



**Section for Students in Psychology Executive  
Conference Call: April 27, 2019 (2:00PM – 4:00PM EST)  
Chaired by Chelsea Moran**

**Agenda**

**1.0 Check-in**

**Present:** Chelsea Moran (Chair), Jean-Philippe Gagné, Kate Wilson, Alisia Palermo, Baénie LaFleur, Jérémie Richard, Alexandra Richard, Georden Jones

**Regrets:** None

**2.0 Halifax 2019 Convention**

*2.1 Updates: Attendance, Schedule (see Appendix)*

- All members of the student executive committee will be attending the conference
- CPA Executive Meeting - Sunday June 2 at 8:00 a.m. – 9:00 a.m.
  - o Mandatory attendance for all student executives

**2.2 Keynote Speaker (Moran)**

- Dr. Sherry Stewart – Presentation on Substance Use Disorder
- Date/Time: Saturday June 1, 3:45 p.m. - 4:30 p.m.
- Conference fee covered by the CPA
- Gift covered by the exec committee (\$50)
- Mandatory attendance for all student executives

**2.3 Workshops and Discussion Forums**

- First authors are responsible for preparing the slide templates and sending an outline to co-authors (minimum two weeks in advance of conference)
  - o Outlines should be send minimum two weeks in advance
- List of Exec Hosted Workshops
  - o Applying to Graduate School Workshop (Gagné et al.)
    - Friday May 31, 10:45am-12:30pm
  - o Self-Care Workshop (Jones et al.)
    - Saturday June 1, 10:30am-12:00pm
  - o Networking Discussion Forum (Palermo et al.)
    - Saturday June 1, 12:00pm-12:30pm
  - o Replication Crisis Discussion Forum (Moran et al.)
    - Saturday June 1, 3:15-3:45pm
  - o Publication Workshop (J. Richard et al.)
    - Sunday June 2, 10:30am-12pm

## **2.4 Poster Competition (A. Richard)**

- Sunday, June 2, 1:00 p.m. – 2:00 p.m.
- 2018 rubric will be used again

## **2.5 Student Social (Moran)**

- Date/Time: Saturday, June 1, 7:00 p.m. – 9:00 p.m.
- Location: Red Stag Tavern
- One free drink ticket per student, and free appetizers (while supplies last)
- Activities:
  - o Trivia challenge
  - o “Human Bingo” ice breaker activity
  - o Possibly feature/acknowledge campus reps

## **2.6 Student Booth/Lounge (Moran)**

- Secured full room (tables, couches, power bars/outlets, etc.)
- Lisa to confirm if outside food can be offered
- Discussed possible student rep meeting (Jeremy)
  - o May 31 after 3:00 p.m.
  - o Feedback from students on campus rep program
  - o Draw for gift card to increase attendance

## **2.7 Annual Business Meeting (Moran)**

- One hour meeting to go over student section activities (chaired by Chelsea)
- Mandatory attendance for executives
- Travel awards and certificates to be handed out (templates on Dropbox)

## **2.8 First-Time Attendees Reception (Moran)**

- Date/Time: Thursday May 30, 5:00 p.m. - 6:00 p.m.
- Mandatory attendance for all executives (Regrets: Jeremy)

### ***2.8.1 Navigating Convention Guide***

- o Guide/tips to have a successful first convention
- o Summary will be available in newsletter

## **3.0 Financial Update (Wilson)**

### **3.1 Budget**

- Surplus from 2018: *\$12,546.49*
- Executive travel stipend increase: *\$775.00* per person
- Anticipated surplus balance for 2019: *\$4,501.49*

### **3.2 Procedure for reimbursement for convention expenses**

- Complete expense claim form
- Submit completed form to Kate with copies of itemized receipts

## **4.0 Other Updates**

### ***4.1 Elections/Transition (Moran)***

- Decent voting turnout
- 4 applicants for Chair-Elect
  - o Joanna Collaton, University of Guelph
- 1 applicant for Francophone Student Affairs Officer
  - o Andréanne Angehrn, University of Regina
- Terms begin after the convention
- Position manual required for FSAO (to be completed by Jordan)

#### **4.2 Spring Newsletter (Palermo)**

- Call for submission include example topics, which was well received by students
- Due May 4

#### **4.3 Campus Representatives Program (J. Richard, LaFleur)**

- Campus Reps: 22
- Graduate Student Reps: 26
- Undergraduate Student Reps: 17
- Total: 65
- Ongoing recruitment
  - o Three-star program (min: one student rep; one faculty rep)
  - o Outgoing students offering suggestions for replacements
  - o Excellence Awards: one graduate/ one undergraduate/one campus reps
  - o Call for applications to be sent on Monday, April 29 (2-week application period)
  - o Awards to be issued at annual business meeting
  - o Discussed changes to application process to help increase application numbers

#### **4.4 Student Mentorship Program (A. Richard)**

- 29 pairings
- Positive feedback from mid-term follow-up/questionnaire
- Workload for program facilitation is manageable (recruitment, matching mentors/mentees, etc.)

