



## Canadian Psychological Association

### Section on Psychologists in Hospital and Health Centres (PHHC)

EXECUTIVE COMMITTEE MEETING

April 21, 2020

**Present:** Simone Kortstee, Cheryl Nikolaichuk, Vincent Santiago, Sandra Clark, Stephanie Greenham  
Amanda Pontefract (Recorder)

1. Approval of Minutes from March 31, 2020 (All)  
(Minutes from Feb 24, 2020 and March 24, 2020 approved via e-mail)
  - Minutes from March 31, 2020 approved
2. Approval/ Additions to Agenda (All)
  - We will try Zoom for future meetings-**ACTION:** Amanda to set up meeting and Sandra can send out link
3. Chair's Report (Simone)

- Virtual Convention
  - Student symposium  
-We can offer this via videotape

**ACTION:** Vincent to check if symposium presenters wish to proceed with video presentations and to update PHHC Executive by Thursday

- Invited speaker and panel  
-Defer to next year

- AGM
      - Required, with CPA to provide further info in coming weeks
    - Updates on communication to support PHHC Section Members during COVID
      - See below (5 a. for Google Groups)

**ACTION:** Simone to post guidelines material from Kerry Mothersill and notify members by Google Groups and email
  - 4. Other business
    - No new business
  - 5. Reports from Executive
    - a. Communications Committee Report (All)
      - Newsletter
      - Webinars
      - Communication Platform for PHHC Members
        - List serve/ Google Groups (Stephanie)
          - Majority of members have accepted invite
          - Ian Nicholson created a question, with some follow up from other members
          - Settings can be changed to limit responses received by email
  - b. Secretary – Treasurer’s Report (Amanda)
    - Section has \$6,861 as of Jan. 31
    - 133 members as of Jan. 31.
    - there may be more members that have joined after Jan. 31
  - c. Student Report (Vincent)
    - nothing to report
6. Meeting schedule (Amanda)
  - Next mtg May 5-10:45 a.m. EST
7. Adjournment
  - 11:25 a.m. EST