



**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
*Learning and Living in Faith*

---

## **PSYCHOLOGIST/PSYCHOMETRIST**

---

The Durham Catholic District School Board is located just east of Toronto and is renowned for providing comprehensive Catholic education to over 21,150 students in 39 elementary schools, 7 secondary schools, and 6 continuing and alternative education centers throughout Durham Region.

The Durham Catholic District School Board invites applications from qualified candidates interested in the following position:

**POSITIONS:** PSYCHOMETRIST/PSYCHOLOGIST (3 Positions)

**EMPLOYMENT STATUS:**

Position 1: Full-time, permanent (1.0 FTE)

Position 2: Part-time, permanent (0.6 FTE)

Position 3: Full-time, contract (1.0 FTE September to March 3, 2023)

**START DATE:** As soon as possible

**SALARY:** As per APSSP collective agreement (\$59,594 - \$108,781)  
Dependent upon qualifications, education, and experience

For more information and to review the job description, please visit us at [www.dcdsb.ca](http://www.dcdsb.ca) (Careers) Current Opportunities – Student Services Positions.

**Interested candidates are invited to email a resume and cover letter to [hr@dcdsb.ca](mailto:hr@dcdsb.ca) on or before 4:00 p.m. on Thursday, September 22, 2022.**

The Durham Catholic District School Board believes that fostering an inclusive, anti-racist and equitable culture is a moral imperative. Helping the diverse students we serve in reaching their full potential, and, ensuring that every member of this community is valued, are foundational pillars at our Board. We invite and encourage applications from all qualified individuals that are traditionally underrepresented and under recruited in our workforce.

Pursuant to the Accessibility for Ontarians with Disabilities Act, 2005 (AODA), if you require accommodation at any time throughout the application process, please contact Human Resource Services prior to the posting closing date so that appropriate arrangements can be made.

---

Morgan Ste. Marie  
Chair of the Board

**WE ARE AN EQUAL OPPORTUNITY EMPLOYER**

Tracy Barill  
Director of Education

[www.dcdsb.ca](http://www.dcdsb.ca)

## POSITION DESCRIPTION

Title	Psychologist/Psychological Associate/Psychometrist	
Location/Department	Catholic Education Centre, Student Services	
Reports to	Senior Manager, Psychological and Speech Language Services/Chief Psychologist	
Affiliation	Association of Professional Student Services Personnel	
Salary Grade/Range	As per collective agreement	
Date	January 2020	Page 1 of 3

### POSITION SUMMARY

The Psychologist/Psychological Associate/Psychometrist works on a multi-disciplinary team under the administrative authorities of the Superintendent of Education – Student Services, the Manager, Psychological and Speech Language Services/Chief Psychologist and the Superintendent of Education – Family of Schools. While in a school, the Psychologist/Psychological Associate/Psychometrist is subject to the administrative authority of the Principal.

As a registered member of the College of Psychologists of Ontario, the Psychologist and Psychological Associate assumes full responsibility for the provision of psychological services.

The primary function of the Psychologist/Psychological Associate/Psychometrist is to assist school personnel in meeting the needs of students through psychological assessment and consultation, and/or counseling/intervention.

### DUTIES AND RESPONSIBILITIES

- Provide a professional opinion based standardized measures, interviews and observations pertaining to a student's ability and learning style, and social-emotional functioning, including mental health.
- Gather information on student development and functioning and consult with other professionals.
- Write Psychological assessment reports.

## **POSITION DESCRIPTION (continued)**

Title: Psychologist/Psychological Associate/Psychometrist	
Date: January 2020	Page: 2 of 3

- Interpret, share results from such reports, and make recommendations with school personnel and parent(s)/guardian(s).
- Consult with school personnel regarding programming.
- Participate in Identification, Placement and Review Committees (IPRC), School Team meetings and case conferences as requested.
- Interpret psychological information received from outside agencies.
- Prepare and present in-service programs and workshops as requested.
- Assist parent(s)/guardian(s) in accessing appropriate community resources.
- Provide individual and/or group counseling/intervention.
- Participate on the Community Threat Assessment and Intervention Team (C-TAIT), as required.
- Carry out such duties, from time to time, be assigned by the Superintendent of Education, Manager, Psychological and Speech Language Services/Chief Psychologist and the Superintendent of Education – Family of Schools.

## **QUALIFICATIONS**

### **Education**

- M.A. or PhD in Clinical/School/Educational Psychology.
- Registration with the College of Psychologists of Ontario, or eligibility for registration (Supervision available).
- Senior level doctoral clinical/school psychology student will be considered for contract or part-time position.

### **Experience**

- Three (3) years' experience working as a Psychologist, Psychological Associate, or graduate-level practicum student/intern in a school board or pediatric setting OR minimum three (3) years' experience working as a Psychometrist, in a school board setting.

## **POSITION DESCRIPTION (continued)**

Title: Psychologist/Psychological Associate/Psychometrist	
Date: January 2020	Page: 3 of 3

### **REQUIRED SKILLS**

- Excellent organizational and interpersonal skills;
- Very strong oral and written communication skills;
- Ability to deal confidentially with sensitive information;
- Enthusiastic, tactful team member, well organized, positive attitude, mature judgement;
- Demonstrated commitment and proven track record in customer service excellence and setting up channels for continuous feedback;
- Ability to define problems, collect data, establish facts and draw valid conclusions;
- Ability to multi-task and manage multiple work priorities; and
- Ability to maintain confidentiality in all aspects of the work.

### **OTHER QUALIFICATIONS**

- Clean drivers abstract; driver's license.
- Use of a vehicle on a consistent basis.

Pursuant of the Accessibility for Ontarians with Disabilities Act, 2005 (AODA), if you require additional information of accommodation, please contact Human Resource Services prior to submission of application so that appropriate arrangements can be made.