



**Section for Students in Psychology Executive
Conference Call: May 16, 2016 at 7:00PM EST
Chaired by Zarina Giannone**

A. Working Agenda

1.0 Check-in

2.0 Convention

2.1 Finalizing Workshops

2.1.1 Funding Workshop (Jones, Saleemi, Grimes)

2.1.1.1 Presentation completed.

2.1.1.2 Guest speaker confirmed.

2.1.2 Getting into Grad School (Ratko, Grimes)

2.1.2.1 Presentation in progress.

2.1.2.2 Networking component tied into social for Friday.

2.1.3 Presentation Skills & Data Blitz Competition (Giannone, Bartlett, Guzman-Ratko, Chan)

2.1.3.1 Michelle & Zarina are the presenters for “presentation skills” – 10 skills to be presented.

2.1.3.2 Three judges confirmed.

2.1.3.3 Criteria are added into the presentation.

2.1.3.4 Presenters’ slides are due on Friday.

2.1.3.5 Five presenters confirmed.

2.1.3.6 Q&A panel afterwards with the judges?

2.1.3.7 \$20 gift card to be awarded to each judge. Motion passed.

2.1.4 Roundtable Conversation (Giannone, Saleemi, Jones, Bartlett)

2.1.4.1 Somayya to direct and coordinate the roundtable conversation.

2.1.4.1.1 Brainstorm of questions are in the document

2.1.4.2 Attendance has been low in the past; prepare for this to be an intimate event.

2.1.4.3 Can open it up to further concerns of students in psychology.

2.2 Student Social (Giannone)

2.2.1 There will be a common table of finger foods for students to mingle.

2.2.2 There will be games and activities planned to encourage mingling across individual tables.

- 2.2.2.1 Rock/paper/scissors tournament.
- 2.2.2.2 Speed-dating questions.
- 2.2.2.3 Student Executive members in attendance to facilitate.
- 2.3 Annual Business Meeting (Giannone)
 - 2.3.1 Agenda being developed by Giannone.
 - 2.3.2 2016 Budget to be presented by Giannone.
- 2.4 Miscellaneous
 - 2.4.1 Social media update: please promote as we will be using these pages during convention to update the attendees.
 - 2.4.2 Michelle GR will send out a news blast from the section management system everyday to remind attendees
 - 2.4.3 Paid Facebook advertising is an idea
 - 2.4.3.1 \$7/per day budget → 3-13 likes daily. For 7/14/or 28 days.
 - 2.4.3.1.1 Motion passed for 14-day advertising budget (\$98).
 - 2.4.4 Advertising printouts completed.
 - 2.4.5 Giannone to explore ribbons/buttons to identify executive member attendees.
- 2.5 Travel Awards (Grimes)
 - 2.5.1 Tiebreakers to be adjudicated by Grimes.
 - 2.5.2 Winners to be awarded the prize at the end of the Business Meeting. If they cannot make it, then Grimes will set up a mutually convenient time to award them the prize.
- 3.4.1 Poster Award Adjudication:
 1. Giannone and Grimes to adjudicate the posters.
 2. Mentorship program poster to be removed from the competition due to conflict of interest.
- 2.6 Position Transitions/Position Manual Updates (Giannone)
 - 2.6.1 Everyone should update their position manual before the end of their term.
 - 2.6.2 Chan to update Dropbox access for new members.
- 2.7 Campus Rep Awards (Bartlett, Saleemi)
 - 2.7.1 Applications are due June 3. There are no applications yet; a reminder will be sent out through the listserv & Facebook group.
- 2.8 Translation (Jones)
 - 2.8.1 Translation put on pause as the number of words was overbudget and HO is revamping the website in the meantime. We will retranslate once the new interface is in place.
- 2.9 MindPad (Giannone on behalf of Gagnon)
 - 2.9.1 Issue in press for Mindpad. There are enough submissions to be put together in the late summer as well.
 - 2.9.2 Zarina is the next editor.