

SUMMARY OF MINUTES

Thursday, October 29, 2009

7:30 pm EST

Present: Kelly Hayton (Website and Listserv Manager), Philip Jai Johnson (Chair), Rana Pishva (Chair-Elect), Pamela Seeds (Secretary/Treasurer), Kelly Smith (Past Chair/Board of Directors Student Representative), Nicole Wilson (Campus Representative Coordinator)

Absent: Annie Drouin (Communications Officer), Margaret Hilton (Undergraduate Affairs Coordinator)

Highlights:

- Discussion of the use of the CPA logo
 - Arose because student trying to promote CPA at Concordia; organized an event where panellists presented, many of whom were Chairs of Sections of CPA
 - *ANSWER:* If not directly CPA-related, students cannot use the logo without permission from head office → *students must always get permission from head office for CPA logo use*
 - Section Annual Report – due May 2010

- CPA Convention, Winnipeg, June 2 – 5, 2009
 - Who is attending?
 - Attending: Philip, Rana,
 - Maybe: Nicole (probably), Kelly S. likely attending only for board meeting
 - Absent: Pamela, Annie, Margaret, Kelly H.
 - Please be sure to register! ***Early registration ends May 14, 2009***

 - Convention Presentations (Philip)
 - Workshop preparation plans – ***submissions due Nov 15, 2009***
 - Presenters & areas of focus
 - Discussion about teaching workshop with Dr. Nick Skinner from Section for Teaching
 - Have presented for 3 past years, dwindling attendance
 - *Philip to ask Nick to speak as keynote on students and learning*
 - Scholarships and grants workshop with Dr. David Dozois
 - Will team up and present as joint Student Section/Scientific Affairs Committee event
 - *Philip & Pamela to contact Dr. Dozois to arrange*
 - Getting Into Grad School
 - another student has already submitted and let Philip know that they have submitted an abstract on this topic
 - How to Apply to Internship (in conjunction with Clinical Section)
 - We have been contacted again to collaborate

- *Kelly S. will contact them to say that no students on executive are applying for internship this year*
 - Job opportunities with a graduate degree in psychology
 - Discussion on “What is my degree worth?”
 - *Rana & Annie to coordinate this workshop*
 - Presenting Results Effectively
 - Presented this one last year
 - Not sufficient executive attendance to coordinate this workshop
 - Faculty participation
 - Dr. David Dozois → scholarship/grant generation
 - *Rana to find for Jobs Workshop*
 - Keynote speaker
 - *Philip to ask Dr. Nicholas Skinner to be keynote for our Section.*
- Student Social
 - Venue
 - 3 campus reps in Winnipeg (U. Manitoba & U. Winnipeg)
 - *Rana has colleague at Queen’s from Winnipeg → consult*
 - *Philip to email campus reps to ask for assistance*
 - Date
 - Planning
 - Get venue that wheelchair accessible
 - Advertising
 - Feedback from student social survey
 - *Annie → please circulate the results you have so far*
- Student Package
 - Distribution
 - Email to listserv 3 to 4 weeks before Convention
 - Compile beginning of May
 - *Philip → schedule Conference Call for end March/early April*
- Plan for student testimonials
 - Membership committee of CPA trying to come up with ways to increase membership (Aimée Surprenant is Chair)
 - What CPA means to students, so that can post on website
 - Incentive for doing a testimonial? → potentially conference registration fee covered?
 - Looking for approx. 20 from students
 - Question: “What Does CPA Mean to You?”
 - Rotating/interactive on website
- Student Section Budget
 - Update-how much money left in account
 - Expected costs/expenses until convention

- Annual Financial report – due May 2010
- Discussion about posting budgets online
 - Will not post at this time, as other Sections do not
- Election Planning
 - Reminder to send position updates to Philip by Nov. 20th
 - Kelly S. done as Past Chair (thank you for your service!)
 - 4 positions open this election: Chair-Elect, Campus Rep Coordinator, Secretary/Treasurer, Undergraduate Affairs Coordinator
 - Targeted advertising to reps about how to get into executive
 - Board of Directors/Chair-Elect position
 - Advertise in advance in Psynopsis (due Dec. 1st) → distributed in Jan. 2010
 - Applicants needed by Feb 1-15, so Annie can translate and then post for elections in Spring Psynopsis
 - Discussion about changing the role of Undergraduate Affairs Coordinator
 - Section and Committee representative positions – Google doc
- Psychology Month
 - Brainstorm and discuss ideas
- Student Membership
 - # of Current Student Members
 - 1842 students on listserv; however, does not indicate who undergrad/grad
 - # of student members steadily increasing → Membership Committee congratulates us
- Psynopsis
 - Update on recent articles
 - Winter – 4 submission; 3 others who have emailed her about ideas
 - Rana having to be stricter on word count (3 accepted in past, 1 bounced back from editors)
 - Brainstorm and discuss ideas for articles
 - Resubmission issues
 - Not require writers to re-submit their article; keep in queue for next issue
- Campus Reps
 - Update on # of vacancies for undergraduate, graduate, faculty rep positions
 - Combined 75 campus reps, 129 positions = 54 vacancies; 8 or 16 that completely vacant of campus reps; 38 faculty reps filled
 - Rep feedback
 - Advertising / plans for rep reception at CPA convention
 - Faculty rep position description / advertising
 - Membership committee reviewing and circulating to their committee.
 - Membership Chair is interested in helping solicit reps for us
 - Rep profiles?

- Opportunity to give a face to campus reps and recognize their accomplishments. Even if not in Psynopsis, we could put Rep of the Month on website!
- Listserv Update & Status
 - Have to use Section News, because of our Section's size
- Technical Updates & Translations
 - Website updates
 - Reorganization of website in progress
 - Translations
 - Annie will be translating website in order of priority Kelly S. suggested (i.e. Section Business, Campus representation, Resources, Awards, Articles, Campus Corner Profiles)
 - Email translation concerns
 - Due to her new workload, Annie is slower in responding to translation requests. Please let her know if translations are urgent so that she can prioritize them, and let her know if delays are too long.
- New Initiatives
 - Last year's initiatives update
 - Bylaws are already passed through board meeting and annual general meeting (as of June 2008)
 - Student awards – our own and other sections?
 - Other sections have awards for students who submit to conference
 - Travel funding?
 - Not discussed because of time
 - Online discussion forum
 - Provide place for discussion, feedback about abstracts, networking
 - Liability for discussion forum?
 - Student-run publication
- New Business
 - Canadian Interprofessional Students Network (CISN)
 - Pamela participated in recent teleconference as the CPA member
- Next Meeting: Spring Conference Call – end March/early April