Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC)

Minutes

EXECUTIVE COMMITTEE MEETING

February 28, 2022

1:00-2:00 pm E.S.T.

Present: Stephanie Greenham, Sean Kidd, Kelsey Collimore, Kerry Mothersill, Joseph Pellizzari, Rebecca Vendittelli, Amanda Pontefract (recorder)

1. Approval of Minutes from January 17, 2022 (All)
   - Minutes approved

2. Approval/ Additions to Agenda (All)
   - Agenda approved

3. Chair’s Report (Stephanie)
   - Terms of reference - update
     - TOR have been approved - Spoken to Cara Bernard
   - Goals for 2021/22
     - See Communications Report for the following:
       - Optimize uptake of Google Group
- Continue to identify PPL/Chiefs and facilitate leadership networking opportunities
- Plan for virtual Town Hall based on survey feedback (Stephanie)
  - On-demand CPA Continuing professional development (webinar content)
  - Advocacy for retention and recruitment of psychologists
- Convention planning-speakers, awards
  - Submission reviews (Sean)
  - Speakers and section programming
    - Judith Laposa- Developing Roles for Hospital-Based Psychologists: The Ontario Structured Psychotherapy Program
  - Presentations, symposium accepted
  - Waiting for confirmation of attendance from authors of submissions
  - Stephanie submitted hybrid request for AGM
  - We will coordinate reception later with other sections
  - Plan is to send out a reminder to our members once the program is out for the convention
  - Reminder for Rebecca and Joe to send in bios
- Executive positions
  - Role clarity (Communication/newsletter; COVID, Leadership)

4. Reports from Executive

a. Communications Report (All)
   - Newsletter
     - Ideas for topics for newsletter for the broader group-
     - Interdisciplinary decision making in a hospital
     - Challenges regarding trainees
     - Risk management, measurement-based care
   **ACTION:** park newsletter for now

   - Webinars
     - Communication Platform (All)
     - List serve/Google Groups (Stephanie)
     - PL List
       - Inaugural meeting of practice leads across the country scheduled for May 4 – 1-2 pm E.S.T.
       - Consider quarterly, starting small and building
       - Those who join virtual meeting could let us know of others who have been missed
       - We can add our own contacts on the google link or pass on to Sean
       - Recruitment/retention hot topic; could parse out recruitment vs retention
       - Deliverable could be summary of helpful guidance for recruitment/retention
       - Could also work with training directors-preparing interns for jobs
       - Frame as solution focused
- Provide some structure around the sharing
- We could each say one challenge and a solution, or triumph over time
- People can share information if they can’t attend
  - We could share initiatives at our organizations that have assisted
  - We could promote the section, CPA to those who attend
  
  **ACTION:** Sean and Stephanie to draft email, circulate for input

b. Secretary – Treasurer’s Report (Amanda)
   - 5,829.56 -as of Jan 31, 2021
   - Special project or other awards -need to send out soon
   - Naming PHHC Section Fellows
   
   **ACTION:** Stephanie will send out an email

c. Student Report (Rebecca)
   - Symposium accepted
   - Setting up meeting with student members
   - Some progress in retrieving twitter password

5. Meeting schedule (Amanda)
   - TBA

6. Adjournment
   - 2 pm E.S.T.