

Canadian Psychological Association
Section for Students in Psychology Executive - October Conference Call
MINUTES
Friday October 31st, 2014
1:00pm EST



1. Welcome and Attendance
 - a. Jennifer, Michelle R, Michelle G, Missy, Zarina, Marie-Pier, and Todd
2. Business Proposal and Board Management of Funds
 - a. Funds for a third issue of Mindpad and for the translation
 - b. Increase of membership fees by \$5.00
 - c. Mindpad cost and translation fees are going to come out of that increase. We may also not get the leftover five dollars and it may not be put into the account.
 - d. Questions: How much does a single issue of Mindpad cost? What is the leftover? Where does it go?
 - e. Leftover should be pushed to us for other initiatives.
 - f. We need to evaluate where the students what. Currently, the board is dictating where the funds go.
 - g. First two issues of Mindpad are coming out of the CPA
 - h. Missy, Michelle and Zarina to discuss next steps
3. Budget (Michelle G./Todd)
 - a. Update on changes to Section Signing Authority (Michelle)
 - b. Submission of budget for year end
 - i. Do not want too much of a surplus at the end of the year. Depends on how much money we get from the membership increase.
 - c. Expected costs/expenses until convention
 - i. \$2000.
 - ii. Educational Training Grant?
 1. Tabled for next year
4. CPA Convention Ottawa, June 4-6, 2015
 - a. Who is attending?
 - b. Workshops
 - i. Suggestions from Lisa Votta-Bleeker
 1. Research without money & open access workshop
 - ii. Applying to grad school: mentorship and networking
 - iii. Funding workshop
 - iv. Submission deadline: December 1
 - c. Keynote Speaker
 - i. Each independently come up with one name or one topic.
 - ii. Ottawa-preferred, as we can only cover the one day registration fees.
 - iii. Send by next Wednesday.
 - d. Recruiting submission emphasized on posters: anyone can submit their research.

- i. Undergraduate and graduate award for posters.
 - ii. December 1 is the deadline.
 - e. Student Social
 - i. Funding: \$2000
 - ii. Time: Thursday
- 5. Elections
 - a. Positions: Francophone Affairs Officer; Undergraduate Student Affairs Officer, Chair-Elect
 - b. Timeline: December 15 – first call, January 15 – submission deadline
 - c. Translation in the weeks after that
 - d. Elections in February or early March.
- 6. MindPad Update (Missy)
 - a. Three issues now, fall issue coming out in the next month [Fall, Winter, and Summer]
 - b. Themes for the next issue – open call
- 7. New and Continuing Initiatives
 - a. Newsletter (Michelle G.)
 - i. New issue in the winter to advertise the convention
 - ii. Michelle R. to collaborate with Michelle G.
 - b. Mentors for future students (Zarina)
 - i. Grad school admission guidance for different areas of psychology
 - c. Business proposal options
 - i. Website and Translation of Website
 - 1. Michelle R. continuing to work on where the translations need to be made.
 - 2. Campus Representative page needs work.
 - ii. Educational Activity/Training Award
 - iii. Campus Rep Recruitment (Zarina)
 - 1. Student Affiliate membership is up.
 - 2. Using YorkU as a model for campus representative program.
 - iv. Faculty Representative program
 - 1. Proposed discontinuing or revamping of the program
 - 2. Urgency to focus on this program for next call.
 - d. By-laws
 - i. Tabled.
- 8. Other Issues/New Business
 - a. Where should additional money go?
- 9. Next Meeting
 - a. February 2015.
 - b. Monitor for emails for convention and newsletter.