Minutes
CPA Section of Psychologists in Hospitals and Healthcare Centres
Annual Business Meeting via ZOOM
June 16, 2021
2:30 p.m. E.S.T.

Present: Stephanie Greenham (Chair), Cheryl Nekolaichuk (Member-at-Large), Sandra Clark (Member-at-Large), Vincent Santiago (Student Representative), Amanda Pontefract (Secretary/Treasurer and Recorder), Randi McCabe, Kelsey Colimore, Kristen Horsley, Kerry Mothersill, Karen Rowa, Joseph Pellizzari, Tyler Tulloch, Felicia Chang, Ian Nicholson, Michele Todd,

1. Approval of Agenda
   • Stephanie Greenham welcomed all to the meeting and the agenda was approved as circulated

2. Approval of AGM Minutes, August 18, 2021
   • Moved by Kerry Mothersill and seconded by Sandra Clark

3. Chair’s Report (Stephanie Greenham)
   • PHHC section is 9 years old
   • Majority of PHHC minutes on website
   • A Section goal for 2020-21 was strategy for communication, member engagement
     o Focus on membership as numbers, have declined
     o Less funding to support attending conference
     o Section survey launched in May to query what interested or engaged people in PHHC section, and what topics are of interest
       ▪ Survey sent to CPA-PHHC members, students, other CPA members, hospital departments
       ▪ Thank you to Vincent, PHHC student representative, for preparing a summary of results
- 108 responses; 2:1 Psychologists to student ratio
- Respondents were not asked if PHHC members
- Psychologists want to hear from other psychologists about complex issues, and what others are doing in their practices
- Also interest in professional and ethical issues, time limited treatments in hospital settings, and advocacy
- Students want to be made aware of relevant issues, network, and foster professional identity
- Webinar priority topics: psychological practice is change in hospitals and health centres, training and education, COVID, recruitment and retention
- Other topics identified include communities, other health care providers, leadership
- Input received will help the executive and membership broadly, as it will shape our work plan

- A Section goal for 2020-21 was also robust program for convention
  - Key elements of programming for the Section include invited speaker and panel discussion; Graduate student symposium (evolving role of psychologists and graduate student symposium)
  - Events were well attended, thought provoking

Current Goals (2021-22):
- 1. Optimize uptake of google group
  - Portal is only unidirectional, but members want to be able to communicate back and forth
- 2. Continue to identify psychologists in leadership roles in hospitals and health centres for communication
- 3. Virtual town hall- recorded to share it broadly across membership if members cannot attend convention
- 4. Advocacy-challenges with recruitment and retention discussed:
  - Finding positions that include research
  - Strategies to obtain support for research
  - Importance of leadership linkages to strengthen our positions, obtain broader support, and help inform administration of what is happening in other hospitals
  - The potential for the Section to work on this was noted. Members who would like to be part of these conversations, can contact Stephanie

4. Secretary – Treasurer’s Report (Amanda)
- 11 Executive Committee meetings took place since 2020 AGM
- 186 Members: 124 full members, 62 students
- Doubled student members (only a $1 admin fee this year)
- Increasing student enrollment supports recruitment of future hospital and health centre psychologists
• Reviewed financial statement and proposed budget
• Balance as of Dec. 31, 2020 was $7318.90
• Balance as of May 30, 2021 was $8,865.90
• Budget presented includes honoraria for Speakers ($750 each) registration for one speaker ($254.25), Panelists- ($500 for each of 3 panel members’ $500 is taken from unused Student representative travel award), student merit award ($250)
• Kerry Mothersill moved to approve budget, and Sandra Clark seconded
• Budget passed unanimously

5. Communications Committee Report  (Stephanie Greenham)
• Google group wasn’t sustained, but it can meet the Section’s needs
• Started to populate list of PPL’s, but list is not up-to-date.
• Last year we posted Alberta Health Services guidelines for managers and new psychology hires
• PHHC Newsletter
  o Not published in a few years
  o Must be relevant, easily and quickly digested
  o Could introduce a new format and frequency
  o Could create a mid-year report with more content, and hot issues in psychology in hospitals (e.g. recruitment, share ideas for job descriptions, takeaways)
  o Job postings cannot be included in newsletter

6. Awards Report  (Stephanie Greenham)
• Section Excellence Award – presented to a psychologist who has made significant contributions to Psychology in hospitals and health centres.
• PHHCC would like to congratulate this year’s recipient, Dr. Randi McCabe, St. Joseph’s Healthcare.

7. Student Representative’s Report   (Vincent Santiago)
• 7 submissions to graduate student symposium; 3 were selected
• Congratulations to Lauren Squires, graduate student, Memorial U., recipient of the PHHC student merit award for presentation on transgender care within the context of oncology care.
• Fellow student members include – Julia Marinos, Keera Fishman and Bronwyn O’Brien
• Rebecca Vendittelli acclaimed as incoming student representative
• Vincent staying on as a member of student committee
• ZOOM networking event- no students participated- past events with in- person networking more successful
• Survey sent to students in preparation for invited speakers/panel event
  o 58 students responded- majority want to work in a hospital after graduation to work with complex underserved populations in an interprofessional environment
  o Of note, the pandemic didn’t impact on their plans
8. Election of New Executive Members  (Stephanie Greenham)
   • Stephanie Greenham and Amanda Pontefract only continuing members, with Vincent Santiago staying on student committee
   • Chair Elect is vacant
   • Member at large- Kerry Mothersill- acclaimed
   • Member at large-Sandra Clark- to be acclaimed if no other nominees come forward
   • We await CPA approval of TOR to add 2 more members at large

9. Recognition of Outgoing Executive Members  (Stephanie Greenham and Amanda Pontefract)
   • Simone Kortstee, Cheryl Nekolaichuk, Vincent Santiago thanked for their valuable contributions to our Section.

10. Any Other Business  (All)
     • No new business

11. Adjournment
    • 3:30 E.S.T., meeting adjourned. Next PHHC AGM, Calgary, 2022.