



Canadian Psychological Association
Section on Psychologists in Hospitals and Health Centres (PHHC)
AGM
August 18, 2020
Virtual Meeting – ZOOM

Present: Simone Kortstee (Chair), Stephanie Greenham (Chair-Elect), Sandra Clark (Member-at-Large), Cheryl Nekolaichuk (Member-at-Large), Vincent Santiago (Student Member), Amanda Pontefract (Secretary/Treasurer and Recorder), Sharon Jankey, Kerry Mothersill, Jeff Carter, Marcie Balch, Jaleh Shahin, Constance Oates, Lesley Ruttan

1. Approval of Agenda (Simone Kortstee)
 - Agenda approved as circulated
2. Approval of AGM Minutes, June 2, 2019 (Simone Kortstee)
 - Minutes approved as circulated
3. Chair's Report (Simone Kortstee)
 - Stephanie Greenham stepping in as Chair
 - PHHC goals/projects for past year
 - Goal 1) to communicate with members who couldn't attend convention
 - Google Group initiative (Stephanie Greenham)
 - Provides us with capacity for back and forth communication among members
 - Group members can post questions and respond to posts
 - Closed group; If you wish to join, contact Stephanie for a personal invite
 - Some initial success on Google Group related to COVID practice issues that arose
 - Goal 2) Robust 2020 Convention program

- Program cancelled, along with in-person Convention
- PHHC had arranged an invited speaker session-with Drs. Susan Farrell, VP, Patient Care Services and Community Mental Health, The Royal Ottawa Mental Health Centre and Sylvain Roy- past president of Ontario Psychological Association
- “Getting ahead of the curve-evolving with psychology in hospitals and health centres”
- Focus was to be on evolving roles of psychologists in hospitals and health centres, how to be actively engaged and at the table
- Invited speakers were to be followed by a panel discussion
- Intent is to bring it to next year’s event
- We will also likely include virtual care challenges in next year’s presentation
- PHHC members are welcomed to contribute to these initiatives

4. Secretary – Treasurer’s Report (Amanda Pontefract)
- Treasurer’s report, including, financial statement for 2019 and Budget up to June 2020 circulated, including anticipated budget, current state of budget, since Convention switched to virtual format
 - Significant decrease in student memberships as of 2015; associated with introduction of \$5 student fee
 - The fee was introduced to demonstrate interest/commitment to the Section
 - Unclear if \$5 is a deterrent, and students should only join if genuinely interested
 - Motion introduced by Vincent to remove student fee for this coming year- Seconded by Amanda and approved
 - Ideas for spending our surplus encouraged (we have > \$7,000)
 - Members expressed interest in learning about how psychologists are working with COVID
 - College and Provincial association held town halls in Alberta around practice issues with COVID that were very well attended-1,000 attended; taped and stored- accessed by over 2,000 individuals
 - Proposal for PHHC to provide virtual town hall on how services have been delivered during COVID
 - This would align with PHHC goals, which include support to our membership during COVID, and to strengthen our networks within PHHC section
 - We could also allow for written materials to be shared

ACTION: Kerry Mothersill will canvas Alberta College re: costs, and platform

- PHHC could earmark some funds for sustainability, beyond COVID
- Motion passed to approve up to \$1,000 towards cost of virtual town hall; these funds already earmarked for 2020 Convention

5. Communications Committee Report (Simone Kortstee)
 - Discussed above (see 3., Chairs Report)
6. Leadership and Mentorship Committee Report (Simone Kortstee)
 - Little activity in past year, will determine if there is future work to do
 - Looking at developing a contact list/communication tool for professional leaders in Psychology
 - CPA Professional Affairs Committee looking at hospitals and health centres who employ psychologists
 - Amanda is a member of Professional Affairs Committee; she will inform them that PHHC will support/assist in writing letter
7. Student Representative's Report (Vincent Santiago)
 - There were 9 submissions, chose 3 of high quality for symposium; children's mental health, online self management for young adults, CBT chronic pain intervention for individuals with severe burns
 - 2 of student presenters not available to participate in virtual convention, thus symposium cancelled
 - Submission process will be done again next year; presenters selected for this year encouraged to resubmit for 2021 Convention
 - A note sent to PHHC student members to let them know we were thinking of them, especially students on internship or practicum placements
 - Students encouraged to reach out with questions or concerns
 - Motion passed to eliminate student Section dues this year (see 4.)
8. Emerging Issues (Simone Kortstee)
 - COVID-19 and practice issues- plan for a town hall (see 4.)
 - Training- practicum students not coming back everywhere
9. Proposed bylaw changes (Simone Kortstee)
 - Some proposed by-law changes to terms of reference related to lengths of term for Chair, Chair-Elect, Past-Chair, and Student Representative were approved at 2017 AGM (Toronto); need to go to CPA Board

- Additional proposal is to add two Members-at-Large to share workload, engage more members in active way, better representation across regions
- We can do our best to fill positions, recognizing that we may not
- We need to focus on the proposed roles so that PHHC Members are clear on what they would do if they take on an PHHC Executive role
- Examples of potential roles include: Communication/newsletter; COVID; Leadership
- Motion passed to add 2 Members-at-Large

10. Election of New Executive Members (Simone Kortstee)
 - Amanda nominated to stay in her position as secretary/treasurer
11. Recognition of Outgoing Executive Members
 - Simone thanked for her contributions in role as PHHC Chair; she will now serve in role as Past-Chair
12. Any Other Business
 - PHHC Executive thanked for their work over the past year
13. Adjournment
 - Motion passed to adjourn meeting at 1:15 p.m.