



## Canadian Psychological Association

### Section on Psychologists in Hospital and Health Centres (PHHC)

#### Minutes

#### EXECUTIVE COMMITTEE MEETING

May 28, 2019

Present: Amanda Pontefract (recorder), Simone, Kortstee, Marcie Balch, Julia Grummisch, Deanne Simms

Regrets: Vicky Wolfe

1. Approval of Minutes from April 2; April 30, 2019 (All)
  - Approved
2. Approval/ Additions to Agenda (All)
  - Approved
3. Chair's Report (Simone)
  - a. 2019 Convention
    - i. Convention -PHHC events
      - Expert Panel to field practice questions submitted by Members of PHHC Section of CPA
        - Content
        - Video-recording (\$900)

- Panel cancelled as there were unanticipated scheduling challenges
- In future, we will teleconference with panel members in advance to review details, expectations
- Mentorship for early career psychologists
  - Content
  - It is scheduled to occur
  - One Mentee, and one Mentor thus far
  - As attendees present, they will be paired up with mentors by Vicky and Simone
  - 
  - We can submit for Continuing Ed. Credits for the event

**ACTION:** Julia will tweet followers

**ACTION:** Simone will send out another email encouraging members to participate

- Reception (Saturday June 1, 6-7 pm)
  - PHHC, Neuropsychology and Clinical offering shared reception
- AGM
  - AGM recorder (Marcie) 8:15-9:15 a.m.
  - Content – Focus for next year (social media)
  - Nominations
    - Stephanie Greenham is interested in Chair-Elect
    - Member-at-Large position also available
- Student involvement and awards
  - Determine award process (on site reviewers)-Simone, Marcie
  - Poster session (Friday, 9-10 am) graduate students
  - Research symposium (June 2, 11-12 pm)

b. Committees- Leadership (Simone)

i. Leadership options

- ii. Guidelines Revisited – to review this meeting
- Deferred until after Convention

1. Resource Guide for Managers of Psychologists
2. Guideline for the Organization of Psychology in Hospitals and Health Centres

iii. Webinar ideas

- Deferred

c. National conferences on future training in psychology

- i. Future of Professional Psychology Training (May 7-9, Montreal)
  - ii. Future of Psychological Science Training (May 6-7, Ottawa)
    - Overview and next steps will be summarized by CPA
- 4. Reports from Executive
  - a. Communications Committee Report (Marcie)
    - Newsletter was circulated
  - b. Secretary – Treasurer’s Report (Amanda)
    - We will be under \$5,000 threshold if we follow 2019 budget proposal
  - c. Student Report (Julia)
    - Vincent will assume the position as of the AGM
- 5. Meeting schedule (Amanda)
  - Future scheduling preferences
  - Trial every 6 weeks
  - No meetings for summer; we will communicate by email
- 6. Adjournment
  - Meeting adjourned 4 pm. EST