#### **4.5 MindPad (Gagné)**

- Slow start to submissions (approx. four accepted manuscripts required to publish full issue)
- Summer issue expected to be published
- Headed for one publication per year based on current submission trends

#### **4.6 Campus Initiative and Student Research Grants (Wilson)**

- *Student Research Grant: 33 applications*
  1. Julia Grummisch, University of Regina  
Awarded: \$500

Title: Estradiol and cognitive functioning in the menopause transition

2. Keera Fishman, University of Ottawa

Awarded: \$500

Title: Evaluating the effectiveness of a short-term, single-blind, randomized, goal-setting intervention for improving cognitive performance in the chronic phase (i.e., 6-24 months) after stroke

- ***Campus Initiative Grant: 4 applications***

1. Vincent Santiago, Ryerson University

Awarded: \$500

Initiative: Hosting a diversity recruitment weekend to bring potential graduate students who are typically underrepresented in psychology to our campus.

2. Danielle Petricone-Westwood, University of Ottawa

Awarded: \$500

Initiative: Mental health toolkit, entitled BOOST kits which includes a booklet with evidence-based self-care tips for different issues, as well as various self-care items.

**4.7 Student Travel Awards (A. Richard)**

- Total applications: 53
- In the process of adjudication (deadline: May 1)
- Discussed process to confirm applicants are current student affiliates (Chair to liaise with web management team)

**4.8 Website Updates**

**4.8.1 General Updates (Palermo, Moran)**

- Double check links on templates to make sure they are still active
- Ideas to improve student section's webpage are welcome/encouraged
- Alisa no longer has access to update the website directly; however, she will forward update requests to the webmaster

**4.8.2 Translation (Jones)**

- Website is not yet fully bilingual; document compiled of content that still needs to be translated
- Activities put on hold while website was undergoing updates
- Confirmation needed regarding CPA funds allocated for website translation activities (\$1,200)

**5.0 Annual Report (Moran)**

- Template on Dropbox
- Each rep to provide information as needed
- Report due prior to convention (Jean-Philippe will confirm deadline)

## **6.0 Annual Business Meeting (Moran)\***

- Saturday, June 1, 4:45pm-5:45pm

## **7.0 New Initiatives (Moran, Gagné)**

- Initiatives have been on committee's agenda for a while; discussed dropping them for now
- Any new initiatives must be accompanied by a manual/support document
- Programs/initiatives may need to be assigned to exec positions to initiate/sustain
- Consult with campus reps to gauge interest in new initiatives
- Discussed outreach to other student groups to see what initiatives they have ongoing/how they are facilitated

## **7.1 Webinars**

## **7.2 Writing Retreat**

## **7.3 Other**

Upcoming CPA Conferences (Early May)

- **May 6-7** - Future of Psychological Science Training (Ottawa)
- Attending: Jordan and Baénié
- **May 7-9** - Future of Professional Psychology Training (Montreal)
- Attending: Jérémie and Ally
  
- Outgoing Chair gift still required for Kirsten (Jean-Philippe to organize)

## **Appendix**

### **Halifax Convention 2019 Schedule**

\*First-Time Attendees Reception: Thursday May 30<sup>th</sup>, 5:00-6:00pm

Applying to Graduate School Workshop (Gagné et al.): Friday May 31<sup>st</sup>, 10:45am-12:30pm

Self-Care Workshop (Jones et al.): Saturday June 1<sup>st</sup>, 10:30am-12:00pm

Networking Discussion Forum (Palermo et al.): Saturday June 1<sup>st</sup>, 12:00pm-12:30pm

Replication Crisis Discussion Forum (Moran et al.): Saturday June 1<sup>st</sup>, 3:15-3:45pm

\*Section Guest Speaker (Dr. Sherry Stewart): Saturday June 1<sup>st</sup>, 3:45pm-4:30pm

\*Annual Business Meeting (Moran): Saturday June 1<sup>st</sup>, 4:45pm-5:45pm

\*Annual Student Social: Saturday June 1<sup>st</sup>, 7:00-9:00pm, Red Stag Tavern

Publication Workshop (J. Richard et al.): Sunday June 2<sup>nd</sup>, 10:30am-12pm

Students Poster Session: Sunday June 2<sup>nd</sup>, 1:00-2:00pm

\*=mandatory attendance by Student Section Executive