



Canadian Psychological Association
Section on Psychologists in Hospitals and Health Centres (PHHC)
AGM
June 26, 2018
ICAP, Montreal, Quebec

Present: Simone Kortstee (Chair Elect), Amanda Pontefract (secretary/treasurer and recorder), Marcie Balch (Member at large), Ian Nicholson, Maxine Holmquist, Jacqueline Cohen, Jane Heinz-Grove, Brent Hayman Abello, Karolina Rozworska

1. Approval of Agenda (Simone Kortstee)
 - Agenda approved as circulated
2. Approval of Minutes of meeting June 09, 2017 (Simone)
 - Minutes of 2017 AGM circulated and accepted
3. Chair's Report (Simone Kortstee)
 - Simone stepping in for Vicky; we did not receive a Chair's report
 - Attendees introduced themselves
 - A goal for the next year is to bring some new energy into the Section
 - In past year a survey was sent out on leadership/mentorship
 - There is a small committee dedicated to promoting leadership/mentorship
 - Vicky had surveyed about a proposed pre-convention workshop to support early career psychologists
 - Another option is to follow a "speed-dating" concept at CPA next year
 - A goal for the Section could be to consider our Members who work in various services as resources to other Members

- All agreed that we need to develop a platform for improved communication amongst Members
- A list serve is a possible option, but need to check if can autonomously make decisions about what we use
- Can send broad communications to Members by email
- Potential drawback of communicating a discussion by email is volume of emails for Members
- Might be possible for a blended model that includes an initial email to start discussion, and interested Members continue dialogue elsewhere
- Previously, there was a Psychology Chief association in Ontario, where some discussions took place, but it became inactive

4. Secretary – Treasurer’s Report

(Amanda Pontefract)

- Financial statement for 2017 and Budget up to June 2018 circulated and reviewed
- Current balance is \$6, 273.63, prior to expenditures for awards, reception etc.
- Received \$2,018.00 in Section fees this year
- 185 members (152 Full Members, 33 students)
- In 2017, 162 Full Members, 39 students
- PHHC Executive held teleconferences on November 8, 2017; January 17, April 24, May 22, 2018
- Two other meetings took place without quorum
- Request for financial support- SSHRC Connection Grant
 - Maxine Holmquist reported on the project
 - Environmental scan of clinical practice guidelines found no single resource for psychologists to find guidelines for practitioners
 - Needs assessment survey completed (sent to relevant Sections)
 - Survey indicated psychologists are unsure how to evaluate quality of guidelines
 - There is a national team working on this with a site that looks at quality of measures, process monitoring, outcome monitoring and a practice network
 - Includes case vignettes, videos, scenarios
 - Project is in development, with SSHRC looking for funds from others as an expression of interest (those involved also asking for collaborators)
- Motion passed to increase proposed SSHRC project financial support from \$300.00, to \$500.00.

- Motion passed to provide the PHHC Executive Committee Student Representative with \$250 to support travel to the convention
 - Motion passed to provide \$500 to support development of online platform/technical support/list -serve
 - Motion passed, for future conventions, to reduce support for catering at conventions, to \$500 (or is it \$1300?) given majority of PHHC members are not in attendance
 - Budget approved with these changes
5. Communications Committee Report (Marcie Balch)
- One issue in January, and one post-convention
6. Leadership & Mentorship Committee Report (Simone Kortstee)
- Not much activity in past year; Simone and Vicky involved
 - Looking for interest outside of Ottawa- plan is to send something out to PHHC members to recruit for this committee
 - Can reach out to someone about the role of the leader in Psychology and set something up for those who agree to be a mentor
 - Motion passed to work towards development of a mentorship group
7. Student Representative's Report (Julia Grummisch)
- Amanda Pontefract reported on Julia's behalf
 - No PHHC posters- perhaps related to how Sections organized at ICAP
 - Are there other ways to have student reach out and connect electronically based on their work?
 - PHHC Graduate Student Symposium at the CPA Annual Convention;
 - 3 student members presented on their research related to psychologists working in hospitals and health centres.
 - Poorly attended
 - Prize of \$250 for Best Student Presentation Award to be awarded again this year. Last year's prize went to student member Vincent Santiago.
 - Resources related to APPIC and the internship application process are available to student members through the CPA online portal.
 - Contributed student presence to newsletters through student articles
 - Ongoing social media presence through Twitter
 - Continue to update social media about PHHC initiatives, relevant articles
 - Attempted to recruit more student members to PHHC through Student Reps of allied sections (potentially more awards, contests)

- Recruit additional members for the PHHC student committee, with a focus on recruiting an early-on student, interested in the student rep position
- Consider new student initiatives
- Potentially an online student forum
- Recruiting more students for newsletter presence

8. Election of New Executive Members (Simone Kortstee)

- Simone will be Chair
- Vicky will be past chair
- Secretary-Treasurer- Amanda Pontefract acclaimed
- Member at Large- Deanne Simms acclaimed
- In future, we can look at involving members from the West

9. Recognition of Outgoing Executive Members (Simone Kortstee)

- Dawn Phillips-
 - Member at Large- key role in planning for PHHC at convention
 - Dawn was recognized and she will be sent a PHHC t-shirt

10. Any Other Business

- Jacqueline Cohen raised topic of psychotherapy access, which we will see in hospitals and health centres- psychology should have a clear voice
- The Executive was thanked for the work over the past year

11. Adjournment

- Motion passed to adjourn the meeting.