

**PSYCHOLOGISTS IN HOSPITALS AND HEALTH CARE CENTRES**

**SECTION OF THE CPA**

CANADIAN  
PSYCHOLOGICAL  
ASSOCIATION



SOCIÉTÉ  
CANADIENNE  
DE PSYCHOLOGIE

**PSYCHOLOGUES EN MILIEUX HOSPITALIERS ET EN CENTRES DE SANTÉ**

**SECTION DE LA SCP**

## TELECONFERENCE MINUTES

### Canadian Psychological Association

### Section on Psychologists in Hospital and Health Centres (PHHC)

EXECUTIVE COMMITTEE MEETING

April 24, 2018

Present: Vicky Wolfe (Chair), Simone Kortsee, Marcie Balch, Julia Grummisch, Amanda Pontefract

(recorder)

Regrets: Dawn Phillips, Deanne Simms

- I. **Approval of Minutes** from January 17, 2018 meeting  
Above minutes approved
- II. **Approval/ Additions to Agenda-**  
Agenda approved
- III. **Chair's Report** (Vicky)
  - a. **AGM**
    - takes place June 26. 5-6 pm
    - Vicky did not receive funding to attend, Simone has agreed to Chair the meeting, with Amanda offering to assist as co-chair
    - Simone initiated a discussion regarding her future role as Chair

- Discussed a co-chair model with Simone and Amanda
- Will need to send out a call for who might be interested in a position on the executive AGM – proceed with nominations

- ACTION:** -Vicky to explore how to proceed with a co-Chair model  
 -Vicky to send out call for interest in executive positions

**b. Survey results regarding 2019 workshop (boot camp idea)**

- 9 people responded
- Mostly mid career psychologists- provided a number of topics
- Integrating research and program development in the Canadian health care environment
- Promoting empirically validated and evidence-based practice in hospital settings
- Trends in health care and how psychology can play a role
- Innovative psychological practices in Canadian health care

**c. Support for a SSHRC project**

- do we want to provide some financial support for this worthwhile project?
  - Discussion around what it could offer- does it cover health psychology services, adults/kids?
  - Access to this information would be helpful
  - There is an ask for collaborators as well
  - could ask the SSHRC group to present a symposium on this on behalf of PHHC
  - could ask the SSHRC group to present a symposium on this
- ACTION:** Vicky to get more detail about project scope and ask about symposium

**d. Follow up regarding CPA governance reorganization plan**

- see information circulated

**e. Nominations for Executive**

- Chair Elect
  - Secretary-Treasurer
  - Leadership & Mentorship Committee
  - Student member
  - Communications
  - Members at Large
- see notes **for II a**

**IV. Reports from Executive**

**a. Communications Committee Report (Dawn)**

- Thank you for distributing the newsletter
- Another newsletter will follow the 2<sup>nd</sup> newsletter for Sept.
- We can look at some templates to use on regular basis

**b. Secretary – Treasurer’s Report (Amanda)**

- Current balance is \$6,137.63
- We received \$1,777 in section fees
- \$1,746,99 -debited (CPA 2017)

- 132 members
- 30 student affiliates
- 5 CPA fellows
- 1 honorary life member
- One complimentary membership
- 1 international affiliate
- 1 international student affiliate
- 2 retired members
- 1 special affiliate

- Upcoming ICAP expenses
- Can we support our student reps?
- The Executive would like to provide \$250 to student PHHC rep, if this is within keeping of TOR
- \$250 award for student presentation/poster
- Catering bill
- Honorarium – For symposium, if proceed (\$200)
- \$300 to support SHHRC project
- t-shirts for outgoing members
- Support for chair to attend AGM?
- Funding for students for social? Wasn't well attended
- We could send out invitations to let others know it is happening
- Use twitter to get the word out

**ACTION:** Vicky to see if we can give \$250 to student rep to support travel to ICAP, as well as support for Chair to attend

Vicky- to check on reception room booked

Vicky – to check on supply of t-shirts

**c. Leadership & Mentorship Committee** (Simone)

- Need to re-evaluate this committee
- It was suggested that we can weave this into other areas, as a matter of course

**d. Students** (Julia)

See **IV b** for student related discussion

**V. Meeting schedule** (Vicky)

- a.** -invite to go out

**VI. Adjournment**

-4:20 pm