Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC)

Minutes

EXECUTIVE COMMITTEE MEETING

May 28, 2019
Present: Amanda Pontefract (recorder), Simone, Kortstee, Marcie Balch, Julia Grummisch, Deanne Simms
Regrets: Vicky Wolfe

1. Approval of Minutes from April 2; April 30, 2019 (All)
   • Approved

2. Approval/ Additions to Agenda (All)
   • Approved

3. Chair’s Report (Simone)
   a. 2019 Convention
      i. Convention - PHHC events
         • Expert Panel to field practice questions submitted by Members of PHHC Section of CPA
            ○ Content
            ○ Video-recording ($900)
Panel cancelled as there were unanticipated scheduling challenges.
In future, we will teleconference with panel members in advance to review details, expectations.

• Mentorship for early career psychologists
  o Content
  o It is scheduled to occur
  o One Mentee, and one Mentor thus far
  o As attendees present, they will be paired up with mentors by Vicky and Simone
  o We can submit for Continuing Ed. Credits for the event.

  ACTION: Julia will tweet followers
  ACTION: Simone will send out another email encouraging members to participate

• Reception (Saturday June 1, 6-7 pm)
  o PHHC, Neuropsychology and Clinical offering shared reception

• AGM
  o AGM recorder (Marcie) 8:15-9:15 a.m.
  o Content – Focus for next year (social media)
  o Nominations
    ▪ Stephanie Greenham is interested in Chair-Elect
    ▪ Member-at-Large position also available

• Student involvement and awards
  o Determine award process (on site reviewers)-Simone, Marcie
  o Poster session (Friday, 9-10 am) graduate students
  o Research symposium (June 2, 11-12 pm)

b. Committees- Leadership (Simone)

i. Leadership options

ii. Guidelines Revisited – to review this meeting
  • Deferred until after Convention

  1. Resource Guide for Managers of Psychologists
  2. Guideline for the Organization of Psychology in Hospitals and Health Centres

iii. Webinar ideas
  • Deferred

c. National conferences on future training in psychology
i. Future of Professional Psychology Training (May 7-9, Montreal)

ii. Future of Psychological Science Training (May 6-7, Ottawa)
   • Overview and next steps will be summarized by CPA

4. Reports from Executive
   a. Communications Committee Report (Marcie)
      • Newsletter was circulated
   b. Secretary – Treasurer’s Report (Amanda)
      • We will be under $5,000 threshold if we follow 2019 budget proposal
   c. Student Report (Julia)
      • Vincent will assume the position as of the AGM

5. Meeting schedule (Amanda)
   • Future scheduling preferences
   • Trial every 6 weeks
   • No meetings for summer; we will communicate by email

6. Adjournment
   • Meeting adjourned 4 pm. EST