

## Summary of 2014 May Conference Call

### Convention Planning

*Election:* The deadline for voting for the election is May 15<sup>th</sup>. Once votes are tallied by Nick, Missy will aim to announce the results in the pre-convention newsletter.

*Workshops:* Progress for workshops is underway. Michelle is in charge of the funding workshop and is in the process of collecting samples of successful award applications. Missy is in charge of the publishing workshop and is in the process of looking for a guest speaker. Helen is working on the applying for graduate school workshop and has recruited Missy, Michelle, and Marie-Pier as panel members.

*Student Social Venue:* The Student Social will take place at 7:00pm on Thursday June 5<sup>th</sup>. Lindsey will go ahead and book The Pint for the student social venue.

*Convention Booklet:* Nick will be working on the convention brochure. We will try to make a facebook event page and see what can be done about including our student social advertisement in the brochure.

*Award Submission Reviews:* Marie-Pier, Michelle, and Missy will help out with the reviews for the Best Poster award. Helen, Lara, Lindsey, Missy, and Marie-Pier will help out with reviewing the travel bursaries. Lara and Lindsey will work on reviewing the Campus Representative Award of Excellence. The deadline for completing reviews for awards is May 16<sup>th</sup>. Justin will also be recruiting a review committee for the MindPad Award of Excellence.

*Business Proposal to Head Office:* Michelle has been working on the business proposal for head office. Lindsey has agreed to assist her with some unresolved issues in the proposal. Michelle will send out a list of questions/issues that need to be addressed so that other members of the executive can contribute their input.