

PSYCHOLOGISTS IN HOSPITALS AND HEALTH CARE CENTRES

SECTION OF THE CPA

CANADIAN
PSYCHOLOGICAL
ASSOCIATION



SOCIÉTÉ
CANADIENNE
DE PSYCHOLOGIE

PSYCHOLOGUES EN MILIEUX HOSPITALIERS ET EN CENTRES DE SANTÉ

SECTION DE LA SCP

Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC)

MINUTES

EXECUTIVE COMMITTEE MEETING

Present: Cheryl Nekolaichuk, Vincent Santiago, Simone Kortstee (Chair), Amanda Pontefract, Stephanie Greenham, Sandra Clark

October 7, 2019

1. Approval of Minutes from September 24, 2019 (All)
 - Minutes approved
2. Approval/ Additions to Agenda (All)
 - Agenda approved
3. Chair's Report (Simone)
 - We need to update the PHHC website with new members

ACTION: Send bio or updated bio to Simone

- Simone also is drafting a letter to Members

ACTION: Please review draft and provide suggestions, Simone would like to send it out tomorrow

- a. 2019 Convention Summary of PHHC Events

- Successes and lessons learned
 - We cancelled our panel event, due to miscommunication and a challenge with availability
 - Going forward, we need to increase communication as we plan events
 - Reception was very well received; we will consider holding another joint reception with clinical and neuropsychology sections
 - Student symposium/ presentations went very well this year
 - Stephanie reflected on disappointment that some of the sessions did not take place; important for us to do solid planning going forward

b. 2020 Convention Planning

- Content
- We have 3 guaranteed spots: AGM, reception and invited speaker
 - Invited Speaker (\$1,000)
 - Invited speakers that could speak to the realities/challenges of hospital work- Susan Farrell, Vice President at ROHMC
 - How to represent psychology; have our voices heard, effect change
 - Focus also on the positives of being a hospital psychologist

ACTION: Stephanie will follow up with Susan

- Submissions can also occur
- Panel discussion
 - Solution focused may be a way to frame it
 - One communication for introduction
 - Additional communication re: panel discussion
 - Panel members will be needed
- Video recording
- Student Awards (Vincent)
 - Vincent has finalized the criteria for awards

c. Committees- Leadership (Simone)

- Executive Committee member roles
 - We will need people to review convention submissions- Cheryl, Amanda and Simone will help with review
 - Communication- Newsletter -Stephanie will help assist with google platform
 - Sandra supported plan for quick e-mails from PHHC
 - Perhaps Newsletter twice a year, Twitter
 - We need Google group platform
- Leadership options (deferred)
- Guidelines Revisited (carried over from last year)

1. Resource Guide for Managers of Psychologists
2. Guideline for the Organization of Psychology in Hospitals and Health Centres

4. Reports from Executive

- a. Communications Committee Report (All)
 - Newsletter (see 3 c)
 - Webinars (deferred)
 - Communication Platform for PHHC Members
 - List serve/ Google Groups -Stephanie assisting
- b. Secretary – Treasurer’s Report (Amanda)
- c. Student Report (Vincent)
 - Executive supported Vincent’s criteria for student awards

5. Meeting schedule (Amanda)
- Future scheduling preferences discussed
 - Next meeting should be in 3 weeks
- ACTION-** Amanda will send out meeting invite

6. Adjournment