



Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC)

January 28, 2020

MINUTES

EXECUTIVE COMMITTEE MEETING

Present: Vincent Santiago, Sandra Clark, Stephanie Greenham (meeting Chair), Simone Kortstee, Cheryl Nekolaichuk, Amanda Pontefract (Recorder)

1. Approval of Minutes from December 16, 2019 (All)
 - Minutes approved
2. Approval/ Additions to Agenda (All)
 - Agenda approved
3. Chair's Report (Stephanie)
 - a. 2020 Convention Planning
 - Content
 - Invited Speaker and Panel Update (Stephanie)
 - Sylvain connected Stephanie to Sean Kidd (practice leader for Psychology at CAMH)
 - Sean has worked to restructure services and advocate for Chiefs
 - he has published on history of hospital psychology
 - Sean also suggested Keith Dobson (Calgary)- published in this area

-plan is for Sylvain and Susan to speak, then Sean and Keith could join panel discussion

ACTION: Stephanie will contact Keith Dobson to see if he is interested
-Susan and Sylvain to connect

ACTION: Amanda will check about honorarium and Registration waiver for speakers

- October minutes noted we would provide up to \$1,000 for invited speaker

ACTION: - Simone to contact Cathy (CPA) re: video-recording

- Kerry Mothersill request for PPL meeting (Amanda)
 - We can likely compile a list for BC, Alberta, ON, Quebec, NB, NS
 - Plan is to try building the list of PL's on Google group

ACTION: Stephanie will create the google group

ACTION: Amanda to contact Kerry regarding PL's he is aware of

- Abstract submission Review (Sandra)
 - 8 abstracts submitted – 7/8 accepted

- Student Symposium and awards (Vincent)
 - Applicants confirmed available for conference

- Reception
 - Clinical, Neuro- agreed, Health (unsure)

ACTION: Amanda to send contact names to Simone, and Simone to contact Cathy

- Update of info on website
 - Award info is on student section, as per request
 - Add Kerry's info and minutes
 - Info is submitted to Tim Bleeker

b. Committees- Leadership (Simone)

- Executive Committee member roles (defer)
- Leadership options (defer)
- Guidelines from Alberta Health Services

ACTION: Amanda to resend the info from Kerri; and disseminate a 2- week deadline to review the plan

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4. Reports from Executive

- a. Communications Committee Report (All)
 - Newsletter (defer)
 - Webinars (defer)
 - Communication Platform for PHHC Members
 - List serve/ Google Groups (Simone and Stephanie)
 - Everyone is a member (Stephanie)
 - Sandra having some challenges with Google

- b. Secretary – Treasurer’s Report (Amanda)
 - Over \$5,600 – waiting for new financial statement

- c. Student Report (Vincent)
 - Nothing to report

- 5. Meeting schedule (Amanda)
 - 2 p.m. E.S.T- Feb. 24

- 6. Adjournment
 - 11:30 a.m.