

PSYCHOLOGISTS IN HOSPITALS AND HEALTH CARE CENTRES

SECTION OF THE CPA

CANADIAN
PSYCHOLOGICAL
ASSOCIATION



SOCIÉTÉ
CANADIENNE
DE PSYCHOLOGIE

PSYCHOLOGUES EN MILIEUX HOSPITALIERS ET EN CENTRES DE SANTÉ

SECTION DE LA SCP

Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC)

Draft Minutes

EXECUTIVE COMMITTEE MEETING

Sep 20, 2021

Present: Stephanie Greenham, Sean Kidd, Kelsey Collimore, Kerry Mothersill, Rebecca Vendittelli, Joseph Pellizzari Amanda Pontefract (recorder)

1. Approval of Minutes from May 25, 2021 (All)
 - Minutes approved
2. Approval/ Additions to Agenda (All)
 - Agenda approved
3. Chair's Report (Stephanie)
 - Welcome to new PHHC Executive members
 - Bylaw changes -update
 - Executive had prepared bylaw changes, but there has been a change to Terms of Reference (TOR) We need to wait until TOR are approved, before Joe can officially join the Executive
 - Changes need to get tot the board for approval by November
 - ACTION:** Stephanie will draft revision TOR
 - Goals for 2021/22
 - Optimize uptake of Google Group
 - Launched during pandemic, didn't get a lot of traction
 - We need to encourage members to sign up for it
 - Executive can model how to use it, so members can see the value

- Continue to identify PPL/Chiefs and facilitate leadership networking opportunities
- Plan for virtual Town Hall based on survey feedback (Stephanie)
 - Rationale is that many members not approved to travel for psychology activities
 - We would like to offer something to our members this year
- On-demand CPA Continuing professional development (webinar content)
 - We need to review this option and what it entails
- Convention planning-speakers, awards
 - Planning needs to start soon
 - We will need direction regarding in-person vs virtual
- Advocacy for recruitment/retention of hospital psychologists
 - Discussed whether or not the section will take this on, and the form it would take
 - Note that Sean had done a review, Royal too
 - Need to take the temperature across country, environmental scan, and determine if context specific
 - Develop recruitment/retention strategies
 - Are there different issues at stake for retention vs recruitment
 - Look at students and PL's for guidance
 - Consider mentoring for new hires in specialized programs
 - Consider bringing this forward to CPA
 - We could look at data and frame as QI
 - We can build up PL list, and this might be an issue to gain interest
 - What is working well, where there aren't recruitment issues?
 - PL list- check with CPA- re list of hospitals where there are psychologists

ACTION: Amanda to follow up with Karen Cohen Re: HealthCare CAN survey

- Executive positions

- Role clarity (Communication/newsletter; COVID, Leadership)
 - Deferred

4. Reports from Executive

a. Communications Report (All)

- Newsletter
 - Discussed restarting a newsletter and the format it should take
 - We could update on what we are doing as a group
 - Members could update on what they are doing across country
 - One pager was suggested with longer term goal for Psynopsis issue
- Webinars
 - Discussed under 3.0- Chair's report- Goals for 2021/22
- Communication Platform (All)
 - Discussed under 3.0- Chair's report- Goals for 2021/22
 - List serve/ Google Groups (Stephanie)
 - PL List

- b. Secretary – Treasurer’s Report (Amanda)
 - Awards – have allocated funds to these, as per voting at AGM
 - We will have approx. 5,665.90, once all our award/honoraria commitments are paid

- c. Student Report (Rebecca)
 - Will continue to offer free student membership (\$1 admin fee)
 - Rebecca will look to recruit students for the student committee

- 5. Meeting schedule (Amanda)

October 25, 1:00 p.m. EST

- 6. Adjournment
2:00 p.m. EST