

**PSYCHOLOGISTS IN HOSPITALS AND HEALTH CARE CENTRES**

**SECTION OF THE CPA**

CANADIAN  
PSYCHOLOGICAL  
ASSOCIATION



SOCIÉTÉ  
CANADIENNE  
DE PSYCHOLOGIE

**PSYCHOLOGUES EN MILIEUX HOSPITALIERS ET EN CENTRES DE SANTÉ**

**SECTION DE LA SCP**

## Canadian Psychological Association

### Section on Psychologists in Hospital and Health Centres (PHHC)

#### Draft Minutes

#### EXECUTIVE COMMITTEE MEETING

October 25, 2021

Present: Stephanie Greenham, Kelsey Collimore, Kerry Mothersill, Rebecca Vendittelli, Joseph Pellizzari  
Amanda Pontefract (recorder)

Regrets: Sean Kidd

1. Approval of Minutes from September 20, 2021 (All)
  - Minutes approved
2. Approval/ Additions to Agenda (All)
  - Agenda approved
3. Chair's Report (Stephanie)
  - Terms of reference -update
    - Board meeting to take place Nov 5, 6
    - The information from modified bylaws document needs to be entered into the TOR template before Friday
    - Reminder that previous modifications were focused on terms of the positions and addition of 2 more members at large positions
  - ACTION:** Stephanie to send to Executive tomorrow for review, with feedback to be received by Wednesday, Oct 27.
  - Goals for 2021/22
    - Optimize uptake of Google Group (deferred)
    - Continue to identify PPL/Chiefs and facilitate leadership networking Opportunities
      - A focus is on prioritizing practice lead initiative, so conversations can be started about recruitment/retention

- Plan for virtual Town Hall based on survey feedback (Stephanie)
  - To take place outside of convention
  - Survey results were reviewed
  - We discussed our Members' interested in looking at targeted/focused, shorter interventions (e.g. anxiety)
  - We could address in a Town Hall, as well as related speaker at CPA convention
- On-demand CPA Continuing professional development -webinar content- (deferred)
- Convention planning-speakers, awards
  - Deadline for submission of invited speaker is December
  - We could provide a focused talk on evidence based, short interventions
  - Some of last year's survey feedback can be used to guide convention offerings
  - Time allotted to PHHC section may depend on whether or not convention is held in-person vs. virtual
  - More time was allotted to each section in virtual context

**ACTIONS:** To assist with search for speaker, Kerry to consider potential speakers; Amanda to request library search for Canadian-based brief interventions
- Advocacy for recruitment/retention of hospital psychologists
  - See above re: PPL/Chiefs leadership networking
- Executive positions (deferred)
  - Role clarity (Communication/newsletter; COVID, Leadership)

#### 4. Reports from Executive

- a. Communications Report (deferred) (All)
  - Newsletter
  - Webinars
  - Communication Platform (All)
- b. Secretary – Treasurer's Report (Amanda)
  - 5,686.56 is current available funds
  - This is an appropriate reduction in balance
  - Awards to be discussed at a later date
- c. Student Report (Rebecca)
  - About 7 in attendance for PHHC student committee meeting
  - Students reported they needed information on role of hospital psychology, opportunities in field, earlier on in training
  - Consider communicating through social media, such as Instagram
  - There is a Twitter account, not currently managed, but not as popular with students
  - Next meeting to focus on concrete goals
  - It was noted that students can also submit posters under hospital stream, as another option in addition to 15 min talks

#### 5. Meeting schedule (Amanda)

- Next meeting, November 15, 2021- 1 p.m. E.S.T.

6. Adjournment

- 2 p.m. E.S.T.