

PSYCHOLOGISTS IN HOSPITALS AND HEALTH CARE CENTRES

SECTION OF THE CPA

CANADIAN
PSYCHOLOGICAL
ASSOCIATION



SOCIÉTÉ
CANADIENNE
DE PSYCHOLOGIE

PSYCHOLOGUES EN MILIEUX HOSPITALIERS ET EN CENTRES DE SANTÉ

SECTION DE LA SCP

Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC)

MINUTES

EXECUTIVE COMMITTEE MEETING

September 24, 2019

Present: Amanda Pontefract (Recorder), Simone Kortstee (Chair), Vincent Santiago (Student Member),

Cheryl Nekolaichuk (Member-at-Large); Stephanie Greenham (Chair-Elect)

Regrets: Sandra Clark (Member-at-Large)

1. Welcome to Stephanie Greenham, Vincent Santiago, Cheryl Nekolaichuk (Member-at-Large)
2. Approval of Minutes from May 28 (All) –(Deferred)
3. Approval/ Additions to Agenda (All)
 - Simone (Chair) was not available for initial part of the meeting. Given that majority of the Members are new, it was agreed that we would only discuss items where present members had sufficient knowledge to review.
4. Chair's Report (Simone)

a. 2019 Convention Summary of PHHC Events

- Mentorship for early career psychologists
 - deferred
- Reception
 - deferred
- AGM and Nominations
 - Cheryl Nekolaichuk and Sandra Clark have joined executive
- Student involvement and awards
 - No guidelines for awards (see discussion below)

b. 2020 Convention Planning

- Content
 - Invited Speaker (\$1,000)
 - Simone, Stephanie and Amanda were brainstorming ideas this summer
 - We are reaching out to a psychologist in VP role (patient care services and community mental health) to see if she would speak
ACTION: Stephanie will discuss further with her, regarding options for the focus of a potential talk
 - Video recording
 - Challenge to draw across multiple settings; common thread
 - Committee is encouraged to consider options
 - Student Awards (Vincent)
 - 1 travel award \$250-\$500
 - 2 presentation awards (\$250 each)

Vincent's proposal for rating student submissions:

- Original research/new data collected - 2 points
- Applicability to the PHHC section (work done by psychologists in hospitals and health centres) - 2 points
- Student involvement in work (authorship, involvement in interventions, data collection, analysis, etc.) - 1 point
- Does it stimulate interest in that area of research (for the audience and the field more generally) - 1 point
- Presentation quality (e.g., slideshow, visuals, oral presentation, confidence, preparedness, critical thinking, ability to answer questions and think of limitations and future directions) - 3 points
- Total = 9 points
- Committee supported this proposal
- Suggestion is for a poster and a presentation award, each with same monetary value
ACTION: Vincent to review criteria; any criteria will be sent to students in advance of convention

ACTION: Cheryl to send Vincent sample criteria for posters

c. Committees - (Simone)

- Discussed roles of Executive-i.e. convention lead, newsletter

ACTION: Simone will send convention guide to Committee
Stephanie and Cheryl will consider committee roles

- Leadership options (deferred)
- Guidelines Revisited – to review this meeting (deferred)
 1. Resource Guide for Managers of Psychologists
 2. Guideline for the Organization of Psychology in Hospitals and Health Centres

5. Reports from Executive

a. Communications Committee Report (All)

- Newsletter
 - We need to consider how often we will produce and who would like to take the lead
- Webinars
 - Committee Members are to consider options
- Communication Platform for PHHC Members
 - List serve/ Google Groups
 - Stephanie involved with an Ontario network
 - Google platform- need administrator role to manage a distribution list
 - Should we enhance our Social media Presence to our larger membership?
e.g. Twitter? -we have a twitter account

ACTION: Stephanie to explore google groups options

b. Secretary – Treasurer’s Report (Amanda)

- \$5,753.90
- \$600 at Halifax convention

c. Student Report (Vincent)

- See above comments on student awards

6. Meeting schedule (Amanda)

- To be determined, as we need to consider Sandra’s availability
-future scheduling preferences
4 weeks or 6 weeks?

7. Adjournment

- 11:30 a.m. EST