



## Minutes

### CPA Section of Psychologists in Hospitals and Healthcare Centres

Annual Business Meeting via ZOOM

June 16, 2021

2:30 p.m. E.S.T.

Present: Stephanie Greenham (Chair), Cheryl Nekolaichuk (Member-at-Large), Sandra Clark (Member-at-Large), Vincent Santiago (Student Representative), Amanda Pontefract (Secretary/Treasurer and Recorder), Randi McCabe, Kelsey Colimore, Kristen Horsley, Kerry Mothersill, Karen Rowa, Joseph Pellizzari, Tyler Tulloch, Felicia Chang, Ian Nicholson, Michele Todd,

1. Approval of Agenda
  - Stephanie Greenham welcomed all to the meeting and the agenda was approved as circulated
2. Approval of AGM Minutes, August 18, 2021
  - Moved by Kerry Mothersill and seconded by Sandra Clark
3. Chair's Report (Stephanie Greenham)
  - PHHC section is 9 years old
  - Majority of PHHC minutes on website
  - A Section goal for 2020-21 was strategy for communication, member engagement
    - Focus on membership as numbers, have declined
    - Less funding to support attending conference
    - Section survey launched in May to query what interested or engaged people in PHHC section, and what topics are of interest
      - Survey sent to CPA-PHHC members, students, other CPA members, hospital departments
      - Thank you to Vincent, PHHC student representative, for preparing a summary of results

- 108 responses; 2:1 Psychologists to student ratio
  - Respondents were not asked if PHHC members
  - Psychologists want to hear from other psychologists about complex issues, and what others are doing in their practices
  - Also interest in professional and ethical issues, time limited treatments in hospital settings, and advocacy
  - Students want to be made aware of relevant issues, network, and foster professional identity
  - Webinar priority topics-: psychological practice is change in hospitals and health centres, training and education, COVID, recruitment and retention
  - Other topics identified include communities, other health care providers, leadership
  - Input received will help the executive and membership broadly, as it will shape our work plan
- A Section goal for 2020-21 was also robust program for convention
    - Key elements of programming for the Section include invited speaker and panel discussion; Graduate student symposium (evolving role of psychologists and graduate student symposium)
    - Events were well attended, thought provoking

Current Goals (2021-22):

- 1. Optimize uptake of google group
  - Portal is only unidirectional, but members want to be able to communicate back and forth
- 2. Continue to identify psychologists in leadership roles in hospitals and health centres for communication
- 3. Virtual town hall- recorded to share it broadly across membership if members cannot attend convention
- 4. Advocacy-challenges with recruitment and retention discussed:
  - Finding positions that include research
  - Strategies to obtain support for research
  - Importance of leadership linkages to strengthen our positions, obtain broader support, and help inform administration of what is happening in other hospitals
  - The potential for the Section to work on this was noted. Members who would like to be part of these conversations, can contact Stephanie

4. Secretary – Treasurer’s Report (Amanda)
- 11 Executive Committee meetings took place since 2020 AGM
  - 186 Members: 124 full members, 62 students
  - Doubled student members (only a \$1 admin fee this year)
  - Increasing student enrollment supports recruitment of future hospital and health centre psychologists

- Reviewed financial statement and proposed budget
- Balance as of Dec. 31, 2020 was \$7318.90
- Balance as of May 30, 2021 was \$8,865.90
- Budget presented includes honoraria for Speakers (\$750 each) registration for one speaker (\$254.25), Panelists- (\$500 for each of 3 panel members' \$500 is taken from unused Student representative travel award), student merit award (\$250)
- Kerry Mothersill moved to approve budget, and Sandra Clark seconded
- Budget passed unanimously

5. Communications Committee Report (Stephanie Greenham)

- Google group wasn't sustained, but it can meet the Section's needs
- Started to populate list of PPL's, but list is not up-to-date.
- Last year we posted Alberta Health Services guidelines for managers and new psychology hires
- PHHC Newsletter
  - Not published in a few years
  - Must be relevant, easily and quickly digested
  - Could introduce a new format and frequency
  - Could create a mid-year report with more content, and hot issues in psychology in hospitals (e.g. recruitment, share ideas for job descriptions, takeaways)
  - Job postings cannot be included in newsletter

6. Awards Report (Stephanie Greenham)

- Section Excellence Award – presented to a psychologist who has made significant contributions to Psychology in hospitals and health centres.
- PHHC would like to congratulate this year's recipient, Dr. Randi McCabe, St. Joseph's Healthcare.

7. Student Representative's Report (Vincent Santiago)

- 7 submissions to graduate student symposium; 3 were selected
- Congratulations to Lauren Squires, graduate student, Memorial U., recipient of the PHHC student merit award for presentation on transgender care within the context of oncology care.
- Fellow student members include – Julia Marinos, Keera Fishman and Bronwyn O'Brien
- Rebecca Vendittelli acclaimed as incoming student representative
- Vincent staying on as a member of student committee
- ZOOM networking event- no students participated- past events with in- person networking more successful
- Survey sent to students in preparation for invited speakers/panel event
  - 58 students responded- majority want to work in a hospital after graduation to work with complex underserved populations in an interprofessional environment
  - Of note, the pandemic didn't impact on their plans

8. Election of New Executive Members (Stephanie Greenham)
  - Stephanie Greenham and Amanda Pontefract only continuing members, with Vincent Santiago staying on student committee
  - Chair Elect is vacant
  - Member at large- Kerry Mothersill- acclaimed
  - Member at large-Sandra Clark- to be acclaimed if no other nominees come forward
  - We await CPA approval of TOR to add 2 more members at large
  
9. Recognition of Outgoing Executive Members (Stephanie Greenham and Amanda Pontefract)
  - Simone Kortstee, Cheryl Nekolaichuk, Vincent Santiago thanked for their valuable contributions to our Section.
  
10. Any Other Business (All)
  - No new business
  
11. Adjournment
  - 3:30 E.S.T., meeting adjourned. Next PHHC AGM, Calgary, 2022.