Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC)

Draft Minutes

EXECUTIVE COMMITTEE MEETING

May 29, 2023

1. Approval of Minutes from Apr 24, 2023 - Approved

2. Approval/ Additions to Agenda (All)

3. Chair’s Report (Sean)

   o CPA – AGM agenda; joint reception; panel update; other?
     ▪ Reviewed activities
     ▪ AGM agenda to be drafted by Sean – looking at topics – engagement, AGM elements with a chair elect needed and SG’s term ending.

   o Debrief latest CoP and paper strategy; Next steps re CoP
     ▪ Had hoped that we would have more people – perhaps a registration email beforehand – approx. 30 attended (Greenham). Agreement that the conversation was positive – good ideas and direction. Greenham: can look to follow up with the CPA. Joe: Same – have so few of these kinds of opportunities. Good opportunity to connect – excellent discussions. Kelsey – thought it was positive – good for retention just knowing it is a shared experience.
     ▪ On comment piece: Amanda: need to build out more attention to health psychology – attending to breadth. Due June 9th?
     ▪ Discussed next steps re advocacy, CPA, clinical training programs.
Awards – no nominations to date
  • No nominations to date. May look to discuss at the next AGM re how to get more nominations. Extend by 1 final week. May need to move to an e-survey submission format.

4. Reports from Executive
   a. Communications Report (All)
      • tbd

   b. Secretary – Treasurer’s Report (Sean in place of Jane)
      • Discussed payment for awards and panellists. Engaging the CPA on people, amounts, and reason.

   c. Student Report (Benjamin – Sean covering pieces in his absence)
      • Communications & engagement
      • Conference planning – Awards – plan set to rank student presentations, with a scoring rubric to be distributed to decide who the awardee will be. To be sent out by Sean and reviewed by the exec.

5. Meeting schedule (All)
   a. Next meeting –

6. Adjournment