



Canadian Psychological Association

Section on Psychologists in Hospital and Health Centres (PHHC)

MINUTES

EXECUTIVE COMMITTEE MEETING

April 2, 2019

Present: Simone Kortsee, Amanda Pontefract (recorder), Deanne Simms, Vicky Wolfe

Regrets: Julia Grummisch, Marcie Balch

1. Approval of Minutes from March 5, 2019 (All)
 - Approved with minor revision (Simone, Deanne)
2. Approval/ Additions to Agenda (All)
 - Approved (Vicky, Simone)
3. Chair's Report (Simone)
 - a. 2019 Convention
 - i. Convention -PHHC events
 - Expert Panel to field practice questions submitted by Members of PHHC Section of CPA
 - Mentorship for early career psychologists
-Email went out to the Section, Stephanie Greenham interested in being a mentor

- Joint Sections reception with Clinical, Health PHHC, Neuropsychology
- Simone sent Deanne the convention program
- CPA is considering if our expert panel can be offered as webinar;

ACTION: Deanne and Simone will review to see if any major scheduling conflict and time of reception

ii. Student involvement and awards

ACTION: Deanne and Simone will check how many presentations/posters we expect and we will then come up with a process

b. Committees- Leadership (Simone)

i. Leadership options

- We have collected professional practice structure in past

ACTION: Vicky and Simone to look for the previous information

ii. Guidelines Revisited

ACTION: We will review to see if it needs to be updated or if it still holds

We will review at next meeting (add to agenda)

iii. Webinar ideas

ACTION: We will spend some time discussing ideas, post convention

c. Section nominations to attend national conferences on future training in psychology

i. Future of Professional Psychology Training (May 7-9, Montreal)

-Leslie Graff is attending

-Looking for another attendee, possibly Fotini Zachariades

ii. Future of Psychological Science Training (May 6-7, Ottawa)

4. Reports from Executive

- Stephanie Greenham continues to express interest in being Section Chair-Elect

ACTION: Simone and Amanda will check Minutes 2018 AGM to see how it was left regarding Stephanie as Chair-Elect

a. Communications Committee Report (Marcie)

- Our understanding is that Marcie will be working on Newsletter

ACTION: Amanda will email Ian Nicholson to check if he wishes to contribute to Newsletter

b. Secretary – Treasurer’s Report (Amanda)

- Balance is \$6,724. 43 (March 25, 2019)

c. Student Report (Julia) – by written report

- The students have created a resource for student members about the role of a psychologist working in a hospital/health centre. Julia would like to include this as an entry for the next newsletter and also distribute it to student members who are applying for residency.
- Vincent Santiago will be attending the CPA convention in June and will be spearheading the PHHC Graduate Student Research Symposium.
- Julia has been notified that both candidates for the next PHHC Student Representative have now sent in their nominations to Simone. From past PHHC minutes it looks like the election should be held by the student committee
- We support the process outlined by Julia below re: determining successful candidate for student position

ACTION: Julia to send an email out to all PHHC student members with each of the candidate's election statements and ask members to email me their vote by a certain date

5. Meeting schedule (Amanda)

- Previously sent out

6. Adjournment

- Adjourned at 4:00 p.m. EST