL List
 - Inaugural meeting of practice leads across the country scheduled for May 4 – 1-2 pm E.S.T.
 - Consider quarterly, starting small and building
 - Those who join virtual meeting could let us know of others who have been missed
 - We can add our own contacts on the google link or pass on to Sean
 - Recruitment/retention hot topic; could parse out recruitment vs retention
 - Deliverable could be summary of helpful guidance for recruitment/retention
 - Could also work with training directors-preparing interns for jobs
 - Frame as solution focused

- Provide some structure around the sharing
 - We could each say one challenge and a solution, or triumph over time
 - People can share information if they can't attend
 - We could share initiatives at our organizations that have assisted
 - We could promote the section, CPA to those who attend
- ACTION:** Sean and Stephanie to draft email, circulate for input

b. Secretary – Treasurer's Report (Amanda)

- 5,829.56 -as of Jan 31, 2021
- Special project or other awards -need to send out soon
- Naming PHHC Section Fellows

ACTION: Stephanie will send out an email

c. Student Report (Rebecca)

- Symposium accepted
- Setting up meeting with student members
- Some progress in retrieving twitter password

5. Meeting schedule (Amanda)

- TBA

6. Adjournment

- 2 pm E.S.T.