



REGIONAL RESIDENTIAL SERVICES SOCIETY

*OFFERS RESIDENTIAL CHOICES THAT SUPPORT THE INDIVIDUAL
DREAMS AND GOALS OF ADULTS WITH INTELLECTUAL DISABILITIES*

Are you seeking a meaningful, long-term career opportunity where you will experience both personal and professional growth? Excited to have a genuine impact on equity, social inclusion, and individual rights for the people you support? If so, the career you have been seeking may be at Regional Residential Services Society (RRSS).

At RRSS, our Mission Statement and values are our foundation. As the largest non-profit community-based residential services agency in Nova Scotia, we strive to provide superior services to adults with intellectual disabilities. Driven by strong values and our vision of inclusion, we are dedicated to creating an organization and work environment that promotes individual growth and career satisfaction.

We are currently recruiting for the position of:

Resident Services Coordinator

Location: Halifax Regional Municipality, Nova Scotia

Start Date: October 1, 2020

SUMMARY OF TASKS:

Reporting to the Director of Resident Services and working within a collaborative, multi-disciplinary environment, you will be responsible to the individuals receiving supports and services at RRSS through person-directed planning. You will design and implement evidence-based supports throughout RRSS in partnership with staff teams and residents across the organization. A champion and advocate for the people you support, you will advance social inclusion and enhance overall service quality through resident and staff consultancy and in-servicing/training. You will do so in accordance with the RRSS Principles and Philosophies, Code of Ethics, and Policies and Procedures. You are passionate about people, highly motivated, flexible, and committed to service quality through ongoing personal and professional learning.

Qualifications:

- Graduate Degree in Psychology, Social Work, Disability Studies, Occupational Therapy, or Nursing. A Bachelor's Degree (major in Psychology, Sociology, or other Social Sciences) will be considered in conjunction with applicable work experience and willingness to continue education.
- Early career professionals who have completed their required supervised placements are welcome to apply.
- If applicable, registration with the Nova Scotia Board of Examiners in Psychology, Nursing, Occupational Therapy, or Board Certified Behavior Analyst.
- Minimum of 3 years proven experience supporting persons with intellectual disabilities. Experience in community settings using and adapting to non-traditional forms of communication will be preferred.
- Positive and solution-focused approach that leads to amazing growth for people supported by RRSS.
- Demonstrated leadership, coaching, team building, staff training, and conflict resolution skills. Management experience will be considered an asset.
- Proficient understanding of intellectual disabilities from a bio-psychosocial and lifespan perspective, mental health, medications, fundamentals of learning theory, and positive behavioral interventions and supports.
- Proven ability to work both independently and collaboratively in a team environment with a focus on

- constant process improvement.
- Proven time management, organizational, problem solving, and critical thinking skills.
- Willingness to use personal vehicle in the performance of duties.
- Must be legally eligible to work in Canada.

Skills and Competencies:

- Extremely detail-oriented and fast learner with the ability to handle and prioritize multiple tasks.
- Able to effectively communicate across all levels within the organization in a professional manner, and to liaise with key partners including families, professionals, government departments, and other agencies.
- Able to work well in a constantly changing, fast-paced environment.
- High level of emotional intelligence and resilience.
- Strong computer skills with proficiency in Microsoft Office (Word, Excel, PowerPoint etc.).

This exciting career opportunity is a full time, permanent position and offers a competitive salary and comprehensive benefit package. Interested candidates please forward your resume along with a cover letter outlining why you feel you are a great match for this opportunity by **July 17, 2020**.

Please note that preference will be given to candidates who most closely meet the knowledge, skills and competencies outlined above. We wish to thank applicants in advance and only candidates selected for an interview will be contacted.

RRSS is proud to be an Equal Opportunity Employer and to be a place where a diverse mix of talented people want to come, to stay, and do their best work.

Smoke and Scent Free Workplace