



Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC)

MIINUTES

EXECUTIVE COMMITTEE MEETING

December 16, 2019

Present: Amanda Pontefract (Recorder), Cheryl Nikolaichuk, Stephanie Greenham (Meeting Chair), Sandra Clark, Kerry Mothersill (invited)
Regrets: Simone Kortstee; Vincent Santiago

1. Approval of Minutes from November 18, 2019 (All)
 - Minutes approved
2. Approval/ Additions to Agenda (All)
 - Add Reception planning
3. Chair's Report (Simone)
 - a. 2020 Convention Planning
 - Content
 - Invited Speaker -Update re: Susan Farrell (Stephanie, Amanda, Vincent)

- Stephanie spoke with Sylvain Roy and he is tentatively going to speak as well
- Panel -one-hour speaker session, followed by half hour panel discussion session
 - May shift the time committed to each activity within the 90-minute total time allotted
 - Sylvain suggested possible members of the panel
 - Sean Kidd (CAMH) has raised profile of psychologists with senior administration
 - Suzanne Fillion- innovative practices – VP, Hawkesbury and District General Hospital
 - NFL and/or Manitoba also suggested for panel members
 - essential to bring in National flavour to discussion
 - We will need to be careful to manage the time well, it requires a strong facilitator
 - Perhaps one panelist to follow up on talk and lead discussion
- Video-recording (Stephanie)
 - approximately \$900 – we will consider recording 90 minutes

ACTION: Consider others who could contribute to panel discussion from Western Canada

- Reception
 - request clinical, health, neuropsychology combined reception, as per 2019

ACTION: Amanda to follow-up with the other section chairs

- Kerry Mothersill request for PPL meeting at CPA (Amanda)
 - Committee supported this initiative, as something that members in professional practice leadership roles would appreciate
 - as per discussion with Kerry, it can take place at another time, via conference call or other technology
- Abstract submission Review (Sandra)
 - Assigned 2 people to all that need to be reviewed
 - 4 poster presentations, student symposium, panel discussion, featured speaker, 12-minute talk, student submission
 - Difficulties accessing the review site

ACTION: Sandra to follow up

- Sandra suggested PHHC Executive meet in person at convention
 - agreed that those attending would like to meet in person

ACTION: deferred, until Convention schedule established and we know who from PHHC Executive will attend Convention

- Student Symposium and awards (Vincent)- deferred

- Update of info on website- deferred

b. Committees- Leadership (Simone)

- Executive Committee member roles (deferred)
- Leadership options
- Guidelines Revisited (carried over from last year) Kerry Mothersill
 1. Resource Guide for Managers of Psychologists
 2. Guideline for the Organization of Psychology in Hospitals and Health Centres
Kerry Mothersill -PPL Calgary Zone, Alberta Health Services joined our meeting to review his work on resource materials
 - developed for 2 audiences; managers of health care programs and new hires into positions to introduce them to treatment needs of new position, to assist in further inquiry further about new area
 - evidence-based-surveyed literature- similar format used
 - designed to help inform managers, not designed for public
 - feedback is that guidelines are helpful
 - hypertension/diabetes being developed, as well as psychological assessment
 - intention was always to share outside of Alberta Health Services
 - shared on a preliminary basis with Alberta College of Psychologists
 - not ready to share at this point, but plan may be to share with PHHC website
 - provincial PPL supports these as well, but only shared in Calgary zone
 - We talked about section supporting PPL communication and starting a communication channel for PPL's
 - need to identify PL roles across Canada

4. Reports from Executive

a. Communications Committee Report (All)

- Newsletter
- Webinars
- Communication Platform for PHHC Members (Stephanie)
 - List serve/ Google Groups
 - Update on checking with CPA (Simone and Stephanie)
 - No objections were raised by CPA/Cara Bernard
 - We will pilot it ourselves

ACTION- Stephanie to set up for PHHC Executive to pilot

b. Secretary – Treasurer's Report (Amanda)

- \$5,049.43 current balance- prior to collection of 2020 dues

c. Student Report (Vincent) defer

5. Meeting schedule (Amanda)

- Challenging to find a time that works for all

ACTION: Amanda will send out invite, based on known availability of Executive

6. Adjournment

- Meeting adjourned at 1:40 p.m. EST